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Inspection Report

Provider Name: LaFontaine Early Learning Center	Provider Information	CLR No: L383313
Provider Address: 212 Wayne Drive, Richmond, KY, 40475	Provider Type: LICENSED TYPE I	Capacity: 49
Owner(s): Lafontaine Early Learning Center, LLC		Director(s): Phillips, Karen Lynn

Inspection Type: Investigation	Inspection Information	Inspection No: 217967
Date Initiated: 11/16/2016 1:00 PM	Date Concluded: 01/12/2017 1:30 PM	
	No. of Children Present: 23	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	Not In Compliance
40 - Ratios and Group Size	Not In Compliance
922 KAR 2:120. Section 2. Child Care Services. (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: Age of Children Ratio Maximum Group Size* Infant 1 staff for 5 children 10 Toddler 1 staff for 6 children 12 Preschool-age 2 to 3 years 1 staff for 10 children 20 Preschool-age 3 to 4 years 1 staff for 12 children 24 Preschool-age 4 to 5 years 1 staff for 14 children 28 School-age 5 to 7 years 1 staff for 15 children 30 School-age 7 and older 1 staff for 25 children (for before and after school) 30 1 staff for 20 children (full day of care) 30 *Maximum Group Size shall be applicable only to Type I child-care centers.	
Findings: General: Based on interview with staff, the surveyor found that on multiple occasions a three-year-old child was permitted to remain at the child care center after his session was complete. As a result, the staff-to-child ratio was exceeded by one (1) child.	

Inspection Report	
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (5) An individual described in subsection (4) of this section shall: (a) Submit to background checks described in paragraph (b) of this subsection; (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a: 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470; 2. Criminal records check required by KRS 199.896(19); 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and 4. An address check of the Sex Offender Registry; and (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee. Findings: General: Based on review of documentation contained in a staff's file, the surveyor found that staff person has lived in the state of Utah within the past five (5) years. The staff's file contained a Sentry Link background check conducted on 07/27/16. The file did not contain verification that a criminal records background check had been completed for the state of Kentucky. Through multiple interviews, the surveyor learned that the staff person has not been alone with the children.	
Transportation	Not In Compliance
900 - Children's Transportation Records	Not In Compliance
922 KAR 2:120. Section 12. Transportation. (17) Transportation services provided shall: (a) Be recorded in writing and include: 1. The first and last name of the child transported; and 2. The time each child gets on and the time each child gets off; (b) Be completed by a staff member other than the driver; and (c) Be kept for five (5) years. Findings: General: Based on interview with staff, the surveyor found that on 10/21/16, a three-year-old child was transported from the Early Learning Center to the Preparatory School. Based on review of transportation records, the surveyor found that the child's full name and each time the child got on and off of the van had not been documented.	
Written Documentation	Not In Compliance
1095 - Daily Attendance Records	Not In Compliance
922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program; Findings: General: Based on review of documentation, the Daily Attendance Records reflected the following: 1. On 10/21/16, a child's departure time was documented as 11:30 a.m. by a staff person. Through interviews with multiple individuals, the surveyor learned that the child then remained in the care of the child care center until later that afternoon. Interviews further concluded that the child had consistently remained after class in the care of the child care center since the beginning of the 2016 school year. However, the attendance records that were reviewed indicated that the child had left on-time. 2. On 11/14/16, three (3) of the children's arrival times were not documented. 3. On 11/14/16, two (2) of the children's departure times were not documented. 4. On 11/15/16, four (4) of the children's departure times were not documented. 5. On 11/16/16, a child's arrival time was documented as 12:30 p.m. The child's departure time was documented as 12:25 p.m. 6. On 11/16/16, twenty-four (24) of the children's departure times were not documented.	