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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: Milk and Honey Preschool	Provider Information	CLR No: L355324
Provider Address: 2700 Old Todds Road, Lexington, KY, 40509	Provider Type: LICENSED TYPE I	Capacity: 147
Owner(s): Milk And Honey Daycare, Inc.		Director(s): Pittard, Jacquin Elaine

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243925
Date Initiated: 04/02/2018 9:00 AM	Date Concluded: 04/02/2018 10:55 AM	
	No. of Children Present: 80	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

340 - Staff Meeting Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (i) Conduct, manage, and document in writing recurring staff meetings;**

Findings:

General: Based on Review of Documentation, it was found that the facility could only provide evidence of one (1) conducted staff meeting.

350 - Health, Safety, Comfort Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (i) Assure the health, safety, and comfort of each child;**

Findings:

General: Based on Observation, during a tour of Room # 3 there was an uncovered outlet under the bulletin board.

Employee Records Not In Compliance

390 - Educational Requirements Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation, it was found that an individual with a start date of 04/02/2018 have no documentation of proof of education.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (1) Child-care center staff:**
(b) Shall provide, prior to employment and every two (2) years thereafter:
 1. A statement from a health professional that the individual is free of active tuberculosis; or
 2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, it was found that an individual with a start date of 04/02/2018 had had no evidence of being free of TB.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, it was found through a review of twenty-six (26) staff files that eight (8) staff files did not have documentation of the fifteen (15) hours of cabinet-approved early care and education training. This was verified through ECE-TRIS.

Programming

Not In Compliance

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (4) The child-care center shall provide a daily planned program:**
(a) Posted in writing in a conspicuous location with each age group and followed;
(b) Of activities that are individualized and developmentally appropriate for each child served;
(c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and
(d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including the following:
 1. Art or music;
 2. Math or numbers;
 3. Dramatic play;
 4. Stories and books;
 5. Science or nature;
 6. Block building or stacking;
 7. Tactile or sensory activity;
 8. Multi-cultural exposure;
 9. Indoor or outdoor play in which a child makes use of both small and large muscles;
 10. A balance of active and quiet play, including group and individual activity;
 11. An opportunity for a child to:
 a. Have some free choice of activities;
 b. If desired, play apart from the group at times;

Findings:

General: Based on Observation, it was found that the planned program of activities posted for the week in the Senior classroom upstairs had the word 'review' written across several sections of the posted plan. There was only one (1) activity planned for three (3) days and one (1) day had nothing planned. Friday had free art listed.

Premises

In Compliance

Hygienic Practices

Not In Compliance

685 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (10) When a child is diapered, the child shall:**
(b) Be placed on a surface that is:
 1. Clean;
 2. Padded;
 3. Free of holes, rips, tears, or other damage;
 4. Nonabsorbent;
 5. Easily cleaned; and
 6. Free of any items not used for diaper changing.

Findings:

General: Based on Observation, in Room # 2, Room # 3 and Room # 4 the changing table did not have a padded surface. In room # 5 the changing table had a padded surface but there were small tears in surface of the pad. This does not allow the changing pad to be sanitized properly.

Inspection Report

710 - Toy Sanitation Procedure

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(4) A toy or another item that is considered a mouth contact surface by a child not toilet trained shall be sanitized daily by:

- (a) 1. Scrubbing in warm, soapy water using a brush to reach into crevices;
2. Rinsing in clean water;
3. Submerging in a sanitizing solution for at least two (2) minutes; and
4. Air dried; or
- (b) Cleaning in a dishwasher if the toy or other item is dishwasher safe.

Findings:

General: Based on Interview with classroom staff, it was found that toys or other items that are considered mouth contact surfaces are cleaned by placing the item in a disinfectant solution and then they are removed and left to air dry. This method of sanitizing toys or other mouth contact surfaces does not meet the requirement of the regulation.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not In Compliance

845 - Requirements for Transportation Services

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(2) A center providing or arranging transportation service shall:

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.

Findings:

General: Based on Review of Documentation, it was found that the facility did not have a written plan available that detailed the transportation staff schedule, transportation schedule, transportation routes and emergency procedures practiced monthly by staff who transport children.

855 - Transportation Notification/Plan for Ensuring Staff Duties

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:

- (c) Plan for ensuring staff perform duties relating to transportation properly;

Findings:

General: Based on Review of Documentation, it was found that the facility did not have documentation of a plan for ensuring staff perform duties relating to transportation policy.

865 - Transportation Notification/Policy & Procedures Regarding Emergency Plan for Evacuation

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:

- (e) Agency policy and procedures relating to an emergency plan for evacuating the vehicle;

Findings:

General: Based on Review of Documentation, it was found that the facility did not have documentation of an emergency plan for evacuating the vehicle.

875 - Transportation Notification/Safety Procedures - Transporting, Loading/Unloading and Supervision

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:

- (g) Safety procedures for:
 1. Transporting a child;
 2. Loading and unloading a child; and
 3. Providing adequate supervision of a child.

Findings:

General: Based on Review of Documentation, it was found that the facility did not have documentation of safety procedures for loading and unloading and providing adequate supervision.

880 - Vehicle Equipment

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(4) A vehicle used to transport children shall be equipped with:

- (a) A fire extinguisher;
- (b) First aid supplies as described in Section 7 of this administrative regulation;
- (c) Emergency reflective triangles; and
- (d) A device to cut the restraint system, if necessary.

Findings:

General: Based on Observation, it was found that the vehicle did not have a working flashlight in the first aid kit.

890 - Vehicle Inspection Documentation

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(6) A vehicle used to transport children shall meet the following requirements:

(a) For a twelve (12) or more passenger vehicle, the child-care center shall maintain a current certification of inspection from the Transportation Cabinet.

Findings:

General: Based on Review of Documentation, it was found that the facility did not have a current certification of inspection from the Transportation Cabinet. The most recent inspection was from 06/06/2016.

915 - Pre-trip Inspection

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(8) A daily inspection of the vehicle shall be performed prior to the vehicle's use and documented for the following:

- (a) Tire inflation consistent with tire manufacturer's recommended air pressure;**
- (b) Working lights, signals, mirrors, gauges, and wiper blades;**
- (c) Working safety restraints;**
- (d) Adequate fuel level; and**
- (e) Cleanliness and good repair.**

Findings:

General: Based on Review of Documentation, it was found that the facility did not have documentation of pre-trip inspections for the vehicle used for transporting the children.

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, there was one (1) child's immunization certificate that did not have a date listed to verify the child's immunizations were current. The child has been enrolled at the facility since 8/11/17.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on Review of Documentation, there was one (1) child's enrollment information that did not include a preferred hospital.

Written Documentation

Not In Compliance

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**
- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

Findings:

General: Based on Review of Documentation, it was found that the facility had no written records of quarterly practiced earthquake drills and tornado drills.

Posted Documentation

In Compliance

Signature of Provider/Representative

Title

Date