



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Melissa A. Moore, Director
Division of Regulated Child Care
Western Branch
901 B South Main Street
Hopkinsville, KY 42240
Phone: (270) 889-6052 Fax: (270) 889-6089
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Small Steps of Faith	Provider Information	License No: L379485
Provider Address: 196 Mitch Lane, Hopkinsville, KY, 42240	Provider Type: LICENSED TYPE I	Capacity: 47
Owner(s): Small Steps Of Faith Llc		Director(s): Brown, Vicky

Inspection Type: Investigation	Inspection Information	Inspection No: 191041
Visit Start Date: 06/05/2015 1:40 PM	Visit End Date: 06/05/2015 3:05 PM	
	No. of Children Present: 21	

Inspection Report

Supervision

5 - Children Supervised

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(a) Each center shall maintain a child-care program that assures each child will be:

1. Provided with adequate supervision at all times by a qualified staff person who:
 - a. Ensures the child is within scope of vision and range of voice; or
 - b. For a school-age child, within scope of vision or range of voice;

Staffing Requirements

40 - Ratios and Group Size

In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size*

Infant

1 staff for 5 children 10

Toddler

1 staff for 6 children 12

Preschool-age 2 to 3 years

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I child-care centers.

Inspection Report

General Administration

165 - Child Abuse/Neglect Report

Not In Compliance

922 KAR 2:110. Section 6. Reports.

(2) An incident of child abuse or neglect shall be reported to the cabinet pursuant to KRS 620.030.

Findings:

General: Based on interviews, a two (2) year old child was inappropriately disciplined at the center by the child's parent on 06/03/15. The parent spanked the child on his bottom, hit his mouth, jerked the child by his right arm, dragged the child down the hallway, whipped the child with her hard-sole flip flop, cursed at the child in the presence of other children, and hit the child on his back and chest. The parent took the child into the restroom at the center where staff heard what sounded to be spanking. The child received a bloody bottom lip. Interviews determined no staff member immediately reported these incidents to the Department for Community Based Services pursuant to KRS 620.030. The director stated she did not immediately report to the cabinet until the morning of 06/08/15.

Director Requirements

250 - Staff Management/Policy Development/Supervision

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (e) Manage the staff in their individual job descriptions;
- (f) Develop child-care center plans, policies, and procedures;
- (g) Supervise staff conduct to ensure implementation of program policies and procedures;

Findings:

General: Based on review of documentation and interview, a two (2) year old child was inappropriately disciplined at the center by the child's parent on 06/03/15. The parent spanked the child on his bottom, hit his mouth, jerked the child by his right arm, dragged the child down the hallway, whipped the child with her hard-sole flip flop, cursed at the child in the presence of other children, and hit the child on his back and chest. The parent took the child into the restroom at the center where staff heard what sounded like a spanking. The child received a bloody bottom lip. The staff members did not follow the center's abuse policy for notifying the cabinet of suspected child abuse. The center's abuse policy states, "Small Steps of Faith will not tolerate any form of abuse. This includes sexual, physical, emotional, and verbal abuse. If any abuse is suspected, we will notify child services immediately as required by law."

265 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on interviews, a two (2) year old child was inappropriately disciplined at the center by the child's parent on 06/03/15. The parent spanked the child on his bottom, hit his mouth, jerked the child by his right arm, dragged the child down the hallway, whipped the child with her hard-sole flip flop, cursed at the child in the presence of other children, and hit the child on his back and chest. The parent took the child into the center's restroom where staff heard what sounded to be spanking. The child came out of the restroom with a bloody bottom lip. Interviews with staff members determined they did not intervene or notify local law enforcement while the two (2) year old child was inappropriately disciplined by the child's parent on 06/03/15. Staff members stated they were scared of the parent.

Employee Records

300 - Background checks/left alone

In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

- (a) Submit to background checks described in paragraph (b) of this subsection;
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
 - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
 - 2. Criminal records check required by KRS 199.896(19);
 - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
 - 4. An address check of the Sex Offender Registry; and
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Children's Records

1075 - Enrollment Information

In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Signature of
Provider/Representative

Title

Date