



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 6/27/2022    **VisitType:** Monitoring Visit    **Arrival:** 10:30 AM    **Departure:** 12:00 PM

**CCLC-51616**

**AMIS Druid Hills**

1215 Ponce De Leon Ave NE Atlanta, GA 30306 Fulton County  
 (404) 500-0501 mnewman@amischool.com

**Regional Consultant**

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@decal.ga.gov

**Mailing Address**

1215 South Ponce De Leon Ave NE  
 Atlanta, GA 30306

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/27/2022	Monitoring Visit	Good Standing	
08/05/2021	Licensing Study	Good Standing	
07/29/2021	Complaint Investigation by Phone	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building II	Infants	One Year Olds	3	9	C	31	C	NA	NA	Floor Play
Building II	Primary 2	Four Year Olds and Five Year Olds and Six Year Olds and Over	3	24	C	35	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 12			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Insufficient Toilets/Sinks				
Main	A 1-2 yrs	Infants and One Year Olds	2	10	C	10	C	NA	NA	Outside,Nap
Main	B 2 yrs	One Year Olds and Two Year Olds	2	13	C	11	NC	NA	NA	Outside
Main	C 3 yrs-5 yrs	Three Year Olds and Four Year Olds	2	16	C	32	C	NA	NA	Transitioning
Main	D 3 yrs-5 yrs	Three Year Olds and Four Year Olds	3	19	C	26	C	NA	NA	Outside
Main	Primary 3		0	0	C	28	C	NA	NA	
Total Capacity @35 sq. ft.: 107			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 91			Total Capacity @35 sq. ft.: 119			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Preschool	122	C
Main	B Toddlers	18	C

### Comments

The purpose of this visit was to conduct a monitoring visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Megan Newman, Program Official

Date

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Stacy Whitten, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.19(1) - Please monitor and ensure classroom B - Garden, does not house more than it's licensed capacity of 11 children.

**Correction Deadline: 6/27/2022**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Playground observed to be clean and in good repair.

### Health and Hygiene

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591-1-1-.10 Diapering Areas & Practices(CR)	Met
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**Comment**

Staff state proper knowledge of diapering procedures.

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591-1-1-.17 Hygiene(CR)	Met
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**Comment**

Proper hand washing observed throughout the center.

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591-1-1-.20 Medications(CR)	Technical Assistance
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**Comment**

Discussed proper medication documentation and procedures.

**Technical Assistance**

591-1-1-.20(3) - Please ensure when medication is dispensed at a time other than specified on the form, a reason is noted.

**Correction Deadline: 6/27/2022**

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	<b>Safety</b>
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591-1-1-.11 Discipline(CR)	Met
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**Comment**

Staff were observed to maintain a positive learning environment on this date.

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591-1-1-.13 Field Trips(CR)	Met
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**Comment**

Center does not participate in field trips at this time.

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591-1-1-.36 Transportation(CR)	Met
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**Comment**

Center does not provide routine transportation.

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	<b>Sleeping &amp; Resting Equipment</b>
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Technical Assistance
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**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Technical Assistance**

591-1-1-.30(2) - Please ensure bibs and items are not attached to the cribs.

**Correction Deadline: 6/27/2022**

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	<b>Staff Records</b>
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**Records Reviewed: 29**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 06/09/2020

Staff # 2

Met

Date of Hire: 03/28/2022

Staff # 3 Met

Date of Hire: 08/21/2020

Staff # 4 Met

Staff # 5 Met

Date of Hire: 10/19/2021

Staff # 6 Met

Date of Hire: 08/02/2021

Staff # 7 Met

Date of Hire: 09/20/2021

Staff # 8 Met

Date of Hire: 01/12/2021

Staff # 9 Met

Date of Hire: 09/03/2021

Staff # 10 Met

Date of Hire: 06/06/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Date of Hire: 07/30/2021

Staff # 12 Met

Date of Hire: 09/17/2021

Staff # 13 Met

Date of Hire: 06/09/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14 Met

Date of Hire: 02/04/2022

Staff # 15 Met

Date of Hire: 07/21/2021

Staff # 16 Met

Staff # 17 Met

Staff # 18 Met

**Records Reviewed: 29****Records with Missing/Incomplete Components: 0**

Date of Hire: 05/27/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19

Met

Staff # 20

Met

Date of Hire: 11/04/2020

Staff # 21

Met

Date of Hire: 06/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 22

Met

Staff # 23

Met

Date of Hire: 05/16/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 24

Met

Staff # 25

Met

Date of Hire: 11/01/2021

Staff # 26

Met

Staff # 27

Met

Date of Hire: 08/24/2020

Staff # 28

Met

Date of Hire: 05/26/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 29

Met

Date of Hire: 10/04/2021

**Staff Credentials Reviewed: 0****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete. Consultant observed evidence of satisfactory background checks for all staff.

**Comment**

Director provided 16 file(s) for employees hired since last visit.

**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.