



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 3/31/2023

VisitType: EX-Monitoring

Arrival: 2:35PM

Departure: 4:00PM

EX-44624 EXMT-13197 EX-1 - Government
Camden County - Kingsland Elementary
Extended Day Program

Regional Consultant

Brianne Walters

900 West King Street, Kingsland GA 31548 Camden
County
(912) 729-8413 Idurbin@camden.k12.ga.us

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brianne.walters@dec.al.ga.gov

Mailing Address

311 South East Street, GA 31548

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include Prevention Level 1 (P1), Prevention Level 2 (P2), and Prevention Level 3 (P3) with corresponding actions like Technical Assistance, Citation, and Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows for Cafeteria and Gym.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 15

Comments:

An on site CAPS Monitoring Visit was conducted on March 31, 2023.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys(CS)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)

Met

Comment

Program does not provide swimming activities. No pool on site.

Exemptions

EX-HS-.X Exemption Requirements

Met

Comment

The program was observed to be operating within the exemption guidelines that they were initially approved.

Facility

EX-HS-.L Physical Plant(CS)

Met

Comment

No hazards observed accessible to children on this date.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)

N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene

Met

Technical Assistance

Discussed that all children should be instructed/reminded to wash hands before and after snack with soap and warm running water.

EX-HS-.I Medications(CS)

Met

Comment

Medication has not been dispensed.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures

Met

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

EX-HS-.T Required Reporting

Met

Comment

The center followed the standard for reporting incidents.

Safety

EX-HS-.E Discipline(CS)

Met

Comment

Age-appropriate discussion and/or redirection observed.

EX-HS-.R Transportation(CS)

Met

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)

N/A

Comment

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 2

Records with Missing/Incomplete Components: 0

Staff's Name [# 1]: Hendricks, Debbi

Met

Date of Hire: 12/15/2016

Staff's Name [# 2]: Shephard, Janice

Met

Date of Hire: 06/13/2017

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

Met

Comment

Criminal record checks were on file for two (2) of two (2) current staff.

EX-HS-.W First Aid & CPR

Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training

Met

Comment

Observed training for all staff members on this date.

Staffing and Supervision

Comment

Adequate supervision and staff:child ratios observed during the visit.