



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: Toy Box Day Care & Preschool	Provider Information	CLR No: L352156
Provider Address: 2146 Hutcherson Lane, Elizabethtown, KY, 42701	Provider Type: LICENSED TYPE I	Capacity: 36
Owner(s): Cross, Alice Mae & Cross, Kenny Ray & Cross, Kenny Ray		Director(s): Cross, Alice Mae

Inspection Type: Renewal Application	Inspection Information	Inspection No: 244632
Date Initiated: 04/23/2018 9:45 AM	Date Concluded: 04/23/2018 1:15 PM	
	No. of Children Present: 27	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
350 - Health, Safety, Comfort	Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (I) Assure the health, safety, and comfort of each child;**

Findings:

General: Based on observation, the child care center director failed to assure compliance with regulatory requirements. There was one (1) exposed electrical outlet located above the air conditioner in the Preschool Room. There were two (2) exposed electrical outlets located near the black mini-fridge in the One-Year-Old Room.

Employee Records	Not In Compliance
390 - Educational Requirements	Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed a staff member's file with hire date 2/7/17 that did not contain a high school diploma, GED or qualifying documentation from a comparable educational entity. Upon request, the director did not present the educational documentation for the staff member at the time of the survey.

Inspection Report

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed a staff member's file with hire date 9/19/72 that did not contain documentation to verify completion of the fifteen (15) hours of cabinet approved training. Review of ECE-TRIS verified that the staff member did not complete the fifteen (15) hours of cabinet approved training. Continued review of employee records revealed staff members' files with hire dates 9/7/17 and 8/5/15 that did contain documentation to verify completion of the six (6) hours of cabinet approved orientation. Review of the presented employee records revealed staff members' files with hire dates 9/19/72 and 4/2/15 that did not contain documentation to verify current completion of the one and one-half (1 ½) hours of pediatric abusive head trauma. Upon request the director did not present documentation as verification of training for the aforementioned employees at the time of the survey.

Programming

In Compliance

Premises

Not In Compliance

560 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

(a) Building is:

- 1. Dry;
- 2. Ventilated; and
- 3. Well lit, including clean light fixtures that are:
 - a. In good repair in all areas; and
 - b. Shielded or have shatter-proof bulbs installed; and

(b) Following are protected:

- 1. Windows;
- 2. Doors;
- 3. Stoves;
- 4. Heaters;
- 5. Furnaces;
- 6. Pipes; and
- 7. Stairs.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The light bulb located in the bathroom in the Preschool Room was not shielded or shatterproof. The light bulb located above the table at the entrance of the Preschool room was not shielded or shatterproof.

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. In the reading area of the Preschool, there were two (2) small holes in the wall.

650 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;
- (b) Be kept in good repair;
- (c) Be in a lighted room; and
- (d) Have ventilation to outside air.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The toilet was not secured to the floor in the bathroom in the Two-Year-Old Room. The toilet paper holder located in the bathroom in the Two-Year-Old Room was broken.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Inspection Report	
Equipment	Not In Compliance
815 - Toys/Furniture	Not In Compliance
922 KAR 2:120. Section 11. Toys and Furnishings. (1) All toys and furniture contacted by a child shall be: (a) Kept clean and in good repair; and (b) Free of peeling, flaking, or chalking paint.	
Findings: General: Based on observation, the child care center failed to maintain equipment in accordance with regulations. In the Two-Year-Old room, one (1) blue mat and (1) orange mat were torn at the seams, exposing the absorbent material.	
Transportation	Not Applicable
Food Service/Food Program	In Compliance
Food Service	Not In Compliance
1050 - Bottles	Not In Compliance
922 KAR 2:120. Section 8. Kitchen Requirements. (9) Bottles shall be: (a) Individually labeled; (b) Promptly refrigerated; (c) Covered when not in use; and (d) Consumed within one (1) hour of being heated or removed from the refrigerator.	
Findings: General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. There was a pink bottle located in the black mini-fridge in the Infant Room that was not labeled. There was a clear bottle located in the black mini-fridge in the Infant Room that was not covered.	
1130 - Menu	Not In Compliance
922 KAR 2:120. Section 9. Food and Meal Requirements. (16) A weekly menu shall be: (a) Prepared; (b) Dated; (c) Posted in advance in a conspicuous place; (d) Kept on file for thirty (30) days; and (e) Amended in writing with any substitutions on the day the meal is served.	
Findings: General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. The menu posted in the Preschool room and One-Year-Old Room on 4/23/18 was no longer current as they were dated 3/1/18-3/31/18. The menu posted in the Two-Year Old room on 4/23/18 dated for May 2018.	
Children's Records	Not In Compliance
1140 - Enrollment Information	Not In Compliance
922 KAR 2:090. Section 9. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;	
Findings: General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulations. Review of the presented children's records revealed children's files with enrollment dates 10/2/17 and 3/20/17 that did not contain the name of the preferred hospital. Continued review of the presented children's records revealed a child's file with enrollment date 10/18/17 that did not contain the name of the family physician. Review of the presented children's records revealed a child's file with enrollment date 3/28/18 that did not contain written/completed enrollment information. Upon request, the director did not present the documentation for the aforementioned children at the time of the survey.	
Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	In Compliance

Signature of
Provider/Representative

Title

Date