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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
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Inspection Report

Provider Name: Small Steps of Faith Childcare	Provider Information	License No: L379485
Provider Address: 196 Mitch Lane, Hopkinsville, KY, 42240	Provider Type: LICENSED TYPE I	Capacity: 47
Owner(s): Small Steps of Faith LLC		Director(s): Brown, Vicky

Inspection Type: Investigation	Inspection Information	Inspection No: 128133
Visit Start Date: 11/03/2014 10:00 AM	Visit End Date: 11/03/2014 12:20 PM	
	No. of Children Present: 21	

Inspection Report	
Supervision	
5 - Children Supervised	Not In Compliance
922 KAR 2:120. Section 2. Child Care Services. (3)(a) Each center shall maintain a child-care program that assures each child will be: 1. Provided with adequate supervision at all times by a qualified staff person who: a. Ensures the child is within scope of vision and range of voice; or b. For a school-age child, within scope of vision or range of voice; Findings: General: Based on observation and interview, a caregiver, hire date 09/10/14, left the infants' room and shut the door behind her and opened the front door for the surveyor. The caregiver left four children, ages three months to one year, unsupervised in the infants' room for less than one minute. In addition, a caregiver, hire date 06/20/14, did not adequately supervise five children in the toddler room while she was on her cell phone texting or reading Facebook.	

Inspection Report

Staffing Requirements

40 - Ratios and Group Size

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:

Age of Children Ratio Maximum Group Size*

Infant

1 staff for 5 children 10

Toddler

1 staff for 6 children 12

Preschool-age 2 to 3 years

1 staff for 10 children 20

Preschool-age 3 to 4 years

1 staff for 12 children 24

Preschool-age 4 to 5 years

1 staff for 14 children 28

School-age 5 to 7 years

1 staff for 15 children 30

School-age 7 and older

1 staff for 25 children

(for before and after school) 30

1 staff for 20 children

(full day of care) 30

*Maximum Group Size shall be applicable only to Type I child-care centers.

Findings:

General: Based on observation and interview, a caregiver, hire date 10/14/14, went into the center and left a caregiver, hire date 11/13/12, on the playground with eleven children, ages two through four years old, for an undetermined amount of time. The caregiver, hire date 10/14/14, returned to the playground with a handful of paper towels and eating a large pickle.

General Administration

225 - Sick Child Exclusion

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(2) A child showing signs of an illness or condition that may be communicable shall not be admitted to the regular child-care program.

Findings:

General: Based on observation, a one year old child was observed lying on a blanket on the floor in the infants' room. Interview determined the child was throwing up, had labored breathing and her mother had been notified to pick up the child. The sick child was not excluded from the three infants in the infants' room.

230 - Sick Child Protocol

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(3) If a child becomes ill while at the child-care center:

(a) The child shall be placed in a supervised area isolated from the rest of the children;

(b) The parent shall be contacted immediately; and

(c) Arrangements shall be made to remove the child from the child-care center as soon as practicable.

Findings:

General: Based on observation and interview, a sick child laid on a blanket on the floor in the infants' room and was not placed in a supervised area away from three other infants in the classroom.

Director Requirements

250 - Staff Management/Policy Development/Supervision

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(e) Manage the staff in their individual job descriptions;

(f) Develop child-care center plans, policies, and procedures;

(g) Supervise staff conduct to ensure implementation of program policies and procedures;

Findings:

General: Based on review of documentation, observation and interview, policies and procedures regarding the use of proper car seats and booster seats for children were not followed. The center's policy stated "An adult must accompany child along with a proper car seat or booster seat for the child to be safely fastened into the van. If proper car seat or safety booster seat is not present, we WILL NOT transport the child." Surveyor observed two Evenflo Infant Car Seats did not have the base and were not tethered to the seat. Also, the seat belt to a toddler's car seat was secured across the lap and not threaded through the correct slots to safely secure the toddler's car seat in the van. The center used the two infant seats and the toddler car seat to transport children on 11/03/14.

In addition, the director stated the center's verbal policy on staff cell phone usage was the staff were not to be on their cell phones while supervising children. A caregiver in the toddler room was observed texting or reading Facebook post while supervising five toddlers.

265 - Health, Safety, Comfort

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(l) Provide for the health, safety, and comfort of each child;

Findings:

General: Based on observation, car seats were not properly secured, according to the manufacturer's specifications, into the van used for transportation on 11/03/14. Interviews determined bases were not provided for two infant's rear facing car seats nor were the infant car seats tethered. Also, the seat belt to a toddler's car seat was secured across the lap and not threaded through the correct slots to safely secure the toddler's car seat in the van. The center used the two infant seats and the toddler car seat to transport children on 11/03/14.

Employee Records

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on a review of documentation and interview, a caregiver, hire date 10/03/14, did not have TB documentation on file at the center.

Programming

435 - Bedding/Toys in Crib

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

(a) For an infant:

- 3. No loose bedding; and**
- 4. No toys or other items except the infant's pacifier;**

Findings:

General: Based on observation, a six month old infant was asleep in a crib with a blanket over his head. During interview, the caregiver stated the infant pulled the loose blanket over his head.

Hygienic Practices

600 - Staff Hygiene/Handwashing

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(5) Staff shall:

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty; and**
- (c) Wash their hands with liquid soap and running water:**
 - 1. Upon arrival at the center;**
 - 2. After toileting or assisting a child in toileting;**
 - 3. Before and after diapering each child;**
 - 4. After wiping or blowing a child's or own nose;**
 - 5. After handling animals;**
 - 6. After caring for a sick child;**
 - 7. Before and after feeding a child or eating;**
 - 8. Before dispensing medication; and**
 - 9. If possible, before administering first aid.**

Findings:

General: Based on observation and interview, a caregiver, hire date 06/20/14, failed to wash her hands after she wiped a child's nose in the toddler's classroom.

Equipment

735 - Individual Bed/Mat/Cot and Bedding

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(3) Rest time shall include adequate space specified by the child's age as follows:

(b) For a toddler or preschool-age child:

- 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and**
- 2. Bedding that is in good repair and is changed:**
 - a. Weekly; or**
 - b. Immediately if it is soiled or wet.**

Findings:

General: Based on observation and interview, a sick child laid on a blanket on the floor in the infants' room. A cot or mat was not provided.

Inspection Report

Food Service

910 - Bottle Feeding

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(11) While bottle feeding an infant, the:

- (a) Child shall be held; and
- (b) Bottle shall not be:
 - 1. Propped;
 - 2. Left in the mouth of a sleeping infant; or
 - 3. Heated in a microwave

Findings:

General: Based on observation and interview, an infant laid in a crib drinking from a bottle of milk.

960 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;
- (b) Promptly refrigerated;
- (c) Covered when not in use; and
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.

Findings:

General: Based on observation, two unlabeled bottles of formula were stored in the refrigerator in the office.

Written Documentation

1090 - Policies and Procedures

Not In Compliance

922 KAR 2:110. Section 2. General.

(5) Program policies and procedures shall:

- (a) Be in writing; and
- (b) Include:
 - 1. Staff policies;
 - 2. Job descriptions;
 - 3. An organization chart;
 - 4. Chain of command; and
 - 5. Other procedures necessary to ensure implementation of:
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;
 - b. 922 KAR 2:090, Child-care center licensure;
 - c. 922 KAR 2:120, Child-care center health and safety standards; and
 - d. This administrative regulation.

Findings:

General: Based on observation, a staff member was using her cell phone while supervising five children. Interview determined the center had a verbal cell phone policy that included the staff were not to be on their cell phones while supervising children. This cell phone staff policy was not in writing.

Signature of
Provider/Representative

Title

Date