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Inspection Report

Provider Name: Loretto Child Care Center	Provider Information	License No: L356188
Provider Address: 225 School Drive, Loretto, KY, 40037	Provider Type: LICENSED TYPE I	Capacity: 86
Owner(s): Loretto Child Care Center, Inc.		Director(s): Mattingly, Mary Jennifer

Inspection Type: Investigation	Inspection Information	Inspection No: 203162
Visit Start Date: 11/04/2015 11:00 AM	Visit End Date: 11/04/2015 2:10 PM	
	No. of Children Present: 25	

Inspection Report

Staffing Requirements

40 - Ratios and Group Size

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size*

Infant

1 staff for 5 children 10

Toddler

1 staff for 6 children 12

Preschool-age 2 to 3 years

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I child-care centers.

Director Requirements

265 - Health, Safety, Comfort

In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(I) Provide for the health, safety, and comfort of each child;

Inspection Report**Employee Records****300 - Background checks/left alone****Not In Compliance****922 KAR 2:090. Section 6. License Issuance.****(5) An individual described in subsection (4) of this section shall:****(a) Submit to background checks described in paragraph (b) of this subsection;****(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:****1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;****2. Criminal records check required by KRS 199.896(19);****3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and****4. An address check of the Sex Offender Registry; and****(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.****Findings:**

General: Based on review of documentation, the following was found:

1) A volunteer's (DOH 10/26/15) criminal records check had not been submitted according to KRS 199.896 (20). Additionally, the volunteer's central registry child abuse and neglect (CA/N) had not been submitted according to 922 KAR 1:470. During an interview, the volunteer staff stated that she was an employee of the Marion County Board of Education and she provided a criminal background check completed by the board on 09/30/15.

2) A volunteer's (DOH 10/26/15) criminal records check had not been submitted according to KRS 199.896 (20). The volunteer's central registry child abuse and neglect check (CA/N) had not been submitted either according to 922 KAR 1:470. During an interview, the director stated that neither of the two (2) above-mentioned volunteers had worked alone in supervision of children.

315 - Educational Requirements**In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:****1. High school diploma;****2. GED or qualifying documentation from a comparable educational entity; or****3. Commonwealth Child Care Credential as described in 922 KAR 2:250;****325 - CPR/First Aid Coverage****In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:****(a) Infant and child cardiopulmonary resuscitation; and****(b) Infant and child first aid.****(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:****(a) Adult cardiopulmonary resuscitation; and****(b) First aid.****Programming****385 - Discipline****In Compliance****922 KAR 2:120. Section 2. Child Care Services.****(10) A child shall not be subjected to:****(a) Corporal physical discipline pursuant to KRS 199.896(18);****(b) Loud, profane, threatening, frightening, or abusive language; or****(c) Discipline that is associated with:****1. Rest;****2. Toileting; or****3. Food.****Children's Records****1070 - Immunization****Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:****(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;****Findings:**

General: Based on review of documentation, a child's (DOE 04/07/15) record presented contained an immunization certificate dated 06/17/15 which was no longer current. During an interview, the director stated that she was unaware that the child's immunization certificate had expired.

Written Documentation**1090 - Policies and Procedures****In Compliance**

Inspection Report

922 KAR 2:110. Section 2. General.

(5) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

1. Staff policies;

2. Job descriptions;

3. An organization chart;

4. Chain of command; and

5. Other procedures necessary to ensure implementation of:

a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;

b. 922 KAR 2:090, Child-care center licensure;

c. 922 KAR 2:120, Child-care center health and safety standards; and

d. This administrative regulation.

Signature of
Provider/Representative

Title

Date