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Inspection Report

Provider Name: Holy Spirit Child Development Center	Provider Information	CLR No: L355951
Provider Address: 840 Washington Ave, Newport, KY, 41071	Provider Type: LICENSED TYPE I	Capacity: 129
Owner(s): Holy Trinity School		Director(s): Niewahner, Sister Mary Judith

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219215
Date Initiated: 04/10/2017 10:20 AM	Date Concluded: 04/10/2017 1:30 PM	
	No. of Children Present: 44	

Inspection Report	
Supervision	Not In Compliance
15 - Activity Areas/Equipment/Materials	Not In Compliance
922 KAR 2:120. Section 3. General Requirements. (2) Activity areas, equipment, and materials shall be arranged so that the child's activity can be given adequate supervision by staff.	
Findings: General: Based on Observation, in the six (6) month -one (1) year old classroom, an infant was placed in a highchair with a bottle in the front of the room. The teacher was sitting in the back of the room rocking and feeding another child. The child in the highchair was not visible to the teacher while the teacher was sitting in the back of the room.	
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (5) An individual described in subsection (4) of this section shall: (a) Submit to background checks described in paragraph (b) of this subsection; (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a: 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470; 2. Criminal records check required by KRS 199.896(19); 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and 4. An address check of the Sex Offender Registry; and (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.	
Findings: General: Based on Review of Documentation, an employee with hire date 5/13/16, did not have evidence that the Criminal Background Check had been requested or completed in her file. The director found an email that they requested this documentation on 05/31/2016, however no results were present.	

Inspection Report

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, an employee whose hire date was 12/16/16 did not complete orientation training within the ninety (90) day timeframe.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

- (a) Stored in a separate and locked place, out of the reach of a child;
 - (b) Kept in the original bottle; and
 - (c) Properly labeled.
- (7) Medication shall not be given to a child if the expiration date on the bottle has passed.

Findings:

General: Based on Observation, in the two (2) year old classroom, under the diaper changing area, there was an unlocked cabinet with medical ointments inside. There was Boudreauz Buttpaste, Aquaphor Healing Ointment, Comfort for Baby Creamy Diaper Rash Ointment, and two (2) bottles of Destin Diaper Cream that were labeled. There was a tube of Neosporin with an expiration date of 09/15 and it was not labeled. There were two bottles of Aquaphor Healing Ointment with no children's names; the small bottle had an expiration date of 07/15. There was a bottle of Aveeno Baby Eczema Therapy with no name listed on the bottle. There was a bottle of Pure Petroleum Jelly that was labeled, but had an expiration date of 10/16.

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

Not In Compliance

935 - Refrigerator

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:

- (a) Have an indicating thermometer or other appropriate temperature measuring device;
- (b) Be in a safe environment for preservation; and
- (c) Be forty (40) degrees Fahrenheit or below.

Findings:

General: Based on Observation, in the one (1) year old - eighteen (18) month classroom, there was not a thermometer in the refrigerator where bottles were stored.

960 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;
- (b) Promptly refrigerated;
- (c) Covered when not in use; and
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.

Findings:

General: Based on Observation, in the six (6) month to one (1) year old room, there were four (4) bottles uncovered in the refrigerator.

Children's Records

In Compliance

Written Documentation

Not In Compliance

1100 - Staff Schedule

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (d) A written schedule of staff working hours;

Findings:

General: Based on Review of Documentation, there was no evidence of a current staff schedule.

Inspection Report		
	Posted Documentation	Not In Compliance
1155 - Posting Requirements		Not In Compliance
922 KAR 2:110. Section 2. General. (7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection: (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year; (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year; (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897; (d) A description of services provided by the child-care center, including: 1. Current rates for child care; and 2. Each service charged separately and in addition to the basic rate for child care; (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and (f) Daily schedule.		
Findings: General: Based on Observation, the 2016 Plan of Correction was not posted.		
	Animals	Not Applicable