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Inspection Report

Provider Name: Telford Community Center YMCA, Inc.	Provider Information	CLR No: L383290
Provider Address: 75 Old Us 25 North, Berea, KY, 40475	Provider Type: LICENSED TYPE I	Capacity: 70
Owner(s): Telford Community Center YMCA, Inc.		Director(s): Whitson, Chelsea Nicole

Inspection Type: Renewal Application	Inspection Information	Inspection No: 291877
Date Initiated: 01/24/2020 1:30 PM	Date Concluded: 01/24/2020 3:00 PM	
	No. of Children Present: 8	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
340 - Staff Meeting	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (i) Conduct, manage, and document in writing recurring staff meetings;	
Findings:	
General: Based on review of documentation presented, the surveyor found no verification that the childcare center director conducted staff meetings.	
During interview, staff stated the director holds staff meetings; however, the documentation was not available for review on site.	
Employee Records	Not In Compliance
395 - TB Verification	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (b) Shall provide, prior to employment and every two (2) years thereafter: 1. A statement from a health professional that the individual is free of active tuberculosis; or 2. A copy of negative tuberculin results.	
Findings:	
Based on review of documentation presented, the surveyor found that one (1) employee (DOH: 11/02/18) file contained a negative tuberculin verification that was dated 10/04/17, which was no longer current.	
During interview, staff did not provide current documentation at the time of the survey.	

405 - Adequate Substitute(s)

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (6) Child-care centers shall have available in case of need:**
(a) One (1) qualified substitute staff person for a Type II child-care center; or
(b) Two (2) qualified substitute staff persons for a Type I child-care center.
(7) Each qualified substitute staff person shall:
(a) Meet the staff requirements of this administrative regulation; and
(b) Provide the required documentation to verify compliance with this administrative regulation.

Findings:

General: Based on review of documentation presented, ECE-TRIS, and interview, the surveyor found that one (1) staff person (DOE: 01/15/19) identified as a substitute did not meet the staff requirements based on:

1. Lack of Cabinet-approved early care and education annual training hours. Staff had zero (0) training hours.
2. No verification of having completed Pediatric Abusive Head Trauma Training within the first year of employment.

During interview, staff stated she was not aware of the lack of training.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on documentation presented, ECE-TRIS and interview, the surveyor found the following:

1. Two staff members (DOH: 11/02/18 and 01/15/19) had not completed the one and one-half (1½) hours of pediatric abusive head trauma training within the first year of employment.
2. Staff (DOH: 11/02/18) completed only six (6) of the required fifteen (15) hours of cabinet-approved early care and education training.

During interview, staff stated that they were not aware of the missing training.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (1) First aid supplies shall:**
(a) Be available to provide prompt and proper first aid treatment;
(b) Be stored out of reach of a child;
(c) Be periodically inventoried to ensure the supplies have not expired;
(d) If reusable, be:
 1. Sanitized; and
 2. Maintained in a sanitary manner; and**(e) Include:**
 1. Liquid soap;
 2. Adhesive bandages;
 3. Sterile gauze;
 4. Medical tape;
 5. Scissors;
 6. A thermometer;
 7. Flashlight;
 8. Cold pack;
 9. First aid book;
 10. Disposable gloves; and
 11. A cardiopulmonary resuscitation mouthpiece protector.

Findings:

General: Based on observation and interview, the surveyor found that the first aid kit did not contain medical tape, scissors, or a thermometer.

During interview, staff stated the items were not available.

Outdoor Play Area

In Compliance

Equipment

In Compliance

Inspection Report

Transportation
Food Service/Food Program
Food Service
Children's Records

In Compliance
In Compliance
In Compliance
Not In Compliance
Not In Compliance

1135 - Immunization

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation presented, the surveyor found the following:

1. The most recent immunization certificate one (1) child (DOE: 09/30/19) was no longer current after 11/06/19.
2. The file for a child (DOE: 08/14/19) did not contain an immunization certificate.
3. The file for a child (DOE: 08/12/19) did not contain an immunization certificate.
4. The file for a child (DOE: 08/12/19) did not contain an immunization certificate.
5. The file for a child (DOE: 08/14/19) did not contain an immunization certificate.

During interview, staff stated that she would notify parents the information was needed.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation presented, the surveyor found the following:

1. One (1) child's (08/12/19) enrollment data did not contain information to enable a person in charge to contact the family physician.
2. One (1) child's (08/14/19) enrollment data did not contain information to enable a person in charge to contact the family physician.
3. One (1) child's (09/12/19) enrollment data did not contain information to enable a person in charge to contact the family physician.
4. One (1) child's (09/30/19) enrollment data did not contain information to enable a person in charge to contact the preferred hospital.

During interview, staff stated that they would have parents update the information.

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on review of documentation presented, the surveyor found no written verification that staff reviewed or revised the emergency preparedness plan during 2019.

During interview, staff stated she was not aware that it had not been updated.

1155 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

(4) Program policies and procedures shall:

- (a) Be in writing; and
- (b) Include:

- 1. Staff policies;
- 2. Job descriptions;
- 3. An organization chart;
- 4. Chain of command; and

5. Other procedures necessary to ensure implementation of:

- a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;
- b. 922 KAR 2:120, Child-care center health and safety standards;
- c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and
- d. This administrative regulation.

Findings:

General: Based on review of documentation presented, the surveyor found that chain of command had not been updated to ensure that it lists current staff.

During interview, staff stated that she would have the information updated.

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;
- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, the file presented for surveyor to review did not have quarterly earthquake and tornado drills recorded.

During interview, staff stated that the drills have been conducted; however, the documentation was not recorded.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date