



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: APPLES Child Care Center	Provider Information	CLR No: L355304
Provider Address: 511 South Mart Street, Morganfield, KY, 42437	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Union County Board Of Education		Director(s): Sheffer, Robin Kinzel

Inspection Type: Renewal Application	Inspection Information	Inspection No: 289547
Date Initiated: 06/26/2019 10:30 AM	Date Concluded: 06/26/2019 1:25 PM	
	No. of Children Present: 44	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on review of documentation, two (2) caregivers each hired on 6/4/18, did not have an evaluation on file.	
Employee Records	Not In Compliance
390 - Educational Requirements	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;	
Findings: General: Based on review of documentation, a caregiver hired on 10/12/18, had a University of Phoenix transcript on file; however, the transcript did not document the highest level of education completed. A caregiver hired on 6/1/19, had a congratulatory letter from the state senate for graduating high school but did not have the diploma or transcript.	

Inspection Report

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on a review of documentation, a caregiver hired on 6/4/18, completed seven and a half (7 1/2) hours of the required fifteen (15) hours per year of training.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on a review of documentation, a child enrolled on 3/27/19, had an immunization summary report on file and not a certificate of immunization.

Written Documentation	Not In Compliance
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1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
- (f) A written annual plan for child-care staff professional development;

Findings:

General: Based on a review of documentation, two (2) caregivers each hired on 6/4/18, did not have a professional development plan on file.

Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date