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Inspection Report

Provider Name: Small Steps of Faith	Provider Information	CLR No: L379485
Provider Address: 196 Mitch Lane, Hopkinsville, KY, 42240	Provider Type: LICENSED TYPE I	Capacity: 47
Owner(s): Small Steps Of Faith LLC		Director(s): Bass, Jennifer O.

Inspection Type: Renewal Application	Inspection Information	Inspection No: 220597
Date Initiated: 08/07/2017 8:05 AM	Date Concluded: 08/07/2017 11:20 AM	
	No. of Children Present: 22	

Inspection Report	
Supervision	Not In Compliance
5 - Children Supervised	Not In Compliance
922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 1. Provided with adequate supervision at all times by a qualified staff person who: a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice;	
Findings: General: Based on observation and interview, the infants' caregiver left two (2) children alone in the infants' room to open the entrance door upon surveyor's arrival at 8:05 a.m. These children were alone for less than a minute. The caregiver stated there were occasions that she had to leave the classroom to open the door when there was no one else available.	

Inspection Report**Staffing Requirements****Not In Compliance****40 - Ratios and Group Size****Not In Compliance****922 KAR 2:120. Section 2. Child Care Services.****(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:****Age of Children Ratio Maximum Group Size*****Infant****1 staff for 5 children 10****Toddler****1 staff for 6 children 12****Preschool-age 2 to 3 years****1 staff for 10 children 20****Preschool-age 3 to 4 years****1 staff for 12 children 24****Preschool-age 4 to 5 years****1 staff for 14 children 28****School-age 5 to 7 years****1 staff for 15 children 30****School-age 7 and older****1 staff for 25 children****(for before and after school) 30****1 staff for 20 children****(full day of care) 30*****Maximum Group Size shall be applicable only to Type I child-care centers.****Findings:**

General: Based on interview and review of documentation, a caregiver hired 07/19/16, opened the center alone until 7:00 a.m. This caregiver supervised nine (9) children from 6:45 a.m. to 7:00 a.m. on 08/07/17. The age of the youngest child was an infant. At 8:05 a.m., this caregiver cared for three (3) children. Interview determined the children were split once additional caregivers arrived at 7:00 a.m.

45 - Ratio/Group Size**Not In Compliance****922 KAR 2:120. Section 2. Child Care Services.****(2)(b) The age of the youngest child in the group shall determine the:**

- 1. Staff-to-child ratio; and**
- 2. Maximum group size.**

Findings:

General: Based on interview and review of documentation, a caregiver hired 07/19/16, supervised nine (9) children from 6:45 a.m. to 7:00 a.m. on 08/07/17. The age of the youngest child was an infant.

General Administration**In Compliance****Director Requirements****Not In Compliance****265 - Health, Safety, Comfort****Not In Compliance****922 KAR 2:110. Section 4. Director Requirements and Responsibilities.****(1) Effective with the adoption of this administrative regulation, a director shall:**

- (l) Provide for the health, safety, and comfort of each child;**

Findings:

General: Based on review of documentation, observation and interview, a two (2) year old child, enrolled 01/13/17, was released on 08/07/17, to a male who was not listed on the child's pick up information. Interview determined the male was a relative. The male returned the child to the center about an hour later. Interview determined no one was aware the male was to pick up the child for a hair cut.

275 - Caregiver Alone**Not In Compliance****922 KAR 2:110. Section 4. Director Requirements and Responsibilities.****(1) Effective with the adoption of this administrative regulation, a director shall:**

- (n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;**

Findings:

General: Based on review of documentation, observation and interview, a caregiver hired 05/16/17, supervised, alone, nine (9), two and three-year-old children until the surveyor's departure at 11:20 a.m. This caregiver did not have a processed child abuse/neglect check on file.

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.**(5) An individual described in subsection (4) of this section shall:****(a) Submit to background checks described in paragraph (b) of this subsection;****(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:****1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;****2. Criminal records check required by KRS 199.896(19);****3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and****4. An address check of the Sex Offender Registry; and****(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.****Findings:**

General: Based on review of documentation, observation and interview, a caregiver hired 05/16/17, supervised children alone and did not have a process child abuse/neglect check on file.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.**(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:****1. High school diploma;****2. GED or qualifying documentation from a comparable educational entity; or****3. Commonwealth Child Care Credential as described in 922 KAR 2:250;****Findings:**

General: Based on review of documentation and interview, a caregiver hired 05/21/17, did not have education verification on file.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.**(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:****1. A statement from a health professional that the individual is free of active tuberculosis; or****2. A copy of negative tuberculin results.****Findings:**

General: Based on review of documentation and interview, a caregiver hired 05/21/17, did not have a negative TB skin test or documentation from a health professional to indicate the caregiver was free from TB.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.**(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:****(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;****(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and****(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.****Findings:**

General: Based on review of documentation and interview, a caregiver hired 12/10/12, completed twelve (12) hours of annual training.

345 - Driver Requirements

Not In Compliance

922 KAR 2:120. Section 12. Transportation.**(18) A driver of a vehicle transporting a child for a center shall:****(a) Be at least twenty-one (21) years old;****(b) Complete:****1. The background checks as described in 922 KAR 2:110; and****2. An annual check of the:****a. Kentucky driver history records in accordance with KRS 186.018; or****b. Driver history records through the state transportation agency that issued the driver's license;****(c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and****(d) Not caused an accident which resulted in the death of a person.****Findings:**

General: Based on review of documentation and interview, a caregiver hired 12/10/12, did not have a driver's history on file from the transportation cabinet. Interview determined the male caregiver transported the children.

Inspection Report	
Premises	Not In Compliance
520 - Floors, Walls, Ceilings	Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.	
Findings: General: Based on observation and interview, a large basketball-size brown spot was on the ceiling in the boys' restroom. Interview determined the leak was repaired but the ceiling was not cleaned.	
Hygienic Practices	In Compliance
First Aid/Medication	Not In Compliance
655 - First Aid Supplies	Not In Compliance
922 KAR 2:120. Section 7. First Aid and Medicine. (1) First aid supplies shall: (a) Be available to provide prompt and proper first aid treatment; (b) Be stored out of reach of a child; (c) Be periodically inventoried to ensure the supplies are current; (d) If reusable, be: 1. Sanitized; and 2. Maintained in a sanitary manner; and (e) Include: 1. Liquid soap; 2. Adhesive bandages; 3. Sterile gauze; 4. Medical tape; 5. Scissors; 6. A thermometer; 7. Flashlight; 8. Cold pack; 9. First aid book; 10. Disposable gloves; and 11. A cardiopulmonary resuscitation mouthpiece protector.	
Findings: General: Based on observation and interview, scissors and CPR mouthpiece were not in the van's first aid supplies.	
Outdoor Play Area	Not In Compliance
690 - Playground Conditions	Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (20) An outdoor play area shall be: (d) Safe from foreseeable hazard; (e) Well drained; (f) Well maintained; (g) In good repair; and (h) Visible to staff at all times.	
Findings: General: Based on observation and interview, a five (5) feet section of fence was covered with weeds, grass, vines and branches that grew through the fence inside the preschool/school aged children's outdoor play area.	
Equipment	Not In Compliance
730 - Crib/Mattress/Sheet	Not In Compliance
922 KAR 2:120. Section 6. Sleeping and Napping Requirements. (3) Rest time shall include adequate space specified by the child's age as follows: (a) For an infant: 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220; 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed: a. Weekly; or b. Immediately if it is soiled or wet;	
Findings: General: Based on observation and interview, one crib mattress was torn with exposed foam in the infants' room.	

Inspection Report

760 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;
- (b) Meet the physical, developmental needs, and interests of children of different age groups;
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
- (d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on observation and interview, the right front turn signal light would not work on the van used to transport children. This 1983 Dodge van's engine did not start when the key ignition was turned on. Interview determined there were times the van's engine would not start.

Transportation

Not In Compliance

785 - Requirements for Transportation Services

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(2) A center providing or arranging transportation service shall:

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.

Findings:

General: Based on interview, there was no monthly evacuation drills completed by the staff who transported children on a daily basis, and no transportation routes were on file.

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1085 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

- (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.

Findings:

General: Based on review of documentation and interview, the written evacuation plan was not provided to each child's parent/guardian each time the plan was updated.

1095 - Daily Attendance Records

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on review of documentation, there were fourteen (14) children who did not have a documented departure time on 08/04/17.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date