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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Loretto Child Care Center	Provider Information	CLR No: L356188
Provider Address: 225 School Drive, Loretto, KY, 40037	Provider Type: LICENSED TYPE I	Capacity: 86
Owner(s): Loretto Child Care Center, Inc.		Director(s): Hagan, April

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219264
Date Initiated: 04/17/2017 10:50 AM	Date Concluded: 04/17/2017 12:45 PM	
	No. of Children Present: 22	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on review of documentation and interview, the following were found:

1. A staff file (DOH: 4/12/17) presented for review did not contain the results of a criminal records check or documentation showing that the criminal records check had been submitted on or before the staff's date of hire. The staff member was not observed working alone with children. Upon interview, the Director reported that the criminal record check had been submitted but she did not keep any documentation to show it had been.

2. A staff file (DOH: 10/11/16) contained a criminal records check that was submitted on 10/17/16; therefore, it had not been submitted timely on or before the staff's date of hire.

3. A staff file (DOH: 2/28/17) contained a criminal records check that had been submitted on 3/1/17; therefore, it had not been submitted timely on or before the staff's date of hire.

4. A staff file (DOH: 2/28/17) contained a Child Abuse and Neglect background check that had not been submitted until 3/14/17; therefore, it had not been submitted timely within five (5) business days of the staff's date of hire.

The Director stated that she did not get the Child Abuse and Neglect check submitted timely and had been under the impression she had the five (5) business days to submit the criminal records check as well.

Inspection Report**Programming****Not In Compliance****350 - Program of Activities Followed****Not In Compliance****922 KAR 2:120. Section 2. Child Care Services.****(4) The child-care center shall provide a daily planned program:**

- (a) Posted in writing in a conspicuous location with each age group and followed;**
- (b) Of activities that are individualized and developmentally appropriate for each child served;**
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
- (d) That offers a variety of creative activities including the following:**
 - 1. Art;**
 - 2. Music;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science;**
 - 6. Block building;**
 - 7. Tactile activity;**
 - 8. Culture;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on observation and interview, the following were found:

- 1. The lesson plan posted in the Two's Classroom was dated for 4/10/17 through 4/14/17; therefore, it had not been updated.
- 2. The lesson plan posted in the Infant Classroom was dated for 3/6/17 through 3/10/17; therefore, it had not been updated.

Staff reported she had not updated the lesson plan. The Director reported that she had reminded staff that lesson plans should be updated and posted every Friday for the following week.

420 - Infant Sleep Position**Not In Compliance****922 KAR 2:120. Section 6. Sleeping and Napping Requirements.****(1) An infant shall sleep or nap on the infant's back unless the infant's health professional signs a waiver that states the infant requires an alternate sleeping position.****Findings:**

General: Based on observation and interview, the surveyor found that an infant was sleeping in a swing in the Infant Classroom at 11:05 a.m. Staff reported the infant was eleven (11) months old and the center had not been provided with documentation from the child's physician or health professional recommending an alternate sleep position. Staff stated that the child had fell asleep in the swing at approximately 10:00 a.m.

Premises**Not In Compliance****460 - Inaccessible Items****Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:**

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Knives and sharp objects;**
- (c) Matches, cigarettes, lighters, and flammable liquids;**
- (d) Plastic bags;**
- (e) Litter and rubbish;**
- (f) Bar soap; and**
- (g) Personal belongings and medications of staff.**

Findings:

General: Based on observation and interview, the following were found:

- 1. There was a broom and dust pan located by the door of the Pre-K Classroom. The broom and dust pan were accessible to the children.
- 2. There was a broom by the door of the Boy's Restroom that was accessible to the children.

Upon interview, the Director acknowledged she was aware that the items should not be accessible to the children.

520 - Floors, Walls, Ceilings**Not In Compliance****922 KAR 2:120. Section 4. Premises Requirements.****(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.****Findings:**

General: Based on observation and interview, the surveyor found that the walls in the Two's Classroom were soiled and scuffed up badly especially around the wall sink in the classroom. The Director reported they are in the process of obtaining funding to repaint the center.

Inspection Report	
Hygienic Practices	Not In Compliance
625 - Diaper Changing Area/Surface	Not In Compliance
922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements. (10) When a child is diapered, the child shall: (b) Be placed on a surface that is: 1. Clean; 2. Padded; 3. Free of holes, rips, tears, or other damage; 4. Nonabsorbent; 5. Easily cleaned; and 6. Free of any items not used for diaper changing.	
Findings: General: Based on observation and interview, the surveyor found the following: 1. The changing mat in the Pre-K Classroom contained tears exposing the foam on the inside and thus preventing it from being properly sanitized. 2. The changing mat in the Pre-K Classroom had a significant amount of sand on it indicating that it had not been properly cleaned after it's last use. Upon interview, the Director agreed that if there was sand on the changing mat that staff had failed to clean it.	
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	Not In Compliance
755 - Toys/Equipment/Furniture	Not In Compliance
922 KAR 2:120. Section 11. Toys and Furnishings. (1) All toys, equipment, and furniture contacted by a child shall be: (a) Kept clean and in good repair; and (b) Free of peeling, flaking, or chalking paint.	
Findings: General: Based on observation and interview, the following were found: 1. The Chicco highchair located in the Infant Classroom had food crumbs in the seat and dried sticky substances on the chair cover. Staff reported that they were not sure if the high chair had been used the day of the survey. 2. The orange and green exersaucer located in the Infant Classroom had a dried yellowish substance on the activity tray. Staff stated they had not utilized the exersaucer the day of the survey. 3. There were some large rips in the vinyl covering of the green square play mat located in the Infant Classroom which exposed the foam filling and prevented it from being properly sanitized. The Director stated she was aware the play mat was in need of repair.	
Transportation	Not Applicable
Food Service	Not In Compliance
950 - Kitchen Equipment Clean and Sanitary	Not In Compliance
922 KAR 2:120. Section 8. Kitchen Requirements. (7) The following shall be clean and sanitary: (a) Eating and drinking utensils; (b) Kitchenware; (c) Food contact surfaces of equipment; (d) Food storage utensils; (e) Food storage containers; (f) Cooking surfaces of equipment; and (g) Nonfood contact surfaces of equipment.	
Findings: General: Based on observation and interview, the surveyor found the following: 1. The white stand up freezer located in the kitchen had an abundance of food crumbs in the bottom in addition to a spilled brown substance. 2. The refrigerator contained an abundance of food crumbs in addition to a sticky substance that had spilled on the top and bottom shelves. 3. The stainless freezer contained a brown substance that had spilled in the bottom of the freezer. Upon interview, the Director acknowledged that the refrigerator and freezers should be maintained in a clean condition.	

Inspection Report		
Children's Records		Not In Compliance
1075 - Enrollment Information		Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;		
Findings: General: Based on review of documentation and interview, the following were found: 1. A child's file (DOE: 10/6/16) presented for review did not contain the required physician and hospital name and contact number. 2. A child's file (DOE: 6/23/16) presented for review did not contain the required physician and hospital name and contact number. 3. A child's file (DOE: 10/14/16) presented for review did not contain the required physician and hospital name and contact number. 4. A child's file (DOE: 10/6/16) presented for review did not contain the required hospital name and contact number. The Director reported that the enrollment form asks for the information; however, parents do not always provide it.		
Written Documentation		In Compliance
Posted Documentation		In Compliance
Animals		In Compliance

Signature of Provider/Representative

Title

Date