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Inspection Report

Provider Name: Small Steps Of Faith LLC	Provider Information	CLR No: L379485
Provider Address: 196 Mitch Lane, Hopkinsville, KY, 42240	Provider Type: LICENSED TYPE I	Capacity: 47
Owner(s): Small Steps Of Faith LLC		Director(s): Bass, Jennifer O.

Inspection Type: Renewal Application	Inspection Information	Inspection No: 245371
Date Initiated: 07/18/2018 7:50 AM	Date Concluded: 07/18/2018 12:05 PM	
	No. of Children Present: 32	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after January 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p> <p>Findings:</p> <p>General: Based on Review of Documentation and observation, staff hired 4/3/18, did not have a completed background check on file and supervised six (6), one-year-olds', alone, in the toddlers' room, from 7:50 am to 12:05 pm.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
320 - Operation instruction/Regulation copy	Not In Compliance
<p>922 KAR 2:090. Section 8. General.</p> <p>(2) Child-care center staff shall be:</p> <p>(a) Instructed by the child-care center's director regarding requirements for operation; and</p> <p>(b) Provided with a copy of this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280.</p> <p>Findings:</p> <p>General: Based on Review of Documentation and interview, the current copy of the child care regulations was dated 2016. Interview determined the 2016 copy provided to new staff.</p>	

Inspection Report

345 - Staff Evaluation

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on Review of Documentation, two (2) staff hired 7/19/16 and 12/10/12, did not have a written performance evaluation on file.

350 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(l) Assure the health, safety, and comfort of each child;

Findings:

General: Based on observation, a telephone cord hung sixteen (16) inches down a wall and was plugged into an outlet, accessible to children in the toddlers' room.

360 - Caregiver Alone

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in 922 KAR 2:280;

Findings:

General: Based on Review of Documentation and observation, staff hired 4/3/18, supervised, alone, six (6) one-year-olds in the toddlers' room. The staff member supervised these children from 7:50 am to 12:05 pm on 07/18/18. This staff did not have a completed background check on file.

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on Review of Documentation, staff hired 6/11/18, did not have education verification on file.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, two (2) staffs, hired 2/5/18 and 6/11/18, did not have a negative TB documentation on file. Staff hired 2/1/17, TB skin test on file was dated 10/7/15.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, staff hired 7/19/16, completed five (5) hours of training; staff hired 5/21/17, completed three (3) hours of training and staff hired 5/16/17, completed seven and a half (7.50) hours of training. Six (6) staffs, hired 3/23/18, 2/5/18, 11/5/17, 9/22/17, 1/3/18, and 12/4/17, did not complete six (6) hours of orientation training within the first three (3) months of their employment.

Programming

Not In Compliance

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (4) The child-care center shall provide a daily planned program:**
- (a) Posted in writing in a conspicuous location with each age group and followed;**
 - (b) Of activities that are individualized and developmentally appropriate for each child served;**
 - (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
 - (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including the following:**
 - 1. Art or music;**
 - 2. Math or numbers;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science or nature;**
 - 6. Block building or stacking;**
 - 7. Tactile or sensory activity;**
 - 8. Multi-cultural exposure;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on Review of Documentation and interview, the program of activities, in the infants' room, two (2) toddlers' room and in the preschool room, was not developed.

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) The following shall be inaccessible to a child in care:**
- (a) Toxic cleaning supplies, poisons, and insecticides;**
 - (b) Matches, cigarettes, lighters, and flammable liquids; and**
 - (c) Personal belongings and medications of staff.**

Findings:

General: Based on Observation and interview, an empty white trash bag was on top of the blocks, next to the refrigerator, in the infants' room. This bag was accessible to the children in the toddlers' room.

Hygienic Practices

Not In Compliance

655 - Child Personal Care/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (4) A child shall:**
- (a) Be helped with personal care and cleanliness based upon their developmental skills; and**
 - (b) Wash his or her hands with liquid soap and warm running water:**
 - 1. a. Upon arrival at the center; or**
 - b. Within thirty (30) minutes of arrival for school-age children;**
 - 2. Before and after eating or handling food;**
 - 3. After toileting or diaper change;**
 - 4. After handling animals;**
 - 5. After touching an item or an area of the body soiled with body fluids or wastes; and**
 - 6. After outdoor or indoor play time; and**
 - (c) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (b) of this subsection. The child shall wash the child's hands as soon as practicable once liquid soap and warm running water are available.**

Findings:

General: Based on Observation, two (2), one-year-old children, did not wash their hands prior to eating breakfast.

660 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty;**
- (c) Wash their hands with liquid soap and running water:**
 - 1. Upon arrival at the center;**
 - 2. After toileting or assisting a child in toileting;**
 - 3. Before and after diapering each child;**
 - 4. After wiping or blowing a child's or own nose;**
 - 5. After handling animals;**
 - 6. After caring for a sick child;**
 - 7. Before and after feeding a child or eating;**
 - 8. Before dispensing medication;**
 - 9. After smoking or vaping; and**
 - 10. If possible, before administering first aid; and**
- (d) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (c) of this subsection. The staff shall wash the staff's hands as soon as practicable once liquid soap and warm running water are available.**

Findings:

General: Based on Observation, a staff wiped a child's nose and did not wash her hands with liquid soap and running water

685 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

- (b) Be placed on a surface that is:**
 - 1. Clean;**
 - 2. Padded;**
 - 3. Free of holes, rips, tears, or other damage;**
 - 4. Nonabsorbent;**
 - 5. Easily cleaned; and**
 - 6. Free of any items not used for diaper changing.**

Findings:

General: Based on Observation, the diaper changing pad, in the girls' restroom, had a one inch tear. In addition, the diaper changing pad in the boys' restroom had a three (3) inch tear.

First Aid/Medication

Not In Compliance

730 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(6) Medication, including refrigerated medication, shall be:

- (a) Stored in a separate and locked place, out of the reach of a child unless the medication is:**
 - 1. A first aid supply and is maintained in accordance with subsection (1) of this section;**
 - 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;**
 - 3. An epinephrine auto-injector. In accordance with KRS 199.8951:**
 - a. An epinephrine auto-injector shall be inaccessible to a child;**
 - b. A child-care center shall have at least one person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;**
 - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and**
 - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12 if an epinephrine auto-injector is administered to a child; or**
 - 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;**
- (b) Kept in the original bottle; and**
- (c) Properly labeled.**
- (7) Medication shall not be given to a child if the medication's expiration date has passed.**

Findings:

General: Based on Observation, a tube of equate diaper ointment cream was on a shelf and not labeled to indicate for whom it belonged in the infants' room.

Inspection Report

Outdoor Play Area

Not In Compliance

760 - Fences

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(23) Fences shall be:

- (a) Constructed of safe material;**
- (b) Stable; and**
- (c) In good condition.**

Findings:

General: Based on Observation, a nine (9) foot section of fence was not secured to the top rail on the toddlers outdoor playground. The right corner on the preschool playground had a nine (9) inch gap between the building and the fence.

Equipment

Not In Compliance

790 - Crib/Mattress/Sheet

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

(a) For an infant:

- 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;**
- 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:**
 - a. Weekly; or**
 - b. Immediately if it is soiled or wet;**

Findings:

General: Based on Observation and intrview, one (1) crib mattress was torn and had exposed foam in the infants' room. Three (3) cribs sheets were not tight fitted in the infants' room.

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on Observation and interview, the lid was cracked on a Step 2 turtle sand box located on the preschool outdoor playground. The right front leg on a Step 2 treehouse was wobbly and not stable. Also, a broken slide was observed on the toddlers' outdoor playground. Three (3) ceiling tiles, over the home center in the preschool room, and one (1) ceiling tile, over the exit door which lead to the outdoor play area in the preschool room, had brown spots. Interview, determined the roof leaked and was repaired. A ceiling vent had an accumulation of dust in the toddlers' room. A Hello Kitty chair was soiled with stains, and a rug was stained, in the home center, in the toddlers' room.

Transportation

Not In Compliance

840 - Transportation Compliance

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(1) A center shall document compliance with KRS Chapter 186 and 603 KAR 5:072 pertaining to:

- (a) Vehicles;**
- (b) Drivers; and**
- (c) Insurance.**

Findings:

General: Based on Observation and interview, the vehicle license plate for the 1983 van was valid until 6/30/18.

860 - Transportation Notification/Full Coverage Insurance

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:

- (d) Full insurance coverage for each vehicle;**

Findings:

General: Based on Review of Documentation and interview, the vehicle insurance for the 1983 vehicle was valid from 2/15/17 to 2/15/18.

880 - Vehicle Equipment

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(4) A vehicle used to transport children shall be equipped with:

- (a) A fire extinguisher;**
- (b) First aid supplies as described in Section 7 of this administrative regulation;**
- (c) Emergency reflective triangles; and**
- (d) A device to cut the restraint system, if necessary.**

Findings:

General: Based on Observation, a working flashlight was not available in the first aid kit on the 2016 fifteen (15) passsenger vehicle.

Inspection Report

895 - Vehicle Requirements/Traffic Stop During Loading/Unloading

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

- (6) A vehicle used to transport children shall meet the following requirements:
 - (b) A vehicle that requires traffic to stop while loading and unloading a child shall be equipped with a system of:
 1. Signal lamps;
 2. Identifying colors; and
 3. Cautionary words.

Findings:

General: Based on Observation, the emergency lights and signal lights were not operable on the 1983 van used to transport children.

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1070 - Food Protected From Contamination

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

- (1) Food shall be:
 - (h) Protected against contamination from:
 1. Dust;
 2. Flies;
 3. Rodents and other vermin;
 4. Unclean utensils and work surfaces;
 5. Unnecessary handling;
 6. Coughs and sneezes;
 7. Cuts in skin;
 8. Communicable disease;
 9. Flooding;
 10. Drainage; and
 11. Overhead leakage.

Findings:

General: Based on Observation, breakfast food, peaches and raisin bread, were uncovered, on a table in the preschool room, for thirty (30) minutes before serving.

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
 - (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, a child enrolled 11/6/16, immunization certificate was valid until 7/1/18.

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
 - (f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, ten (10) staff hired 2/1/17, 3/23/18, 2/5/18, 11/5/17, 5/15/17, 5/21/17, 1/3/18, 12/4/17, 5/16/17, 4/3/18 and two (2) staff hired 12/10/12, did not have a professional development plan on file.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date