



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Charlotte's Web Preschool and Nursery Provider Address: 4129 Vincent Station Drive, Owensboro, KY, 42303 Owner(s): Charlotte's Web Pre-school & Nursery, Llc	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383382 Capacity: 123(Bldg 1: 120) Director(s): Millay, Monti Gail
Inspection Type: Investigation Date Initiated: 09/22/2017 11:20 AM	Inspection Information Date Concluded: 10/06/2017 7:35 AM No. of Children Present: 104	Inspection No: 242025

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
100 - Plan of Correction/10 days	Not In Compliance
922 KAR 2:090. Section 9. Statement of Deficiency and Corrective Action Plans. (2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within ten (10) calendar days of receipt of the statement of deficiency to eliminate or correct the regulatory violation.	
Findings: A PLAN OF CORRECTION WAS DUE ON 11/03/2017 AND AS OF 11/09/2017, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.	
Director Requirements	Not In Compliance
250 - Staff Management/Policy Development/Supervision	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (e) Manage the staff in their individual job descriptions; (f) Develop child-care center plans, policies, and procedures; (g) Supervise staff conduct to ensure implementation of program policies and procedures;	
Findings: General: Based on Review of Documentation, observation and interview, the center's discipline policy stated if a child chooses to break a rule, the consequences are as follows: verbal warning, timeout for one (1) minute per each year of age, and child sent to the director's office and parents called. The discipline policy was not followed by staff when a staff person placed a four-year-old child in timeout for approximately eight (8) minutes on 09/12/17 in the four-year-olds' room.	

Inspection Report

265 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(I) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on Observation, a caregiver grabbed and pulled on a child's arms at approximately 10:00 am on 09/12/17 in the four-year-olds' room. A child was placed in time-out for approximately eight (8) minutes and during this time the child threw books into a pile, on the floor, in the timeout area and further into the room. The child was moved to a different timeout location two (2) times before the caregiver roughly grabbed and pulled the child upward by his arms and lifted him from the floor with enough force to result in both legs swinging left and then right. The caregiver picked up and carried the child to the director's office. Based on interview, this child received a bruise on the left arm the same day caregiver grabbed both of the child's arms.

Employee Records

In Compliance

Children's Records

In Compliance

Signature of Provider/Representative

Title

Date