



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/21/2021 **VisitType:** Complaint Investigation & Initial Licensing Study **Arrival:** 10:50 AM **Departure:** 1:30 PM

CCLC-54920

Dream Castle Academy LLC

107 Lovell Road Clarkesville, GA 30523 Habersham County
(404) 456-8428 dcastleacademy@gmail.com

Mailing Address
Same

Regional Consultant

Toni Williams

Phone: (770) 302-7628

Fax: (770) 302-8357

toni.williams@dec.al.gov

Joint with: Jennifer Salies

Quality Rated: ★ ★

| Compliance Zone Designation | | |
|------------------------------------|---|---------------|
| 09/21/2021 | Complaint Investigation & Initial Licensing Study | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|------------------------|-----------------|--------------------------------|----------|------|-------------------------------|--|------------|--------------|-------------|
| Main | ALeft- Two year old | | 0 | 0 | C | 10 | C | NA | NA | |
| Main | BLeft-Three year old | Three Year Olds | 2 | 9 | C | 21 | C | NA | NA | Nap |
| Main | CLeft-Pre-K | GA PreK | 2 | 21 | C | 29 | C | NA | NA | Story |
| Main | D Left-Infants | Infants | 2 | 8 | C | 14 | C | NA | NA | Circle Time |
| Main | E- Center One Year Old | One Year Olds | 2 | 7 | C | 10 | C | NA | NA | Nap |
| Total Capacity @35 sq. ft.: 70 | | | | | | Total Capacity @25 sq. ft.: 0 | Building @35 capacity limited by Fire Marshall Limitations | | | |
| Total # Children this Date: 45 | | | Total Capacity @35 sq. ft.: 70 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|----------------------------|----------------------|-----------------------|
| Main | Playground Left | 16 | C |
| Main | Playground Right/Waterplay | 15 | C |
| Main | Rear Playground | 50 | C |

Comments

An Administrative Review was conducted on September 16, 2021. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on September 21, 2021. The exit conference was conducted on October 12, 2021 at 4: 30 p.m. with the Provider. Permission to Operate will be issued upon completion of the Exit Conference and signature pages are returned to the consultant. Facility does not carry Liability Insurance. The License Capacity is 70.

Plan of Improvement: Developed This Date 09/21/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Oksana Gonzalez, Program Official

Date

Toni Williams, Consultant

Date

Jennifer Salies, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation & Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool observed on site.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 70 children.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Appropriate discipline was observed

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation or field trips. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Six (6) of six (6) cribs observed, cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards. Consultant discussed safe sleeping requirements with the owner during the inspection visit.

Staff Records**Records Reviewed: 15****Records with Missing/Incomplete Components: 0**

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Date of Hire: 08/09/2021 | |
| Staff # 2 | Met |
| Date of Hire: 08/09/2021 | |
| Staff # 3 | Met |
| Date of Hire: 06/15/2021 | |
| Staff # 4 | Met |
| Date of Hire: 08/27/2021 | |
| Staff # 5 | Met |
| Date of Hire: 09/17/2021 | |
| Staff # 6 | Met |
| Date of Hire: 08/09/2021 | |
| Staff # 7 | Met |

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Date of Hire: 08/16/2021

Staff # 8 Met

Date of Hire: 07/30/2021

Staff # 9 Met

Date of Hire: 01/26/2021

Staff # 10 Met

Date of Hire: 08/09/2021

Staff # 11 Met

Date of Hire: 08/23/2021

Staff # 12 Met

Date of Hire: 08/18/2021

Staff # 13 Met

Date of Hire: 08/09/2021

Staff # 14 Met

Date of Hire: 09/16/2021

Staff # 15 Met

Date of Hire: 08/12/2021

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Fourteen (14) of fourteen (14) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

A supervision plan was created on this date for cubbies in the hallway and for the shape of the 3 year old classroom.

Comment

Adequate supervision observed on this date.

