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Inspection Report

Provider Name: Heartland Academy	Provider Information	License No: L383166
Provider Address: 106 Courchelle Dr., Nicholasville, KY, 40356	Provider Type: LICENSED TYPE I	Capacity: 90
Owner(s): Heartland Academy Incorporated		Director(s): Barnes, Tonia Davis

Inspection Type: Change of Location	Inspection Information	Inspection No: 214273
Visit Start Date: 03/04/2016 11:30 AM	Visit End Date: 03/04/2016 12:45 PM	
No. of Children Present:		

Inspection Report	
General Administration	
60 - Zoning	In Compliance
<p>922 KAR 2:090. Section 6. License Issuance. (11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (a) Provide written documentation from the local authority showing compliance with local zoning requirements;</p>	
65 - Fire Marshal	In Compliance
<p>922 KAR 2:090. Section 6. License Issuance. (11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (b) Be approved by the Office of the State Fire Marshal or designee;</p>	
110 - Report to Licensee	In Compliance
<p>922 KAR 2:090. Section 11. Basis for Denial, Suspension or Revocation. (3) A director, employee, volunteer, any person with supervisory or disciplinary control over, or having unsupervised contact with, a child shall report to the licensee if: (a) Convicted of, or entered an Alford or guilty plea to: 1. a violent crime or sex crime in accordance with KRS 17.165; or 2. A crime specified in Section 6(5) of this administrative regulation; (b) The subject of a cabinet child abuse or neglect investigation; (c) Found by the cabinet or a court to have abused or neglected a child; (d) Convicted of, or entered an Alford or guilty plea to, a drug-related felony, and five (5) years have not elapsed since the person was fully discharged from imprisonment, probation, or parole; (e) Placed on the Sex Offender Registry; or (f) Determined by a physician to have a health condition that renders the person unable to care for children.</p>	
170 - Notification of Changes	In Compliance



Inspection Report

922 KAR 2:110. Section 6. Reports.

(4) Written notification of the following shall be made to the cabinet to allow for approval before implementation:

- (a) Change of ownership;**
- (b) Change of location;**
- (c) Increase in capacity;**
- (d) Change in hours of operation;**
- (e) Change of services in the following categories:**
 - 1. Infant;**
 - 2. Toddler;**
 - 3. Preschool-age;**
 - 4. School-age;**
 - 5. Nontraditional hours; or**
 - 6. Transportation; or**
- (f) Addition to the square footage a child-care center's premises.**

205 - Fire Marshal/Zoning Compliance

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(2) A child-care center shall be in compliance with the State Fire Marshal requirements established in KRS 227.220 and the local zoning laws.

Premises

460 - Inaccessible Items

In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) Except in accordance with subsection (8) of this section, the following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Knives and sharp objects;**
- (c) Matches, cigarettes, lighters, and flammable liquids;**
- (d) Plastic bags;**
- (e) Litter and rubbish;**
- (f) Bar soap; and**
- (g) Personal belongings and medications of staff.**

485 - Phone Requirement

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:**
 - (c) Equipped with a working land-line telephone accessible to a room used by a child.**

490 - Fire Exits Clear

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(3) Fire and emergency exits shall be kept clear of debris.

500 - Building Requirements

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (5) The building shall be constructed to ensure the:**
 - (a) Building is:**
 - 1. Dry;**
 - 2. Adequately heated;**
 - 3. Ventilated; and**
 - 4. Well lit, including clean light fixtures that are:**
 - a. In good repair in all areas; and**
 - b. Shielded or have shattered proof bulbs installed; and**
 - (b) Following are protected:**
 - 1. Windows;**
 - 2. Doors;**
 - 3. Stoves;**
 - 4. Heaters;**
 - 5. Furnaces;**
 - 6. Pipes; and**
 - 7. Stairs.**

505 - 35 Square Feet per Child

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(6) Exclusive of the kitchen, bathroom, hallway, and storage area, there shall be a minimum of thirty-five (35) square feet of space per child.

515 - Protected Openings

In Compliance

Inspection Report

922 KAR 2:120. Section 4. Premises Requirements.

- (8) An opening to the outside shall be effectively protected against the entrance of vermin by:
- (a) Self-closing doors;
 - (b) Closed windows;
 - (c) Screening;
 - (d) Controlled air current; or
 - (e) Other effective means.

520 - Floors, Walls, Ceilings

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

525 - Water Supply Requirements

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (10) The water supply shall be:
- (a) Potable;
 - (b) Protected from contamination;
 - (c) Adequate in quality and volume;
 - (d) Under sufficient pressure to permit unrestricted use; and
 - (e) Obtained from an approved public water supply or a source approved by the local health department.
- (11) Groundwater supplies for a child-care center caring for:
- (a) More than twenty-five (25) children shall meet the specifications of the Cabinet for Environmental and Public Protection Division of Water, established in KRS Chapter 151; or
 - (b) Twenty-five (25) children or less shall secure approval from the:
 - 1. Cabinet for Environmental and Public Protection; or
 - 2. Local health department.

535 - Plumbing Code

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (13) All plumbing shall comply with the State Plumbing Code established in KRS Chapter 318.

550 - Building Temperature

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (16) The temperature of the inside area of the premises shall be:
- (a) Sixty-five (65) to seventy-five (75) degrees Fahrenheit during the winter; or
 - (b) Sixty-eight (68) to eighty-two (82) degrees Fahrenheit during the summer months.

575 - Minimum Toilet/Urinal Requirements

In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (1) A child-care center shall have a minimum of one (1) toilet and one (1) lavatory for each twenty (20) children. Urinals may be substituted for up to one-half (1/2) of the number of toilets required for a male toilet room.

580 - Toilet Room

In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (2) A toilet room shall:
- (a) 1. Be provided for each gender; or
2. A plan shall be implemented to use the same toilet room at separate times;
 - (b) Have a supply of toilet paper; and
 - (c) Be cleaned and sanitized daily.

585 - Sink

In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (3) A sink shall be:
- (a) Located in or immediately adjacent to toilet rooms;
 - (b) Equipped with hot and cold running water that allows for hand washing;
 - (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
 - (d) Equipped with liquid soap;
 - (e) Equipped with hand-drying blower or single use disposable hand drying material;
 - (f) Equipped with an easily cleanable waste receptacle; and
 - (g) Immediately adjacent to a changing area used for infants and toddlers.

590 - Toilet

In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:
- (a) Be kept in clean condition;
 - (b) Be kept in good repair;
 - (c) Be in a lighted room; and
 - (d) Have ventilation to outside air.

Inspection Report

First Aid/Medication

655 - First Aid Supplies

In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (1) First aid supplies shall:
 - (a) Be available to provide prompt and proper first aid treatment;
 - (b) Be stored out of reach of a child;
 - (c) Be periodically inventoried to ensure the supplies are current;
 - (d) If reusable, be:
 - 1. Sanitized; and
 - 2. Maintained in a sanitary manner; and
 - (e) Include:
 - 1. Liquid soap;
 - 2. Adhesive bandages;
 - 3. Sterile gauze;
 - 4. Medical tape;
 - 5. Scissors;
 - 6. A thermometer;
 - 7. Flashlight;
 - 8. Cold pack;
 - 9. First aid book;
 - 10. Disposable gloves; and
 - 11. A cardiopulmonary resuscitation mouthpiece protector.

Equipment

710 - Play Equipment

In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (24) Supports for climbing apparatus and large equipment shall be securely fastened to the ground.
- (25) Crawl spaces, such as tunnels, shall be short and wide enough to permit access by adults.
- (26) A sandbox shall be:
 - (a) Constructed to allow for drainage;
 - (b) Covered when not in use;
 - (c) Kept clean; and
 - (d) Checked for vermin prior to use.

755 - Toys/Equipment/Furniture

In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (1) All toys, equipment, and furniture contacted by a child shall be:
 - (a) Kept clean and in good repair; and
 - (b) Free of peeling, flaking, or chalking paint.

760 - Indoor/Outdoor Equipment

In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (2) Indoor and outdoor equipment shall:
 - (a) Be clean, safe, and in good repair;
 - (b) Meet the physical, developmental needs, and interests of children of different age groups;
 - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
 - (d) Be designed to guard against entrapment or situations that may cause strangulation.

765 - Toys

In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (3) Toys shall be:
 - (a) Used according to the manufacturer's safety specifications;
 - (b) Durable; and
 - (c) Without sharp points or edges.

Transportation

780 - Transportation Compliance

In Compliance

922 KAR 2:120. Section 12. Transportation.

- (1) A center shall document compliance with KRS Chapter 186 and 603 KAR 5:072 pertaining to:
 - (a) Vehicles;
 - (b) Drivers; and
 - (c) Insurance.

785 - Requirements for Transportation Services

In Compliance

Inspection Report

922 KAR 2:120. Section 12. Transportation.

(2) A center providing or arranging transportation service shall:

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

790 - Transportation Notification/Type and Vehicle

In Compliance

922 KAR 2:120. Section 12. Transportation.

(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:

- (a) Type of transportation offered;**
- (b) Type of vehicle used for transportation;**

795 - Transportation Notification/Plan for Ensuring Staff Duties

In Compliance

922 KAR 2:120. Section 12. Transportation.

(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:

- (c) Plan for ensuring staff perform duties relating to transportation properly;**

800 - Transportation Notification/Full Coverage Insurance

In Compliance

922 KAR 2:120. Section 12. Transportation.

(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:

- (d) Full insurance coverage for each vehicle;**

805 - Transportation Notification/Policy & Procedures Regarding Emergency Plan for Evacuation

In Compliance

922 KAR 2:120. Section 12. Transportation.

(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:

- (e) Agency policy and procedures relating to an emergency plan for evacuating the vehicle;**

815 - Transportation Notification/Safety Procedures - Transporting, Loading/Unloading and Supervision

In Compliance

922 KAR 2:120. Section 12. Transportation.

(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:

- (g) Safety procedures for:**
 - 1. Transporting a child;**
 - 2. Loading and unloading a child; and**
 - 3. Providing adequate supervision of a child.**

820 - Vehicle Equipment

In Compliance

922 KAR 2:120. Section 12. Transportation.

(4) A vehicle used to transport children shall be equipped with:

- (a) A fire extinguisher;**
- (b) First aid supplies as described in Section 7 of this administrative regulation;**
- (c) Emergency reflective triangles; and**
- (d) A device to cut the restraint system, if necessary.**

840 - Seatbelts for Each Occupant

In Compliance

922 KAR 2:120. Section 12. Transportation.

(6) A vehicle used to transport children shall meet the following requirements:

- (c) A vehicle shall be equipped with seat belts for each occupant to be individually secured.**

850 - Car Seats

In Compliance

922 KAR 2:120. Section 12. Transportation.

(7) The appropriate car safety seat meeting federal and state motor vehicle safety standards in 49 C.F.R. 571.213 and KRS 189.125 shall be used for each child.

Written Documentation

1085 - Evacuation Plan

In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.

1090 - Policies and Procedures

In Compliance

Inspection Report

922 KAR 2:110. Section 2. General.

(5) Program policies and procedures shall:

- (a) Be in writing; and**
- (b) Include:**
 - 1. Staff policies;**
 - 2. Job descriptions;**
 - 3. An organization chart;**
 - 4. Chain of command; and**
 - 5. Other procedures necessary to ensure implementation of:**
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**
 - b. 922 KAR 2:090, Child-care center licensure;**
 - c. 922 KAR 2:120, Child-care center health and safety standards; and**
 - d. This administrative regulation.**

Posted Documentation

1155 - Posting Requirements

In Compliance

922 KAR 2:110. Section 2. General.

(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**
- (d) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
- (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (f) Daily schedule.**

1160 - Disaster Course of Action

In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;**

Signature of
Provider/Representative

Title

Date