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Inspection Report

Provider Name: Kids Time Preschool & Childcare	Provider Information	CLR No: L355651
Provider Address: 1651 South Green Street, Henderson, KY, 42420	Provider Type: LICENSED TYPE I	Capacity: 49
Owner(s): Kids Time, Inc.		Director(s): Fambrough, Donna Jean

Inspection Type: Renewal Application	Inspection Information	Inspection No: 218232
Date Initiated: 01/06/2017 8:20 AM	Date Concluded: 01/13/2017 11:50 AM	
	No. of Children Present: 14	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

260 - Staff Evaluation **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation and interview, a caregiver hired 04/22/96, did not have a written annual performance evaluation on file.

265 - Health, Safety, Comfort **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on observation and interview, the power strip had three (3) electrical outlets that did not contain safety plugs. This power strip was located on the floor in the infants' room, accessible to children.

Employee Records **Not In Compliance**

315 - Educational Requirements **Not In Compliance**

922 KAR 2:110. Section 5. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation and interview, a caregiver hired 01/05/17, did not have education verification on file. Interviews determined the caregiver worked in a classroom.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (1) Child-care center staff:**
- (b) Shall provide, prior to employment and every two (2) years thereafter:**
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or**
 - 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation and interview, a caregiver hired 01/05/17, did not have a TB skin test or physician statement on file. Interviews determined the caregiver worked in a classroom.

330 - Adequate Substitute(s)

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (6) Child-care centers shall have available in case of need:**
 - (a) One (1) qualified substitute staff person for a Type II child-care center; or**
 - (b) Two (2) qualified substitute staff persons for a Type I child-care center.**

Findings:

General: Based on interview with the co-owner, the center had one (1) substitute.

Programming

Not In Compliance

420 - Infant Sleep Position

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (1) An infant shall sleep or nap on the infant's back unless the infant's health professional signs a waiver that states the infant requires an alternate sleeping position.**

Findings:

General: Based on observation, an infant child slept on top of two (2) crib mattresses that were stacked on top of each other in a crib in the infants' room. A review of the child's enrollment information determined there was no written permission that the infant had an alternate sleep position.

Premises

In Compliance

Hygienic Practices

Not In Compliance

600 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (5) Staff shall:**
 - (a) Maintain personal cleanliness;**
 - (b) Conform to hygienic practices while on duty; and**
 - (c) Wash their hands with liquid soap and running water:**
 - 1. Upon arrival at the center;**
 - 2. After toileting or assisting a child in toileting;**
 - 3. Before and after diapering each child;**
 - 4. After wiping or blowing a child's or own nose;**
 - 5. After handling animals;**
 - 6. After caring for a sick child;**
 - 7. Before and after feeding a child or eating;**
 - 8. Before dispensing medication; and**
 - 9. If possible, before administering first aid.**

Findings:

General: Based on observation, the caregiver did not wash her hands before she diapered a child in the infants' room.

First Aid/Medication

Not In Compliance

665 - Administration Record

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (5) The child-care center shall keep a written record of the administration of medication, including:**
 - (a) Time of each dosage;**
 - (b) Date;**
 - (c) Amount;**
 - (d) Name of staff person giving the medication;**
 - (e) Name of the child; and**
 - (f) Name of the medication.**

Findings:

General: Based on review of documentation, the time and name of the persons who administered methylphenidate medication to a child were not documented. The medication was administered on 01/05/17, 01/04/17, 01/03/17, 01/02/17, 12/30/16, and 12/29/16.

There was no time and name of the person who administered Musinex medication to a child on 12/27/16.

There was no time and name of the person who administered Multi Symptom Cold medication to a child on 12/22/16.

Outdoor Play Area

In Compliance

Inspection Report

Equipment

Not In Compliance

730 - Crib/Mattress/Sheet

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

(a) For an infant:

- 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;**
- 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:**
 - a. Weekly; or**
 - b. Immediately if it is soiled or wet;**

Findings:

General: Based on observation, an infant slept on top of two (2) crib mattresses that were stacked on top of each other in a crib in the infants' room. Documentation revealed one crib mattress was obtained with the Kaplan crib. Interview with the caregiver determined two mattresses were placed in the crib because it was easier for caregivers to pat a child's back while in the crib. Also, interview and a review of the child's enrollment information revealed there was no alternative sleep request on file.

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on observation, and review of documentation, twin siblings with date of birth: 01/29/13, received third party assistants while the surveyor was present on 01/06/17. Documentation and interview determined there was not written permission for third party professional services on file.

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation and interview, two (2) caregivers hired 04/22/96, did not have a written annual professional development plan on file.

Posted Documentation

Not In Compliance

1155 - Posting Requirements

Not In Compliance

922 KAR 2:110. Section 2. General.

(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**
- (d) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
- (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (f) Daily schedule.**

Findings:

General: Based on review of documentation and interview, the statement of deficiencies and plans of correction were not posted for the current licensure year. The deficiencies posted were for a complaint investigation conducted on 03/03/16.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date