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**Inspection Report**

<b>Provider Name:</b> Heartland Academy	<b>Provider Information</b>	<b>CLR No:</b> L383166
<b>Provider Address:</b> 100 Courchelle Dr., Nicholasville, KY, 40356	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 110
<b>Owner(s):</b> Heartland Academy Incorporated		<b>Director(s):</b> Barnes, Tonia E

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 242722
<b>Date Initiated:</b> 12/11/2017 8:30 AM	<b>Date Concluded:</b> 12/11/2017 10:16 AM	
	<b>No. of Children Present:</b> 63	

<b>Inspection Report</b>	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>Not In Compliance</b>
<b>40 - Ratios and Group Size</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b>                      (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:  <b>Age of Children Ratio Maximum Group Size*</b></p> <p><b>Infant</b>                      1 staff for 5 children 10</p> <p><b>Toddler</b>                      1 staff for 6 children 12</p> <p><b>Preschool-age 2 to 3 years</b>                      1 staff for 10 children 20</p> <p><b>Preschool-age 3 to 4 years</b>                      1 staff for 12 children 24</p> <p><b>Preschool-age 4 to 5 years</b>                      1 staff for 14 children 28</p> <p><b>School-age 5 to 7 years</b>                      1 staff for 15 children 30</p> <p><b>School-age 7 and older</b>                      1 staff for 25 children                      (for before and after school) 30</p> <p>1 staff for 20 children                      (full day of care) 30</p> <p>*Maximum Group Size shall be applicable only to Type I child-care centers.</p>	
<b>Findings:</b>	
<p>General: Based on observation upon arrival into the two-year-old classroom at 8:30 a.m., the surveyor observed eleven (11) children and one (1) staff person. The staff person stated all of the children were two (2) years old. The surveyor noted that the classroom was over ratio by one (1) child. The staff person stated that the other staff person had gone to the cafeteria to get a child from breakfast and had been gone for approximately two (2) minutes. The surveyor noted at 8:31 a.m., a second staff person entered the classroom and the situation was corrected.</p>	
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>

**Inspection Report**

**Employee Records**

**Not In Compliance**

**340 - Training**

**Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**

**(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on Review of Documentation and ECE-TRIS, the surveyor found a staff person hired on 8/10/16 only completed 7.5 hours of Early Care and Education training. Additionally, a staff person hired on 12/7/15 had documentation of completing the Pediatric Head Trauma Training on 1/26/12 and therefore is due to complete the training again.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service**

**Not In Compliance**

**990 - Bottle Preparation by Parent**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

**(4) Formula or breast milk provided by the parent shall be prepared and labeled.**

**Findings:**

General: Based on interview, the surveyor found the infant staff prepare bottles for seven (7) children enrolled in the nursery. The staff person stated the parents provide cans of formula and the day care provides the nursery water. She stated that she scoops the formula from the can and then mixes the formula with the nursery water.

**Children's Records**

**In Compliance**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date