



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203

Adam Mather
INSPECTOR GENERAL

Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Southside Christian Child Care #19	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383244
Provider Address: 1711 Cedar Grove Road, Suite #28, Shepherdsville, KY, 40165		Capacity: 210
Owner(s): Southside Christian Day Care, Inc		Director(s): Morton, Kristen Sueanne

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318942
Date Initiated: 10/14/2021 11:00 AM	Date Concluded: 10/14/2021 1:50 PM	
	No. of Children Present: 59	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

225 - Licensee Responsibility **Not In Compliance**

922 KAR 2:090. Section 8. General.
(1) A licensee shall:
(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and
(b) Protect and assure the health, safety, and comfort of each child.

Findings:

General: Based on observation, this regulatory requirement was not met. The following was found:

- During a tour of the two year old classroom, the surveyor observed a large tray positioned in the corner of the classroom that contained a litter box with an excessive amount of rabbit feces and urine. Rabbit feces was also observed scattered throughout the tray. At one point a two year old child was observed using a plastic scoop to pick up the feces on the tray. Children having access to animal feces is not sanitary and allows for the spread of communicable illnesses.
- The surveyor observed a CD player positioned on top of a toy shelf in the two year old classroom. The CD player was plugged into an electric outlet approximately four (4) to five (5) feet away. The cord was hanging loose and accessible to the children.

Director Requirements **Not In Compliance**

350 - Staff Management/Policy Development/Supervision **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(e) Manage the staff in their individual job descriptions;
(f) Assure the development, implementation, and monitoring of child-care center plans, policies, and procedures;
(g) Supervise staff conduct to ensure implementation of program policies and procedures;

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. A review of staff files during the inspection found that one staff person (hire date: 6/11/21) did not have evidence or results of a background check on file. This staff person was identified as a 16 year old high school student that works in the afternoons. The staff person in charge stated that this staff person was always paired with a qualified staff person. The staff person in charge further stated that she completed a child abuse/neglect check (CAN) on this staff person when she was hired; however, was not able to locate the document during the visit.

400 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
- 1. High school diploma;**
 - 2. GED or qualifying documentation from a comparable educational entity; or**
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation and interview, four staff (hire dates: 2/10/20, 1/5/21, 6/11/21, and 9/13/21) did not have educational documentation on file. The staff person in charge identified three of these staff as high school students; however, there was no support documentation available for review.

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:**
- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
 - 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The following was found:

1. Two staff files (hire dates: 2/18/19 and 2/10/20) contained results of negative T.B. tests that are no longer current. The tests were dated 2/14/19 and 8/28/19, which exceeds the two year time frame.
2. Seven staff (hire dates: 12/21/20, 11/9/20, 6/28/21, 7/6/21, 4/23/21, 9/27/21, and 9/13/21) did not have T.B. documentation on file.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;**
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
 - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.**

Findings:

General: Based on review of documentation and the Training Records Information System (TRIS), the following was found:

1. Two staff (hire dates: 6/28/21 and 7/6/21) did not complete the required six hours of cabinet-approved training. Both staff have been employed for more than three months.
2. One staff person hired on 1/13/16, completed PAHT training on 6/28/16; however, did not renew the training due 6/28/21.

450 - Driver Requirements

Not In Compliance

922 KAR 2:120. Section 14. Transportation.

(18) A driver of a vehicle transporting a child for a center shall:

- (a) Be at least twenty-one (21) years old;**
- (b) Complete:**
 - 1. The background checks as described in 922 KAR 2:280; and**
 - 2. An annual check of the:**
 - a. Kentucky driver history records in accordance with KRS 186.018; or**
 - b. Driver history records through the state transportation agency that issued the driver's license;**
- (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and**
- (d) Not caused an accident that resulted in the death of a person.**

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. One staff person (hire date: 4/27/15) identified as a regular van driver had Kentucky driver history documentation on file dated 7/14/20; therefore, the documentation was not updated annually as required. The staff person in charge stated that she was not aware this documentation was not current and then presented new driver history documentation, processed during the inspection, for this staff person.

Programming

In Compliance

Inspection Report

Premises

Not In Compliance

585 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:**
 - (a) Suitable for the purpose intended;**
 - (b) Kept clean and in good repair;**

Findings:

General: Based on observation, this regulatory requirement was not met. The following was found:

1. The ceiling exhaust fans in both bathrooms near the office contained an accumulation of dust.
2. The girls' bathroom in the school age classroom contained a broken light switch plate.
3. The storage closet doors in the two year old classroom contained dirt smudges down the front, under the door handle area.
4. The surveyor observed a step ladder and a vacuum cleaner along the wall beside the door used to enter and exit the two year old classroom. These items were observed in this area throughout the entire inspection.

625 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

Findings:

General: Based on observation, this regulatory requirement was not met. Three (3) classrooms (one year old's, two year old's, and school age) each had a wall with excessive peeling paint.

695 - Toilet

Not In Compliance

922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:**
 - (a) Be kept in clean condition;**
 - (b) Be kept in good repair;**
 - (c) Be in a lighted room; and**
 - (d) Have ventilation to outside air.**

Findings:

General: Based on observation, this regulatory requirement was not met. During a tour of the four year old classroom (Bird Room), the surveyor observed urine and toilet paper in the toilets in both bathrooms. Furthermore, one of the toilet bowls was stained and in need of cleaning.

Hygienic Practices

Not In Compliance

700 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (4) A child shall:**
 - (a) Be helped with personal care and cleanliness based upon his or her developmental skills;**
 - (b) Except as established in paragraph (c) of this subsection, wash his or her hands with liquid soap and warm running water:**
 - 1. a. Upon arrival at the center; or**
 - b. Within thirty (30) minutes of arrival for school-age children;**
 - 2. Before and after eating or handling food;**
 - 3. After toileting or diaper change;**
 - 4. After handling animals;**
 - 5. After touching an item or an area of the body soiled with body fluids or wastes; and**
 - 6. After outdoor or indoor play time; and**
 - (c) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (b) of this subsection. The child shall wash the child's hands as soon as practicable once liquid soap and warm running water are available.**

Findings:

General: Based on observation, this regulatory requirement was not met. Several children in the two year old classroom were not helped with personal care and cleanliness after eating their lunch. The surveyor observed four children playing in the classroom with dried chili smeared on their faces.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Inspection Report

Equipment

Not In Compliance

865 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 13. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on observation, this regulatory requirement was not met. Food particles, leaves, grass, and pieces of paper were on the floor inside the 2011 fifteen (15) passenger van that was used to transport children.

Transportation

Not In Compliance

890 - Requirements for Transportation Services

Not In Compliance

922 KAR 2:120. Section 14. Transportation.

(2) A center providing or arranging transportation service shall:

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. The facility had written emergency procedures, but no evidence that these procedures were practiced monthly by staff. The staff person in charge reviewed the transportation binders with the surveyor during the inspection and acknowledged that no emergency drills had been documented. The staff person in charge stated during interview that the facility daily transports children to and from local schools.

960 - Pre-trip Inspection

Not In Compliance

922 KAR 2:120. Section 14. Transportation.

(8) A daily inspection of the vehicle shall be performed prior to the vehicle's use and documented for:

- (a) Tire inflation consistent with tire manufacturer's recommended air pressure;**
- (b) Working lights, signals, mirrors, gauges, and wiper blades;**
- (c) Working safety restraints;**
- (d) Adequate fuel level; and**
- (e) Cleanliness and good repair.**

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. A review of the transportation binders found that daily inspections of the vehicles used to transport children have not been documented during the current school year. The staff person in charge stated that the facility began transporting children in August 2021 and indicated the center daily transported children to and from local schools.

1005 - Children's Transportation Records

Not In Compliance

922 KAR 2:120. Section 14. Transportation.

(17) Transportation services provided shall:

- (a) Be recorded in writing and include:**
 - 1. The first and last name of the child transported; and**
 - 2. The time each child gets on and the time each child gets off;**
- (b) Be completed by a staff member other than the driver; and**
- (c) Be kept for five (5) years.**

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. The following was found:

1. The staff person in charge stated four (4) children were transported to school via the facility's 2006 van on 10/14/21; however, the names of the children and the times that children got on and off the van had not been documented.
2. A review of the transportation binder on the 2011 van found that four (4) children were transported to a local school on 10/14/21. The time the children got on the van was 8:32AM; however, the time that they got off was not documented.

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

In Compliance

Written Documentation

In Compliance

Inspection Report

Posted Documentation

Not In Compliance

1310 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

Findings:

General: Based on review of documentation, this regulatory requirement was not met. Information on the Kentucky Consumer Product Safety Program and the program's website were not posted.

1320 - Disaster Course of Action

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;**

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The facility had a diagram posted; however, it did not include a written emergency plan.

Animals

In Compliance

Signature of Provider/Representative

Title

Date