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Inspection Report

Provider Name: Phillips Child Development Center Site #2	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383170
Provider Address: 29 Bryant Ridge Road, Liberty, KY, 42539		Capacity: 81
Owner(s): PHILLIPS CHILD DEVELOPMENT CENTER, INC.		Director(s): Buis, Debbie Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 217702
Date Initiated: 12/21/2016 10:14 AM	Date Concluded: 12/21/2016 11:50 AM	
	No. of Children Present: 49	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
265 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities.	
(1) Effective with the adoption of this administrative regulation, a director shall:	
(l) Provide for the health, safety, and comfort of each child;	
Findings:	
General: Based on observation of the preschool room, there was one (1) toilet brush located in the corner of the boys bathroom that was accessible and within reach of the children.	

Inspection Report

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on review of documentation of staff files, there was no written documentation to support that the criminal records check (CRC) was submitted timely for five (5) staff members.

The following things were found in the files:

1) Staff hired 9-13-16 had a CRC dated 10-6-16.

2) Staff hired 5-26-16 had a CRC dated 6-6-16.

3) Staff hired 7-22-16 had a CRC dated 8-1-16.

4) Staff hired 11-12-15 had a CRC dated 11-23-15.

5) Staff hired 8-12-16 had a CRC dated 8-29-16.

Based on interview, the director stated that the CRC for all five (5) staff members was submitted on or before their hire date; however, she did not keep any documentation to show when it was completed prior to mailing it off.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

1. High school diploma;

2. GED or qualifying documentation from a comparable educational entity; or

3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation of staff files, one (1) staff (DOH: 5-26-16) did not have a high school diploma, GED or qualifying documentation from a comparable educational entity, or a Commonwealth Child Care Credential available for review in her file.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation of ECE-TRIS and staff files, one (1) staff member (DOH: 10-1-13) completed six (6) of the required fifteen (15) hours of annual training for the training year 10-1-15 to 9-30-16. Based on interview with the director, it was learned that this staff was currently enrolled in college courses; however, there was not a copy of the staff's transcript of classes available for review.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date