



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/2/2021 **VisitType:** Licensing Study **Arrival:** 9:55 AM **Departure:** 10:55 AM

CCLC-50960

Leadership and Learning

569 Martin Luther King, Jr. Drive, NW Atlanta, GA 30314 Fulton County
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Regional Consultant

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569 Martin Luther King Jr. Drive, NW
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Quality Rated: ★ ★

Compliance Zone Designation		
09/02/2021	Licensing Study	Good Standing
03/04/2021	Monitoring Visit	Good Standing
09/28/2020	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Room A (#1)	Infants	2	1	C	6	C	NA	NA	Floor Play	
Main	Room B (#2)	One Year Olds	2	4	C	8	C	NA	NA	Transitioning, Out side	
Main	Room C (#3)	Two Year Olds	2	6	C	12	C	NA	NA	Story	
Main	Room D (#4)	Three Year Olds	2	11	C	22	C	NA	NA	Floor Play	
Main	Room E (#5)	Three Year Olds	2	6	C	22	C	NA	NA	Transitioning	
Main	Room F (#6)		0	0	C	25	C	NA	NA	Not In Use	
Total Capacity @35 sq. ft.:			95			Total Capacity @25 sq. ft.:		0			Building @35 capacity limited by Amount of Equipment Available
Total # Children this Date: 28			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Preschool Playground	95	C
Main	Toddler Playground	23	C

Comments

A virtual inspection was conducted on September 2, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic

Plan of Improvement: Developed This Date 09/02/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Zarinah Winston, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

Date: 9/2/2021 **VisitType:** Licensing Study

Arrival: 9:55 AM

Departure: 10:55 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through equipment and furniture observed to be properly secured, as applicable. Enhance disinfecting processes was discussed this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08 - Please ensure complete parental agreements are maintained on file.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the program was observed to be compliant with the licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there were no hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground was observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through diapering was not directly observed, however, staff stated proper knowledge of the rules this date.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Technical Assistance

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through hand washing was not directly observed. The Director stated proper knowledge of the rules this date.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Technical Assistance

Technical Assistance

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through discipline was not directly observed. The Director stated proper knowledge of the rules this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through a pleasant naptime environment was observed. Discussed SIDS and infant sleeping position with the Director this date.

Staff Records**Records Reviewed: 59****Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 08/27/2019	
Staff # 3	Met
Date of Hire: 08/21/2019	
Staff # 4	Met
Date of Hire: 08/21/2019	
Staff # 5	Met
Date of Hire: 08/29/2019	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Date of Hire: 08/16/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Staff # 10	Met
Date of Hire: 08/29/2019	
Staff # 11	Met
Date of Hire: 08/22/2019	
Staff # 12	Met
Date of Hire: 09/03/2019	
Staff # 13	Met
Date of Hire: 08/30/2019	
Staff # 14	Met
Date of Hire: 08/31/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met

Date of Hire: 08/29/2019

Staff # 16 Met

Date of Hire: 10/15/2019

Staff # 17 Met

Staff # 18 Met

Date of Hire: 08/21/2017

Staff # 19 Met

Date of Hire: 09/01/2015

Staff # 20 Met

Staff # 21 Met

Staff # 22 Met

Date of Hire: 08/21/2019

Staff # 23 Met

Staff # 24 Met

Date of Hire: 08/21/2019

Staff # 25 Met

Date of Hire: 08/29/2019

Staff # 26 Met

Date of Hire: 10/15/2019

Staff # 27 Met

Date of Hire: 07/27/2015

Staff # 28 Met

Staff # 29 Met

Staff # 30 Met

Date of Hire: 08/23/2019

Staff # 31 Met

Staff # 32 Met

Staff # 33 Met

Staff # 34 Met

Date of Hire: 08/01/2014

Staff # 35 Met

Staff # 36 Met

Date of Hire: 03/08/2019

Staff # 37 Met

Date of Hire: 04/11/2018

Staff # 38 Met

Date of Hire: 09/23/2019

Staff # 39 Met

Date of Hire: 08/29/2019

Staff # 40 Met

Staff # 41 Met

Date of Hire: 02/05/2018

Staff # 42 Met

Staff # 43 Met

Staff # 44 Met

Date of Hire: 08/29/2019

Staff # 45 Met

Date of Hire: 08/09/2019

Staff # 46 Met

Date of Hire: 08/27/2019

Staff # 47 Met

Date of Hire: 09/06/2018

Staff # 48 Met

Date of Hire: 08/21/2019

Staff # 49 Met

Staff # 50 Met

Staff # 51 Met

Date of Hire: 09/03/2019

Staff # 52 Date of Hire: 08/24/2019	Met
Staff # 53 Date of Hire: 08/27/2019	Met
Staff # 54 Date of Hire: 08/28/2019	Met
Staff # 55	Met
Staff # 56 Date of Hire: 08/15/2019	Met
Staff # 57 Date of Hire: 07/10/2019 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 58	Met
Staff # 59	Met

Staff Credentials Reviewed: 10**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on observation of staff criminal records information in Koala Outback that a portability request was not submitted for substitute staff that started working at the center on August 16, 2021. A paper copy of the clearance letter was maintained on file, however, the letter was not electronically ported to the center's Decal Koala.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Director submitted a portability request during the visit. Center will immediately submit requests before an individual starts working and ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will review rules and ensure CRC rules are maintained.

Correction Deadline: 9/2/2021

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined during an administrative review that training had expired for the Director.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 10/2/2021

591-1-1-.33 Staff Training**Met****Correction Deadline: 10/28/2020****Corrected on 9/2/2021****.33(4) - Previous cite corrected. Training was observed during an administrative review,**

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the Center was observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed on this date.