



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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SECRETARY

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Charlotte's Web Preschool and Nursery	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383382
Provider Address: 4129 Vincent Station Drive, Owensboro, KY, 42303		Capacity: 123(Bldg 1: 120)
Owner(s): CHARLOTTE'S WEB PRE-SCHOOL & NURSERY, LLC		Director(s): Millay, Monti Gail

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219854
Date Initiated: 06/07/2017 9:10 AM	Date Concluded: 06/07/2017 1:25 PM	
	No. of Children Present: 89	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
260 - Staff Evaluation	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on Observation, staff hired 8/4/15, 9/24/15, and 3/8/16, did not have an annual written performance evaluation.	
Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date