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GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

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INSPECTOR GENERAL

Inspection Report

Provider Name: Little Hands Development Center	Provider Information	License No: L383142
Provider Address: 250 Haven Hill Road, Shelbyville, KY, 40065	Provider Type: LICENSED TYPE I	Capacity: 56(Bldg 1: 70)
Owner(s): Little Hands Development Center, LLC		Director(s): Bell, Pamela Faye

Inspection Type: Investigation	Inspection Information	Inspection No: 54144
Visit Start Date: 02/10/2014 3:15 PM	Visit End Date: 02/10/2014 4:00 PM	
	No. of Children Present: 17	

Inspection Report

Supervision

5 - Children Supervised

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(a) Each center shall maintain a child-care program that assures each child will be:

1. Provided with adequate supervision at all times by a qualified staff person who:
 - a. Ensures the child is within scope of vision and range of voice; or
 - b. For a school-age child, within scope of vision or range of voice;

Staffing Requirements

40 - Ratios and Group Size

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size*

Infant

1 staff for 5 children 10

Toddler

1 staff for 6 children 12

Preschool-age 2 to 3 years

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I child-care centers.

45 - Ratio/Group Size

In Compliance

Inspection Report

922 KAR 2:120. Section 2. Child Care Services.

(2)(b) The age of the youngest child in the group shall determine the:

1. Staff-to-child ratio; and
2. Maximum group size.

General Administration

170 - Notification of Changes

Not In Compliance

922 KAR 2:110. Section 6. Reports.

(4) Written notification of the following shall be made to the cabinet to allow for approval before implementation:

- (a) Change of ownership;
- (b) Change of location;
- (c) Increase in capacity;
- (d) Change in hours of operation;
- (e) Change of services in the following categories:
 1. Infant;
 2. Toddler;
 3. Preschool-age;
 4. School-age;
 5. Nontraditional hours; or
 6. Transportation; or
- (f) Addition to the square footage a child-care center's premises.

Findings:

General: Based on Interview and Review of Documentation, it was determined that the center failed to comply with the regulatory requirements in regards to providing written notification of a change to the cabinet to allow approval before implementing transportation at the center. Based on Interview, staff members stated that enrolled children are transported from the center to school and from school to the center by staff members during working hours at the center. Record review of the center's license to operate and DRCC records revealed that the center was not licensed to provide transportation services and no written request was received to add transportation services. Further record review revealed a contract from the center authorizing them to transport enrolled children.

Signature of
Provider/Representative

Title

Date