



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/10/2023    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 10:00 AM    **Departure:** 2:30 PM

**CCLC-58424**

**Storybrook Academy of Jefferson**

1988 Washington Street Jefferson, GA 30549 Jackson County  
 CCLC-58424 storybrookacademyllp@gmail.com

**Application Services Unit Consultant**

Toni Williams

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Fax:  
 toni.williams@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
07/10/2023	Complaint Investigation & Monitoring Visit	Good Standing
05/04/2023	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L-Older Ones		0	0	C	8	C	NA	NA	
Main	1R-Infant	Infants	3	7	C	9	C	NA	NA	Floor Play
Main	2L-Two Year old	Two Year Olds	1	4	C	10	C	NA	NA	Free Play
Main	2R-Infant		0	0	C	9	C	NA	NA	
Main	3L-Older Two Year old	Two Year Olds	1	6	C	10	C	NA	NA	Free Play
Main	3R-Younger 1	One Year Olds	1	7	C	9	C	NA	NA	Free Play
Main	4L-Pr-K 1 (Annex)		0	0	C	20	C	NA	NA	
Main	4R-Three and Four	Three Year Olds	1	4	NC	16	C	NA	NA	Circle Time
Main	5L-GA Pre-K (Annex)	Five Year Olds and Six Year Olds and Over	1	15	C	23	C	NA	NA	Free Play
Main	5R-Three and Four Year Old		0	0	C	15	C	NA	NA	
Main	6R-Pre-K (2)m (Annex)		0	0	C	20	C	NA	NA	
Main	7R-Pre-K (3) (Annex)		0	0	C	20	C	NA	NA	
Total Capacity @35 sq. ft.: 169					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 43			Total Capacity @35 sq. ft.: 169			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	L1-Playground	5	C
Main	L2-Playground	14	C
Main	R1-Playground	11	C
Main	R2-Playground	18	C
Main	Rear Playground	30	C

**Comments**

A complaint investigation was completed on today July 10, 2023. Investigation is still ongoing but report was completed.

Plan of Improvement: Developed This Date 07/10/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Karmyla Story, Program Official

Date

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Toni Williams, Application Services Unit Consultant

Date



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**(Findings Report)**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(5) requires Center Staff to provide table space for each child who is able to sit at a table unassisted and an appropriately sized chair or bench for each child who is not an infant and who is able to use a chair or bench. It was determined based on the consultant's observation that there were two ten year old children in the Preschool room who did not have appropriately sized chairs or tables.

**POI (Plan of Improvement)**

The Center will provide required equipment.

**Correction Deadline: 8/9/2023**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities. No pool observed on site.

**Facility**

**591-1-1-.06 Bathrooms**

**Technical Assistance**

**Technical Assistance**

The consultant advised the provider that as of March 1, 1991, all Centers must have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system. The bathroom in the toddler and older two year old classrooms were not fully enclosed.

**Correction Deadline: 8/9/2023**

**Technical Assistance**

The Consultant reminded the provider that Center Staff need to ensure bathrooms are cleaned daily with a disinfectant.

**Correction Deadline: 7/10/2023**

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 169 children.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on the consultant's observation that there were brooms and dust pans in the toddler, older 2 year old, preschool/ after school and one year old classrooms. There was also a toilet brush in the preschool/after school classroom.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 7/10/2023****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on the consultant's observation that the screws on the base of toilets were missing and rusted in the preschool/after school classroom.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 7/10/2023**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering. Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper handwashing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed medication documentation, administration and storage.

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Appropriate discipline was observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

There were 18 files observed and 18 children were being transported. The provider had all documentation to include, insurance, and current registration. A first aid kit and fire extinguisher were observed.

**Correction Deadline: 7/15/2023**

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Nine (9) of nine (9) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2022. The consultant discussed SIDS and infant sleeping position.

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<b>Staff Records</b>
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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Twelve (12) of twelve (12) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.