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Inspection Report

Provider Name: Charlotte's Web	Provider Information	License No: L383382
Provider Address: 4129 Vincent Station Drive, Owensboro, KY, 42303	Provider Type: LICENSED TYPE I	Capacity: 123(Bldg 1: 120)
Owner(s): CHARLOTTE'S WEB PRE-SCHOOL & NURSERY, LLC		Director(s): Millay, Monti Gail

Inspection Type: Investigation	Inspection Information	Inspection No: 215537
Visit Start Date: 05/16/2016 11:40 AM	Visit End Date: 05/16/2016 12:40 PM	
No. of Children Present:		

Inspection Report	
Supervision	
5 - Children Supervised	In Compliance
922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 1. Provided with adequate supervision at all times by a qualified staff person who: a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice;	
Staffing Requirements	
40 - Ratios and Group Size	In Compliance
922 KAR 2:120. Section 2. Child Care Services. (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 1 staff for 6 children 12 Preschool-age 2 to 3 years 1 staff for 10 children 20 Preschool-age 3 to 4 years 1 staff for 12 children 24 Preschool-age 4 to 5 years 1 staff for 14 children 28 School-age 5 to 7 years 1 staff for 15 children 30 School-age 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I child-care centers.	

Inspection Report**Director Requirements****265 - Health, Safety, Comfort****Not In Compliance****922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

- (1) Effective with the adoption of this administrative regulation, a director shall:
- (l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on interview and review of the center's surveillance video, a toddler caregiver propped a toddler table vertically against the wall with the table legs pointing outward in the toddler room (room #12). Two (2) toddler children sat on the legs which caused the table to fall and hit a toddler child in the head at 3:21 p.m. on 05/05/16. The toddler child was taken to her pediatrician where a small "goose egg" was discovered behind the child's right ear.

Employee Records**300 - Background checks/left alone****In Compliance****922 KAR 2:090. Section 6. License Issuance.**

- (5) An individual described in subsection (4) of this section shall:
- (a) Submit to background checks described in paragraph (b) of this subsection;
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
 2. Criminal records check required by KRS 199.896(19);
 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
 4. An address check of the Sex Offender Registry; and
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Equipment**755 - Toys/Equipment/Furniture****In Compliance****922 KAR 2:120. Section 11. Toys and Furnishings.**

- (1) All toys, equipment, and furniture contacted by a child shall be:
- (a) Kept clean and in good repair; and
- (b) Free of peeling, flaking, or chalking paint.

765 - Toys**In Compliance****922 KAR 2:120. Section 11. Toys and Furnishings.**

- (3) Toys shall be:
- (a) Used according to the manufacturer's safety specifications;
- (b) Durable; and
- (c) Without sharp points or edges.

Children's Records**1075 - Enrollment Information****In Compliance****922 KAR 2:110. Section 3. Records.**

- (1) A child-care center shall maintain:
- (b) A written record for each child:
1. Completed and signed by the child's parent;
 2. Retained on file on the first day the child attends the child-care center; and
 3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Signature of
Provider/Representative

Title

Date