



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: Erpenbeck Elementary Afterschool Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383131
Provider Address: 9001 Wetherington Blvd., Florence, KY, 41042		Capacity: 75
Owner(s): Children, Inc.		Director(s): Wright, Laura Michelle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 291312
Date Initiated: 10/17/2019 2:55 PM	Date Concluded: 10/17/2019 4:15 PM	
	No. of Children Present: 29	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
385 - Personnel File	Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

1. Name, address, date of birth, and date of employment;
2. Proof of educational qualifications;
3. Record of annual performance evaluation;
4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
5. The results of background checks conducted in accordance with 922 KAR 2:280;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. A review of staff files found that the file for a person identified as working in the morning did not have a documented date of hire.

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation, this regulatory requirement was not met. A review of staff files found that a person identified as working in the morning did not have a copy of a high school diploma, GED or other qualifying documentation on file at the facility. There was not a documented date of hire for this staff person. The staff person was listed as eligible for employment in the KARES system on 10/3/19.

Inspection Report

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation, this regulatory requirement was not met. A review of staff files found that a staff person identified as working in the morning did not have a copy of a current T.B. test or a statement from a health professional indicating the individual is free from the symptoms of T.B. on file at the facility. There was not a documented date of hire for this staff person. The staff person was listed as eligible for employment in the KARES system on 10/3/19.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	In Compliance
Food Service	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of
Provider/Representative

Title

Date