



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511
Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Quinn Chapel Child Care Center	Provider Information	License No: L355854
Provider Address: 744 Charles Avenue, Lexington, KY, 40508	Provider Type: LICENSED TYPE I	Capacity: 35
Owner(s): Quinn Chapel African Methodist Episcopal Church Of Lexington, Kentucky, Inc.		Director(s): Bright, Revonda

Inspection Type: Investigation	Inspection Information	Inspection No: 95389
Visit Start Date: 04/30/2014 10:30 AM	Visit End Date: 04/30/2014 11:25 AM	
	No. of Children Present: 7	

Inspection Report	
Supervision	
5 - Children Supervised	In Compliance
922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 1. Provided with adequate supervision at all times by a qualified staff person who: a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice;	

Inspection Report

Staffing Requirements

40 - Ratios and Group Size

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size*

Infant

1 staff for 5 children 10

Toddler

1 staff for 6 children 12

Preschool-age 2 to 3 years

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I child-care centers.

Findings:

General: Based on Observation, one (1) staff person and one (1) volunteer were observed caring for seven (7) children (one (1) and two (2) year olds) in the toddler classroom during the visit. The volunteer does not meet the requirements of a qualified staff person; therefore, staff-to-child ratios requirements were not met.

General Administration

85 - Cooperate with state agency

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:

(f) Cooperate with the cabinet, the cabinet's designee, or another agency with regulatory authority during:

1. An investigation of an alleged complaint, including an allegation of child abuse or neglect pursuant to KRS 620.030(4); and
2. Unannounced inspections; and

Findings:

General: Based on Review of Documentation and interview, the facility failed to cooperate during an unannounced cabinet inspection. During this investigation a review of the staff files and an interview with the director revealed that all the staff files were not presented to the surveyors to be reviewed during the 11/20/13 relicensure inspection. One (1) staff person (van driver) was identified during the investigation that was hired prior to 11/20/13 and one (1) foster grandparent volunteer was identified during the investigation that started working at the facility prior to 11/20/13 whose files were not reviewed during the 11/20/13 relicensure inspection. The director indicated that she did not know why these files were not presented for review even though she was identified as the staff person in charge during the 11/20/13 inspection.

Director Requirements

265 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on Interview, the facility failed to provide for the safety and comfort of each child. Allegations involving facility employees "hitting the children on the hands, bottoms and mouths" was reported to the DRCC office for investigation. An interview with staff and volunteers that work at the facility revealed that two (2) staff (hire dates: 1/31/11 and 9/27/09) were observed during two (2) separate incidents "hitting or smacking" a child in the care of the facility "sometime last summer". Exact dates of the incidents and names of the children involved could not be determined during the investigation; however, the person reported during interview that, "I heard a noise and when I looked over there the child was crying because of what the staff person did to them".

275 - Caregiver Alone

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;

Findings:

General: Based on Review of Documentation, and interview, the facility failed to meet this regulatory requirement. One (1) adult male present with children in the toddler classroom did not have evidence or results of a criminal records check (CRC). The staff person in charge identified this person as a foster grandparent volunteer and stated that he has been working at the facility since January 2012. Upon arrival (10:30AM) this person was left alone with the seven (7) children present in the toddler classroom while the staff person working in the room exited the room to open the door for the surveyor to enter the building.

Inspection Report**Employee Records****300 - Background checks/left alone****Not In Compliance****922 KAR 2:090. Section 6. License Issuance.****(5) An individual described in subsection (4) of this section shall:****(a) Submit to background checks described in paragraph (b) of this subsection;****(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:****1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;****2. Criminal records check required by KRS 199.896(19);****3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and****4. An address check of the Sex Offender Registry; and****(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.****Findings:**

General: Based on Review of Documentation and interview, the facility failed to meet this regulatory requirement. One (1) adult male present with children in the toddler classroom did not have evidence or results of a criminal records check (CRC). The staff person in charge identified this person as a foster grandparent volunteer and stated that he has been working at the facility since January 2012. Upon arrival (10:30AM) this person was left alone with the seven (7) children present in the toddler classroom while the staff person working in the room exited the room to open the door for the surveyor to enter the building.

315 - Educational Requirements**Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:****1. High school diploma;****2. GED or qualifying documentation from a comparable educational entity; or****3. Commonwealth Child Care Credential as described in 922 KAR 2:250;****Findings:**

General: Based on Review of Documentation, one (1) staff person (hire date: 3/25/13) did not have educational documentation on file.

320 - TB Verification**Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:****1. A statement from a health professional that the individual is free of active tuberculosis; or****2. A copy of negative tuberculin results.****Findings:**

General: Based on Review of Documentation, one (1) employee file (hire date: 3/25/13) did not contain any documentation indicating they were free of TB.

340 - Training**Not In Compliance****922 KAR 2:110. Section 5. Staff Requirements.****(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:****(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;****(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and****(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.****Findings:**

General: Based on Review of Documentation, one (1) staff file (hire date: 3/25/13) did not contain the required nine (9) hours of training the first year of employment.

Programming**410 - Infant/Toddler Combined with Older Children****Not In Compliance****922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.****(2) Except in accordance with subsection (3) of this section, an infant or toddler shall participate in an activity with an older child for no more than one (1) hour per day.****Findings:**

General: Based on Observation and interview, the facility failed to ensure that toddlers not participate in an activity with an older child longer than one (1) hour a day. The staff person working with a group of seven (7) children in the toddler classroom identified three (3) of the children as one (1) year olds and the remaining four (4) children as two (2) year olds. Staff stated during interview that these two (2) age groups have been mixed together for the entire day because a staff person called in sick.

Inspection Report**Children's Records****1080 - Documentation for Off Premise Trip****Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:****(b) A written record for each child:****3. To contain:****g. A permission form for each trip off the premises signed by the child's parent in accordance with 922 KAR 2:120, Section 12;****Findings:**

General: Based on Review of Documentation, and interview this regulatory requirement was not met. Upon arrival the staff person in charge stated that nine (9) preschool children and two (2) staff were on a field trip at Castlewood Park and indicated that they used the facility van to get there. When the surveyor asked to review the field trip permission forms for the 4/30/14 trip, the staff person in charge presented the surveyor with permission forms labeled, "Walking Field Trips Permission Slip". The staff person in charge stated that the form is signed by the child's parent when the child enrolls at the facility and then kept on file for all field trips. Therefore, written parental permission is not obtained for each trip off the premises and written permission was not obtained for children to be transported in the facility vehicle on 4/30/14.

Signature of
Provider/Representative

Title

Date