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**Inspection Report**

<b>Provider Name:</b> Grace Edgett Child Development Center	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L352243
<b>Provider Address:</b> 31 Commonwealth Avenue, Erlanger, KY, 41018		<b>Capacity:</b> 90
<b>Owner(s):</b> Erlanger United Methodist Church, Inc.		<b>Director(s):</b> Heck, Mary Therese

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 293861
<b>Date Initiated:</b> 08/27/2020 10:00 AM	<b>Date Concluded:</b> 08/27/2020 12:15 PM	
	<b>No. of Children Present:</b> 38	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>385 - Personnel File</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 9. Records.</b>  <b>(1) A child-care center shall maintain:</b>  <b>(e) A current personnel file for each child-care center staff person to include:</b>  <b>1. Name, address, date of birth, and date of employment;</b>  <b>2. Proof of educational qualifications;</b>  <b>3. Record of annual performance evaluation;</b>  <b>4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and</b>  <b>5. The results of background checks conducted in accordance with 922 KAR 2:280;</b></p>	
<b>Findings:</b>	
General: Based on review of documentation, one of the personnel files presented for review did not include a date of employment.	
<b>Programming</b>	<b>In Compliance</b>

**Inspection Report**

**Premises**

**Not In Compliance**

**520 - Inaccessible Items**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (7) The following shall be inaccessible to a child in care:**
  - (a) Toxic cleaning supplies, poisons, and insecticides;**
  - (b) Matches, cigarettes, lighters, and flammable liquids; and**
  - (c) Personal belongings and medications of staff.**

**Findings:**

General: Based on observation, the following was found:

- 1. There was a staff person's purse sitting on the floor next to a desk in the Preschool classroom.
- 2. There were three screwdrivers and a bottle of correction fluid being stored in the top drawer of the teacher's desk in the Preschool classroom.
- 3. There was a bottle of Swiffer Wet Jet cleaner on the bottom shelf of a shelving unit in the Younger Three's classroom.

These items were accessible to the children in care.

**Hygienic Practices**

**Not In Compliance**

**685 - Diaper Changing Area/Surface**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

- (10) When a child is diapered, the child shall:**
  - (b) Be placed on a surface that is:**
    - 1. Clean;**
    - 2. Padded;**
    - 3. Free of holes, rips, tears, or other damage;**
    - 4. Nonabsorbent;**
    - 5. Easily cleaned; and**
    - 6. Free of any items not used for diaper changing.**

**Findings:**

General: Based on observation, the following was found:

- 1. There was a two inch tear in the changing mat in the Infant classroom.
- 2. There were four pieces of duck tape covering four tears in the changing mat in the Babies classroom. The edges of the tape were peeling away from the mat and could not be properly sanitized after each diaper change.

**First Aid/Medication**

**Not In Compliance**

**730 - Medication**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

- (6) Medication, including refrigerated medication, shall be:**
  - (a) Stored in a separate and locked place, out of the reach of a child unless the medication is:**
    - 1. A first aid supply and is maintained in accordance with subsection (1) of this section;**
    - 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;**
    - 3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:**
      - a. An epinephrine auto-injector shall be inaccessible to a child;**
      - b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;**
      - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and**
      - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12(1)(b) if an epinephrine auto-injector is administered to a child; or**
    - 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;**
  - (b) Kept in the original bottle; and**
  - (c) Properly labeled.**
- (7) Medication shall not be given to a child if the medication's expiration date has passed.**

**Findings:**

General: Based on observation, there were two tubes of diaper cream in the Infant classroom that were not labeled with a child's name.

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Inspection Report**

**Food Service**

**Not In Compliance**

**1050 - Bottles**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

**(9) Bottles shall be:**

- (a) Individually labeled;**
- (b) Promptly refrigerated;**
- (c) Covered while not in use; and**
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

**Findings:**

General: Based on observation, there was one bottle in the Babies classroom that was not labeled with a child's name.

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1185 - Confidentiality/Maintenance/Access**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(2) A child-care center shall:**

- (a) Maintain the confidentiality of a child's record and information concerning a child or the child's parent;**
- (b) Maintain all records for five (5) years; and**
- (c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4) and (5).**

**Findings:**

General: Based on observation, a list of a child's allergies was posted on the wall above hand washing sink in the Toddler I classroom. The list was in a conspicuous area and could be viewed by anyone in that classroom.

**Posted Documentation**

**Not In Compliance**

**1215 - Daily Activities**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on observation, the following was found:

1. The schedule of daily activities, including lists and dates of activities to be conducted with the children in the Toddler I classroom, only listed an art activity for each day. No other activities were listed for the children.

2. The schedule of daily activities including lists and dates of activities to be conducted with the children in the Toddler II classroom, only listed an art activity and a song for each day. No other activities were listed for the children

**Animals**

**Not Applicable**

**Emergency Regulation**

**In Compliance**

Signature of Provider/Representative

Title

Date