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Inspection Report

Provider Name: Kids Time Preschool & Childcare	Provider Information	License No: L355651
Provider Address: 1651 South Green Street, Henderson, KY, 42420	Provider Type: LICENSED TYPE I	Capacity: 49
Owner(s): Kids Time, Inc.		Director(s): Fambrough, Donna Jean

Inspection Type: Investigation	Inspection Information	Inspection No: 191583
Visit Start Date: 07/22/2015 9:20 AM	Visit End Date: 07/22/2015 12:10 PM	
	No. of Children Present: 23	

Inspection Report																																																							
Staffing Requirements																																																							
40 - Ratios and Group Size	Not In Compliance																																																						
922 KAR 2:120. Section 2. Child Care Services. (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows: <table><thead><tr><th>Age of Children</th><th>Ratio</th><th>Maximum Group Size*</th></tr></thead><tbody><tr><td>Infant</td><td></td><td></td></tr><tr><td>1 staff for 5 children</td><td>10</td><td></td></tr><tr><td>Toddler</td><td></td><td></td></tr><tr><td>1 staff for 6 children</td><td>12</td><td></td></tr><tr><td>Preschool-age 2 to 3 years</td><td></td><td></td></tr><tr><td>1 staff for 10 children</td><td>20</td><td></td></tr><tr><td>Preschool-age 3 to 4 years</td><td></td><td></td></tr><tr><td>1 staff for 12 children</td><td>24</td><td></td></tr><tr><td>Preschool-age 4 to 5 years</td><td></td><td></td></tr><tr><td>1 staff for 14 children</td><td>28</td><td></td></tr><tr><td>School-age 5 to 7 years</td><td></td><td></td></tr><tr><td>1 staff for 15 children</td><td>30</td><td></td></tr><tr><td>School-age 7 and older</td><td></td><td></td></tr><tr><td>1 staff for 25 children</td><td></td><td></td></tr><tr><td>(for before and after school)</td><td>30</td><td></td></tr><tr><td>1 staff for 20 children</td><td></td><td></td></tr><tr><td>(full day of care)</td><td>30</td><td></td></tr></tbody></table> *Maximum Group Size shall be applicable only to Type I child-care centers.		Age of Children	Ratio	Maximum Group Size*	Infant			1 staff for 5 children	10		Toddler			1 staff for 6 children	12		Preschool-age 2 to 3 years			1 staff for 10 children	20		Preschool-age 3 to 4 years			1 staff for 12 children	24		Preschool-age 4 to 5 years			1 staff for 14 children	28		School-age 5 to 7 years			1 staff for 15 children	30		School-age 7 and older			1 staff for 25 children			(for before and after school)	30		1 staff for 20 children			(full day of care)	30	
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Findings: General: Based on observation and interview, a caregiver hired 4/22/96, supervised, from 9:35 a.m. to 12:10 p.m., eighteen (18) children, ages two (2) to seven (7) years, alone in the classroom. A caregiver hired 6/19/15, supervised, from 9:20 a.m. to 9:30 a.m., six (6) children, ages nine (9) months to two (2) years, in the infants' classroom on 7/22/15.																																																							

Inspection Report

Director Requirements

275 - Caregiver Alone

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;

Findings:

General: Based on observation and interview, a caregiver hired 6/19/15, supervised six (6) children alone in the infants' room from 9:20 a.m. to 9:30 a.m. on 8/4/15. Interview with the director determined caregiver file was not accessible. The file was locked in another room and she did not have the key; therefore, proof of this caregiver's criminal records check and child abuse/neglect check were not available.

Employee Records

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on observation and interview, a caregiver hired 6/19/15, supervised six (6) children, nine (9) months to two (2) years, alone in the infants' room, from 9:20 a.m. to 9:30 a.m. on 8/4/15. Interview with the director determined this caregiver's file was not accessible. The file was locked in another room and she did not have the key; therefore, this caregiver's child abuse/neglect check and criminal records check were not available for review.

Programming

350 - Program of Activities Followed

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;
- (b) Of activities that are individualized and developmentally appropriate for each child served;
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and
- (d) That offers a variety of creative activities including the following:
 1. Art;
 2. Music;
 3. Dramatic play;
 4. Stories and books;
 5. Science;
 6. Block building;
 7. Tactile activity;
 8. Culture;
 9. Indoor or outdoor play in which a child makes use of both small and large muscles;
 10. A balance of active and quiet play, including group and individual activity;
 11. An opportunity for a child to:
 - a. Have some free choice of activities;
 - b. If desired, play apart from the group at times;

365 - Regularity of Routines

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(6) Regularity of routines shall be implemented to afford the child familiarity with the daily schedule of activity.

410 - Infant/Toddler Combined with Older Children

Not In Compliance

922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.

(2) Except in accordance with subsection (3) of this section, an infant or toddler shall participate in an activity with an older child for no more than one (1) hour per day.

Findings:

General: Based on review of documentation and interview, a child enrolled 6/10/15, was combined with the infant and toddler children all day on a daily basis.

Inspection Report

Hygienic Practices

600 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;
- (b) Conform to hygienic practices while on duty; and
- (c) Wash their hands with liquid soap and running water:
 1. Upon arrival at the center;
 2. After toileting or assisting a child in toileting;
 3. Before and after diapering each child;
 4. After wiping or blowing a child's or own nose;
 5. After handling animals;
 6. After caring for a sick child;
 7. Before and after feeding a child or eating;
 8. Before dispensing medication; and
 9. If possible, before administering first aid.

Findings:

General: Based on observation, a caregiver hired 6/19/15, did not wash her hands before she changed a child's diaper and after she wiped a child's nose.

First Aid/Medication

665 - Administration Record

In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(5) The child-care center shall keep a written record of the administration of medication, including:

- (a) Time of each dosage;
- (b) Date;
- (c) Amount;
- (d) Name of staff person giving the medication;
- (e) Name of the child; and
- (f) Name of the medication.

Children's Records

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, two (2) children enrolled 5/27/15 and 6/10/15, did not list the name of the preferred hospital in their enrollment information.

Signature of
Provider/Representative

Title

Date