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Inspection Report

Provider Name: Owen County Head Start	Provider Information	CLR No: L355334
Provider Address: 1925 Highway 22 East, Owenton, KY, 40359	Provider Type: LICENSED TYPE I	Capacity: 20
Owner(s): Ohio Valley Educational Cooperative		Director(s): Fithian, Kimberly Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 221178
Date Initiated: 09/12/2017 10:45 AM	Date Concluded: 09/12/2017 12:52 PM	
	No. of Children Present: 12	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	Not In Compliance
520 - Floors, Walls, Ceilings	Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.	
Findings:	
General: Based on Observation, the child care center failed to comply with regulations regarding premises. Observation of the air condition units under the two (2) window seals revealed dust buildup, debris, and dead insects on the inside.	

Inspection Report

Hygienic Practices

Not In Compliance

600 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty; and**
- (c) Wash their hands with liquid soap and running water:**
 - 1. Upon arrival at the center;**
 - 2. After toileting or assisting a child in toileting;**
 - 3. Before and after diapering each child;**
 - 4. After wiping or blowing a child's or own nose;**
 - 5. After handling animals;**
 - 6. After caring for a sick child;**
 - 7. Before and after feeding a child or eating;**
 - 8. Before dispensing medication; and**
 - 9. If possible, before administering first aid.**

Findings:

General: Based on observation, the child care center failed to comply with regulations regarding hygienic practices. In the cafeteria the staff members with the hire dates of 07/12/2015 and 01/15/2014 were observed to break apart pieces of food from an child's lunch plate without washing their own hands prior to and before assisting another child with breaking apart their food from their lunch plate. Further observation revealed that staff member with the hire date of 07/12/2015 helped to assist a child in wiping their nose, and same aforementioned staff member did not wash her hands afterwards before taking another child by the hand.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, the child care center failed to comply with regulations regarding children's records. The written record for child with enrollment date 08/28/2017 failed to contain authorization by the parent for the center to seek emergency medical care for the child in the parent's absence.

Written Documentation

Not In Compliance

1095 - Daily Attendance Records

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

Findings:

General: Based on review of documentation and interview, the child care center failed to comply with regulations regarding written documentation. The attendance records and interview with the staff in charge revealed not all twelve (12) children present during time of survey were signed into the daily attendance records; only nine (9) were signed into the daily attendance record for that day.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date