



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Childcare Network #258	Provider Information	License No: L383404
Provider Address: 1748 Alysheba Way, Lexington, KY, 40509	Provider Type: LICENSED TYPE I	Capacity: 200
Owner(s): Child Development Schools, Inc.		Director(s): Durrum, Shannon

Inspection Type: Investigation	Inspection Information	Inspection No: 213296
Visit Start Date: 11/13/2015 1:25 PM	Visit End Date: 11/13/2015 2:10 PM	
	No. of Children Present: 94	

Inspection Report	
Supervision	
5 - Children Supervised	Not In Compliance
922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 1. Provided with adequate supervision at all times by a qualified staff person who: a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice; Findings: General: Based on Review of Documentation and interview, this regulatory requirement was not met. On 11/5/15 the assistant director reported an incident to the DRCC office that occurred on 11/5/15 at approximately 5:00PM. The assistant director reported that a one (1) year old child got left in his classroom (Toddler 1) when his classroom exited the room and walked down the hall to the activity room. The one (1) year old child was found by a staff person that was walking down the hall to clock out. The staff person stated that while walking down the hall she observed the child playing alone "just inside the Toddler 1 doorway and she looked up and observed the Toddler 1 classroom entering the activity room at that time". The staff person stated that she took the child to the assistant director that was standing in the hallway talking to a parent. An interview with staff during the investigation found that the child was left alone/unsupervised approximately less than one (1) minute. The Toddler 1 classroom and the activity room are located approximately fifty (50) feet from each other. Administrative staff stated during interview that the staff person walking at the end of the line did not follow proper procedure during the transition from one location to another because she did not do a "room sweep"; therefore, the staff person was terminated as a result of the incident.	
Staffing Requirements	
40 - Ratios and Group Size	In Compliance

Inspection Report

922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size*

Infant

1 staff for 5 children 10

Toddler

1 staff for 6 children 12

Preschool-age 2 to 3 years

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I child-care centers.

Director Requirements

250 - Staff Management/Policy Development/Supervision

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (e) Manage the staff in their individual job descriptions;
- (f) Develop child-care center plans, policies, and procedures;
- (g) Supervise staff conduct to ensure implementation of program policies and procedures;

Findings:

General: Based on Review of Documentation and interview, the director failed to supervise staff conduct to ensure implementation of program policies and procedures. A review of the facility's policies and procedures regarding transitioning children from one location to another determined that a staff person did not follow procedure on 11/5/15 when she transitioned a group of children from the Toddler 1 classroom to the activity room and left a one (1) year old child in Toddler 1 alone/unsupervised. An interview with staff during the investigation found that the child was left alone/unsupervised approximately less than one (1) minute. Administrative staff stated during interview that the staff person walking at the end of the line did not follow proper procedure during the transition from one location to another because she did not do a "room sweep"; therefore, the staff person was terminated as a result of the incident. It is important to note that the facility policies/procedures regarding transitioning children from one location to another is posted on the door of every classroom in the building. These procedures were not followed at the time of the 11/5/15 incident and the staff person was terminated as a result.

Children's Records

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, one (1) child (enrollment date: 3/2014) had an immunization certificate on file that was no longer current as of 7/11/15.

Signature of
Provider/Representative

Title

Date