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**Inspection Report**

|                                                                                |                                                                      |                                           |
|--------------------------------------------------------------------------------|----------------------------------------------------------------------|-------------------------------------------|
| <b>Provider Name:</b> Pikeville Scholar House Early Childhood Education Center | <b>Provider Information</b><br><b>Provider Type:</b> LICENSED TYPE I | <b>License No:</b> L383202                |
| <b>Provider Address:</b> 127 Saad Avenue, Pikeville, KY, 41501                 |                                                                      | <b>Capacity:</b> 92                       |
| <b>Owner(s):</b> The Pikeville Are Family YMCA, Inc.                           |                                                                      | <b>Director(s):</b> Justice-Fouts, Shelly |

|                                              |                                           |                              |
|----------------------------------------------|-------------------------------------------|------------------------------|
| <b>Inspection Type:</b> Investigation        | <b>Inspection Information</b>             | <b>Inspection No:</b> 127990 |
| <b>Visit Start Date:</b> 10/17/2014 12:15 AM | <b>Visit End Date:</b> 10/22/2014 2:20 PM |                              |
|                                              | <b>No. of Children Present:</b> 28        |                              |

| <b>Inspection Report</b>                                                                                                                                                                                                                                                                                                                                                                                             |                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Supervision</b>                                                                                                                                                                                                                                                                                                                                                                                                   |                      |
| <b>5 - Children Supervised</b>                                                                                                                                                                                                                                                                                                                                                                                       | <b>In Compliance</b> |
| <b>922 KAR 2:120. Section 2. Child Care Services.</b><br><b>(3)(a) Each center shall maintain a child-care program that assures each child will be:</b><br><b>1. Provided with adequate supervision at all times by a qualified staff person who:</b><br><b>a. Ensures the child is within scope of vision and range of voice; or</b><br><b>b. For a school-age child, within scope of vision or range of voice;</b> |                      |
| <b>15 - Activity Areas/Equipment/Materials</b>                                                                                                                                                                                                                                                                                                                                                                       | <b>In Compliance</b> |
| <b>922 KAR 2:120. Section 3. General Requirements.</b><br><b>(2) Activity areas, equipment, and materials shall be arranged so that the child's activity can be given adequate supervision by staff.</b>                                                                                                                                                                                                             |                      |
| <b>Staffing Requirements</b>                                                                                                                                                                                                                                                                                                                                                                                         |                      |
| <b>40 - Ratios and Group Size</b>                                                                                                                                                                                                                                                                                                                                                                                    | <b>In Compliance</b> |

## Inspection Report

### 922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size\*

Infant

1 staff for 5 children 10

Toddler

1 staff for 6 children 12

Preschool-age 2 to 3 years

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

\*Maximum Group Size shall be applicable only to Type I child-care centers.

#### 45 - Ratio/Group Size

In Compliance

### 922 KAR 2:120. Section 2. Child Care Services.

(2)(b) The age of the youngest child in the group shall determine the:

1. Staff-to-child ratio; and
2. Maximum group size.

## General Administration

#### 115 - Reports to Cabinet

In Compliance

### 922 KAR 2:110. Section 6. Reports.

(1) The following shall be reported to the cabinet or designee and other agencies specified in this section within twenty-four (24) hours from the time of discovery:

- (a) Communicable disease, which shall also be reported to the local health department pursuant to KRS 214.010;
- (b) An accident or injury to a child that requires medical care;
- (c) An incident that results in legal action by or against the child-care center that:
  1. Affects a child or staff person; or
  2. Includes the center's discontinuation or disqualification from a governmental assistance program due to fraud or abuse;
- (d) An incident involving fire or other emergency, including a vehicular accident when the center is transporting a child receiving child care services; or
- (e) A report of child abuse or neglect that:
  1. Has been accepted by the cabinet in accordance with 922 KAR 1:330; and
  2. Names a director, employee, volunteer, or person with supervisory or disciplinary control over, or having unsupervised contact with a child in care as the alleged perpetrator.

## Director Requirements

#### 265 - Health, Safety, Comfort

In Compliance

### 922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

- (1) Effective with the adoption of this administrative regulation, a director shall:
  - (l) Provide for the health, safety, and comfort of each child;

#### 270 - Parent Notification

In Compliance

### 922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

- (1) Effective with the adoption of this administrative regulation, a director shall:
  - (m) Notify the parent immediately of an accident or incident requiring medical treatment of a child;

## Employee Records

#### 300 - Background checks/left alone

In Compliance

### 922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

- (a) Submit to background checks described in paragraph (b) of this subsection;
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
  1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
  2. Criminal records check required by KRS 199.896(19);
  3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
  4. An address check of the Sex Offender Registry; and
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

## 305 - Background checks/discharged

In Compliance

## 922 KAR 2:090. Section 6. License Issuance.

(6) Upon completion of background checks described in subsection (4)(b) of this section, a licensee shall discharge immediately:

- (a) An individual whose name is listed on the central registry established by 922 KAR 1:470;
  - (b) An individual who has been convicted of, or has entered an Alford plea or a plea of guilty to, a crime in accordance with KRS 17.165;
  - (c) An individual who is confirmed by an address check of the Sex Offender Registry and supporting documentation as a registered sex offender;
  - (d) An individual who has been convicted of, or entered an Alford plea or plea of guilty to, a drug-related felony, and five (5) years has not elapsed since the person was fully discharged from imprisonment, probation, or parole;
  - (e) A director who has been convicted of, or entered an Alford plea or a plea of guilty to, a felony offense involving fraud, embezzlement, theft, or forgery; and
  - (f) An individual who has been convicted of, or has entered an Alford plea or a plea of guilty to, an offense under a criminal statute of the United States or of another state similar to an offense specified in this subsection.
- (7) An individual who has been convicted of, or entered an Alford plea or a plea of guilty to, a nonviolent felony or misdemeanor not specified in this section shall be handled on a case-by-case basis by the licensee with consideration given to the:
- (a) Nature of the offense;
  - (b) Length of time that has elapsed since the event; and
  - (c) Individual's life experiences after conviction, Alford plea, or guilty plea.

## 310 - Personnel File

In Compliance

## 922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;
- 2. Proof of educational qualifications;
- 3. Record of annual performance evaluation;
- 4. Written record of training participation to include:
  - a. The training source;
  - b. Location;
  - c. Date; and
  - d. Number of clock hours completed;
- 5. Every two (2) years, a:
  - a. Statement from a health professional that the individual is free of active tuberculosis; or
  - b. Copy of negative tuberculin results; and
- 6. For a director, employee, volunteer, or any person with supervisory or disciplinary control over, or having unsupervised contact with, a child in care, the results of a:
  - a. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
  - b. Criminal records check required by KRS 199.896(19);
  - c. Criminal records check from any previous state of residence completed once if:
    - (i) The individual resided outside the state of Kentucky in the last five (5) years; and
    - (ii) No criminal records check has been completed for the individual's previous state of residence; and
  - d. An address check of the Sex Offender Registry;

## 315 - Educational Requirements

In Compliance

## 922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
  - 1. High school diploma;
  - 2. GED or qualifying documentation from a comparable educational entity; or
  - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

## 325 - CPR/First Aid Coverage

In Compliance

## 922 KAR 2:110. Section 5. Staff Requirements.

(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Infant and child cardiopulmonary resuscitation; and
  - (b) Infant and child first aid.
- (4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:
- (a) Adult cardiopulmonary resuscitation; and
  - (b) First aid.

## Premises

## 460 - Inaccessible Items

In Compliance

## Inspection Report

### 922 KAR 2:120. Section 3. General Requirements.

(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;
- (b) Knives and sharp objects;
- (c) Matches, cigarettes, lighters, and flammable liquids;
- (d) Plastic bags;
- (e) Litter and rubbish;
- (f) Bar soap; and
- (g) Personal belongings and medications of staff.

### 480 - Premises Requirements

**In Compliance**

### 922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;
- (b) Kept clean and in good repair;

Signature of  
Provider/Representative

Title

Date