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Inspection Report

Provider Name: Grace Edgett Child Development Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L352243
Provider Address: 31 Commonwealth Avenue, Erlanger, KY, 41018		Capacity: 90
Owner(s): Erlanger United Methodist Church, Inc.		Director(s): Heck, Mary Therese

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290070
Date Initiated: 08/08/2019 10:45 AM	Date Concluded: 08/08/2019 12:20 PM	
	No. of Children Present: 74	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

385 - Personnel File **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(e) A current personnel file for each child-care center staff person to include:
1. Name, address, date of birth, and date of employment;
2. Proof of educational qualifications;
3. Record of annual performance evaluation;
4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
5. The results of background checks conducted in accordance with 922 KAR 2:280;

Findings:
 General: Based on review of documentation and interview, this regulatory requirement was not met. A review of staff files during the inspection found two (2) staff that did not have the date of employment listed in their file. The staff person in charge reviewed documentation on her desk and then verbally identified the dates - 11/5/18 and 6/3/19 as the hire dates. However, the dates of hire were not maintained in the personnel files.

Programming	In Compliance
Premises	Not In Compliance

540 - Premises Requirements **Not In Compliance**

922 KAR 2:120. Section 4. Premises Requirements.
(1) The premises shall be:
(a) Suitable for the purpose intended;
(b) Kept clean and in good repair;

Findings:
 General: Based on observation, this regulatory requirement was not met. During a tour of the facility, the surveyor observed a build up of dirt/grime on both sides of the door frame leading into the two (2) year old classroom.

Inspection Report

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	Not In Compliance

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The surveyor reviewed the emergency drill log and found that earthquake and tornado drills were practiced quarterly and on the same day. However, the emergency drill log only indicated one (1) time of day for both drills rather than two (2) separate times of day.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date