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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

|                                                                                       |                                                                      |                                                 |
|---------------------------------------------------------------------------------------|----------------------------------------------------------------------|-------------------------------------------------|
| <b>Provider Name:</b> Children Inc. Early Learning Center at Erlanger Elsmere Schools | <b>Provider Information</b><br><b>Provider Type:</b> LICENSED TYPE I | <b>CLR No:</b> L383307                          |
| <b>Provider Address:</b> 450 Bartlett Avenue, Erlanger, KY, 41018                     |                                                                      | <b>Capacity:</b> 86                             |
| <b>Owner(s):</b> Ms MC Daycare                                                        |                                                                      | <b>Director(s):</b> Young, Celeste (Cassie) Ann |

|                                             |                                            |                              |
|---------------------------------------------|--------------------------------------------|------------------------------|
| <b>Inspection Type:</b> Renewal Application | <b>Inspection Information</b>              | <b>Inspection No:</b> 217022 |
| <b>Date Initiated:</b> 09/22/2016 10:00 AM  | <b>Date Concluded:</b> 09/22/2016 12:30 PM |                              |
|                                             | <b>No. of Children Present:</b> 71         |                              |

| <b>Inspection Report</b>      |                          |
|-------------------------------|--------------------------|
| <b>Supervision</b>            | <b>In Compliance</b>     |
| <b>Staffing Requirements</b>  | <b>In Compliance</b>     |
| <b>General Administration</b> | <b>In Compliance</b>     |
| <b>Director Requirements</b>  | <b>In Compliance</b>     |
| <b>Employee Records</b>       | <b>Not In Compliance</b> |
| <b>340 - Training</b>         | <b>Not In Compliance</b> |

**922 KAR 2:110. Section 5. Staff Requirements.**

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

**Findings:**

General: Based on Review of Documentation and ECE-Tris records, there was one (1) staff person with a hire date of 9/16/09 who had evidence of having completed 14.5 hours of training for the 2015-2016 training year and an additional staff person hired 8/19/92 who had evidence of having completed twelve (12) hours of training for the 2015-2016 training year. At the time of the survey the staff person in charge was filling in for the named director. This staff person had a hire date of 8/27/01. However, training for the 2015-2016 training year for this staff person could not be verified at the time of the survey. In addition there was a staff person hired 8/24/15 who did not complete the required six (6) hours of orientation training until 2/16/16. This exceeded the ninety (90) day time-frame for the completion of the required orientation training.

|                             |                      |
|-----------------------------|----------------------|
| <b>Programming</b>          | <b>In Compliance</b> |
| <b>Premises</b>             | <b>In Compliance</b> |
| <b>Hygienic Practices</b>   | <b>In Compliance</b> |
| <b>First Aid/Medication</b> | <b>In Compliance</b> |

| <b>Inspection Report</b>                                                                                                                                                                                                                                                                                                              |                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <b>Outdoor Play Area</b>                                                                                                                                                                                                                                                                                                              | <b>Not In Compliance</b> |
| <b>690 - Playground Conditions</b>                                                                                                                                                                                                                                                                                                    | <b>Not In Compliance</b> |
| <b>922 KAR 2:120. Section 4. Premises Requirements.</b><br><b>(20) An outdoor play area shall be:</b><br>(d) Safe from foreseeable hazard;<br>(e) Well drained;<br>(f) Well maintained;<br>(g) In good repair; and<br>(h) Visible to staff at all times.                                                                              |                          |
| <b>Findings:</b><br>General: Based on Observation, there were three (3) chalkboards attached to the side of the building on the toddler playground. Part of the boarder around those chalkboards was either missing or coming loose. An interview with the staff person in charge found that the chalkboards are going to be removed. |                          |
| <b>Equipment</b>                                                                                                                                                                                                                                                                                                                      | <b>Not In Compliance</b> |
| <b>755 - Toys/Equipment/Furniture</b>                                                                                                                                                                                                                                                                                                 | <b>Not In Compliance</b> |
| <b>922 KAR 2:120. Section 11. Toys and Furnishings.</b><br><b>(1) All toys, equipment, and furniture contacted by a child shall be:</b><br>(a) Kept clean and in good repair; and<br>(b) Free of peeling, flaking, or chalking paint.                                                                                                 |                          |
| <b>Findings:</b><br>General: Based on Observation, there were two (2) vinyl mats located under two (2) pieces of equipment that had edges that were torn and had been repaired with green duct tape.                                                                                                                                  |                          |
| <b>Transportation</b>                                                                                                                                                                                                                                                                                                                 | <b>Not Applicable</b>    |
| <b>Food Service</b>                                                                                                                                                                                                                                                                                                                   | <b>Not In Compliance</b> |
| <b>1060 - Snack Requirements</b>                                                                                                                                                                                                                                                                                                      | <b>Not In Compliance</b> |
| <b>922 KAR 2:120. Section 9. Food and Meal Requirements.</b><br><b>(18) A snack shall include two (2) of the following:</b><br>(a) Milk;<br>(b) Protein;<br>(c) Bread; or<br>(d) 1. Fruit;<br>2. Vegetable; or<br>3. 100 percent juice.                                                                                               |                          |
| <b>Findings:</b><br>General: Based on Observation, it was found that a snack menu was not posted for the week.                                                                                                                                                                                                                        |                          |
| <b>Children's Records</b>                                                                                                                                                                                                                                                                                                             | <b>Not In Compliance</b> |
| <b>1070 - Immunization</b>                                                                                                                                                                                                                                                                                                            | <b>Not In Compliance</b> |
| <b>922 KAR 2:110. Section 3. Records.</b><br><b>(1) A child-care center shall maintain:</b><br>(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036; |                          |
| <b>Findings:</b><br>General: Based on Review of Documentation, there were two (2) children's files that did not contain a current immunization certificate.                                                                                                                                                                           |                          |

**1075 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

**1. Completed and signed by the child's parent;**

**2. Retained on file on the first day the child attends the child-care center; and**

**3. To contain:**

**a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**

**b. Contact information to enable a person in charge to contact the child's:**

**(i) Parent at the parent's home or place of employment;**

**(ii) Family physician; and**

**(iii) Preferred hospital;**

**c. The name of each person who is designated in writing to pick-up the child;**

**d. The child's general health status and medical history including, if applicable:**

**(i) Allergies;**

**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**

**(iii) Permission from the parent for third-party professional services in the child-care center;**

**e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**

**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on Review of Documentation, enrollment information for two (2) children did not have a preferred hospital listed.

**Written Documentation**

**In Compliance**

**Posted Documentation**

**Not In Compliance**

**1160 - Disaster Course of Action**

**Not In Compliance**

**922 KAR 2:110. Section 3. Records.**

**(1) A child-care center shall maintain:**

**(j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;**

**Findings:**

General: Based on Observation, there was a diagram outlining the course of action in the event of a natural or manmade disaster posted. However, there was not a written plan posted along with the diagram.

**1165 - Daily Activities**

**Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

**(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on Observation, there was a daily schedule posted. However, the planned program of activities posted in each classroom only had September at the top and did not indicate the dates these activities would be conducted with the children in each classroom.

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date