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Inspection Report

Provider Name: Grace Edgett Child Development Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L352243
Provider Address: 31 Commonwealth Avenue, Erlanger, KY, 41018		Capacity: 90
Owner(s): Erlanger United Methodist Church, Inc.		Director(s): Delk, Vena

Inspection Type: Renewal Application	Inspection Information	Inspection No: 321679
Date Initiated: 06/27/2022 10:00 AM	Date Concluded: 06/27/2022 12:35 PM	
	No. of Children Present: 42	

Inspection Report

Background Checks

Not In Compliance

10 - Submit background check

Not In Compliance

922 KAR 2:280 - Section 4. Procedures and Payments.

- (1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:**
- (a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;**
 - (b) Request that the prospective child care staff member complete and sign the:**
 - 1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and**
 - 2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and**
 - (c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:**
 - 1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;**
 - 2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and**
 - 3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.**

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. The following was found:

- 1. A staff member hired on 3/29/2022, did not have a completed KARES background check on file. The KARES status for this staff was that an application was started on 6/22/2022, but it has not yet been requested. This staff member was not working alone during the renewal survey.
- 2. A staff member hired on 6/27/2022, did not have written evidence of initiating the process or the results for a KARES background check on file. This staff member was working with another staff member in the two-year-old room that was eligible in KARES, but not employed.
- 3. A staff member hired on 2/21/2022, did not have a completed KARES background check on file. The KARES status for this staff was that an application was started on 6/22/2022, but it has not been requested. This staff member was not working alone during the renewal survey.
- 4. A staff member hired on 4/15/2022, did not have written evidence of initiating the process or the results for the KARES background check on file. This staff member was not working alone during the renewal survey.

Inspection Report

85 - Employment Status

Not In Compliance

922 KAR 2:280. Section 11. Status of Employment.

(1) A child care provider shall maintain the employment or residential status of each child care staff member who has submitted to a fingerprint-based criminal background check by reporting the status using the NBCP Web-based system.

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. A staff member hired on 5/04/2021, did not have a completed KARES background check on file. The KARES status for this staff was that the staff is eligible, but not employed. This staff was working with another staff in the two-year-old room that did not have a completed KARES background check on file (no written evidence of initiating the process and no results).

Supervision

In Compliance

Staffing Requirements

In Compliance

General Administration

In Compliance

Director Requirements

Not In Compliance

360 - Staff Evaluation

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. A staff member hired on 5/04/2021, did not have an evaluation on file.

Employee Records

Not In Compliance

400 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. A staff hired on 4/15/2022, did not have proof of education on file.

415 - CPR/First Aid Required Training

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(8) Each center shall ensure that every staff member has received training on first aid and cardiopulmonary resuscitation (CPR).

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. Five staff did not complete CPR and First Aid training. These staff were hired on 5/04/2021, 2/21/2022, 9/21/2020, 11/07/2016, and 7/06/2020.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The following was found:

1. A staff member hired on 5/04/2021, did not complete the required Orientation. This staff member has been employed for more than three months. This staff member also did not complete the required PAHT training.
2. A staff member hired on 2/21/2022, did not complete the required Orientation. This staff member has been employed for more than three months.
3. A staff member hired on 9/21/2020, did not complete the required Orientation. This staff member has been employed for more than three months. This staff member also did not complete the required PAHT training.

The ECE-TRIS system was reviewed and confirmed these findings.

Programming

In Compliance

Inspection Report

Premises

Not In Compliance

585 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:**
 - (a) Suitable for the purpose intended;**
 - (b) Kept clean and in good repair;**

Findings:

General: Based on observation, this regulatory requirement was not met. Room 101A and Room 101B both contained dusty vents on the walls.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

Not In Compliance

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
 - (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, this regulatory requirement was not met. Of the ten children's files reviewed, seven of the files did not have a physician's phone number listed. In addition, one file did not have a physician's name or phone number listed.

Written Documentation

Not In Compliance

1260 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

- (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The facility did not have written evidence of the submission of the emergency preparedness plan for 2022 to the local emergency management official as specified in KRS 199.895 and 42 U.S.C 9858c.

1305 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (12) A fire drill shall be:**
 - (a) Conducted during hours of operation at least monthly; and**
 - (b) Documented.**
- (13) An earthquake drill, shelter-in-place or lockdown drill, and tornado drill shall be:**
 - (a) Conducted during hours of operation at least quarterly; and**
 - (b) Documented.**

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The facility did not have any shelter-in-place drills/lockdown drills documented.

Posted Documentation

In Compliance

Signature of Provider/Representative

Title

Date