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Inspection Report

Provider Name: Red Oak Elementary Child Care Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383146
Provider Address: 921 Union Mill Rd., Nicholasville, KY, 40356		Capacity: 200
Owner(s): Jessamine County Schools		Director(s): Jones, Jenny

Inspection Type: Renewal Application	Inspection Information	Inspection No: 291276
Date Initiated: 10/28/2019 2:35 PM	Date Concluded: 10/28/2019 4:00 PM	
	No. of Children Present: 66	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

385 - Personnel File **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(e) A current personnel file for each child-care center staff person to include:
 1. Name, address, date of birth, and date of employment;
 2. Proof of educational qualifications;
 3. Record of annual performance evaluation;
 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
 5. The results of background checks conducted in accordance with 922 KAR 2:280;

Findings:
 General: Based on review of documentation, staff hired on 08/26/16 did not have education documentation on file.

390 - Educational Requirements **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
 1. High school diploma;
 2. GED or qualifying documentation from a comparable educational entity; or
 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:
 General: Based on review of documentation, staff hired on 07/22/19 did not have education documentation on file.

Programming	In Compliance
Premises	In Compliance

Inspection Report

Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	Not In Compliance

1135 - Immunization **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, children enrolled on 08/15/19 did not have an immunization record on file.

1140 - Enrollment Information **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(b) A written record for each child:
1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
b. Contact information to enable a person in charge to contact the child's:
(i) Parent at the parent's home or place of employment;
(ii) Family physician; and
(iii) Preferred hospital;
c. The name of each person who is designated in writing to pick-up the child;
d. The child's general health status and medical history including, if applicable:
(i) Allergies;
(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
(iii) Permission from the parent for third-party professional services in the child-care center;
e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, child enrolled on 08/15/19 did not have a physician's contact number or preferred hospital listed on file.

Written Documentation **Not In Compliance**

1195 - Fire Drills **Not In Compliance**

922 KAR 2:120. Section 3. General Requirements.
(12) A fire drill shall be:
(a) Conducted during hours of operation at least monthly; and
(b) Documented.
(13) An earthquake drill and a tornado drill shall be:
(a) Conducted during hours of operation at least quarterly; and
(b) Documented.

Findings:

General: Based on review of documentation, there was no documentation of the names of the children who participated in each monthly fire drill.

Posted Documentation **In Compliance**

Animals **In Compliance**

Signature of Provider/Representative

Title

Date