



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/8/2022 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 12:45 PM

CCLC-48039

A Step of Faith Christian Academy, LLC

4651 Flat Shoals Road, Suite 2 & 3 Union City, GA 30291 Fulton County
 (678) 654-8104 deborpay@aol.com

Regional Consultant

Princess Walton

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Mailing Address

150 Sams Drive
 Fayetteville, GA 30214

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/08/2022	Monitoring Visit	Good Standing	
06/02/2022	Licensing Study	Good Standing	
03/30/2022	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Right	Two Year Olds	1	10	C	11	C	15	C	Circle Time
Main	B- 2nd Right	One Year Olds	2	10	C	12	C	NA	NA	Free Play
Main	C- 1st Left	Infants and One Year Olds and Four Year Olds	2	8	C	19	C	NA	NA	Nap,Free Play
Main	D- 1st room		0	0	C	23	C	NA	NA	
Main	E- 2nd middle	Three Year Olds	2	13	C	18	C	NA	NA	Circle Time,Music,Outside
Main	F-3rd back room	Four Year Olds and Five Year Olds and Six Year Olds and Over	2	13	C	22	C	NA	NA	Free Play

Total Capacity @35 sq. ft.: 105

Total Capacity @25 sq. ft.: 109

Total # Children this Date: 54

Total Capacity @35 sq. ft.: 105

Total Capacity @25 sq. ft.: 109

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	33	C

Comments

The purpose of this visit is to conduct a monitoring visit and to follow-up to previous visit.

Plan of Improvement: Developed This Date 11/08/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Deborah Payne, Program Official

Date

Princess Walton, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on review of lesson plans that none of the classrooms had current lesson plans posted as required.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 11/8/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant observation that two wooden pieces on the right front side and the back of the fence was broken at the bottom.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 11/8/2022**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that red merry-go-round paint was chip and peeling. It was further observed the yellow swing clips were broken and is potential hazardous to children in care.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 11/23/2022**Technical Assistance**

591-1-1-.26(9) - Please ensure that playground is checked daily.

Correction Deadline: 11/17/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17(8) - Consultant discussed handwashing procedures with the director.

Correction Deadline: 11/8/2022

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Organization

Finding

591-1-1-.04(2) requires Center Staff to comply with the American with Disabilities act when admitting a Child with Special Needs and to make a reasonable effort to accommodate the child's needs and to integrate the child with other children. These accommodations must be in writing and the result of a mutual agreement between the Center and the Parents of the Child with Special Needs. The agreement shall be made in connection with the child's enrollment or at the time that the special need becomes apparent to the Center or the Parents. It was determined based on review of a child with special needs that center did not have anything in writing between the parent and center.

POI (Plan of Improvement)

The Center will ensure Staff are trained to comply with the American Disabilities Act, on how to Center Staff and parents will develop a mutual agreement and Staff will put the agreed upon accommodations in writing.

Correction Deadline: 11/8/2022

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Technical Assistance

591-1-1-.30(1)(b) - Please replace mats that are torn.

Correction Deadline: 11/8/2022

Finding

591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. It was determined based on observation that the cribs in the infant were close together and not the require 12 inches apart.

POI (Plan of Improvement)

The Center will arrange and place sleeping and resting equipment according to the requirements in the rule; will train Staff; and will monitor for continued compliance.

Correction Deadline: 11/8/2022

Staff Records

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Staff # 2

Met

Date of Hire: 05/31/2021

Staff # 3 Met

Date of Hire: 09/17/2007

Staff # 4 Met

Staff # 5 Met

Date of Hire: 10/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6 Met

Date of Hire: 10/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7 Met

Date of Hire: 09/22/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Staff # 9 Met

Staff # 10 Met

Staff # 11 Met

Staff # 12 Met

Date of Hire: 04/13/2022

Staff # 13 Met

Staff # 14 Met

Staff # 15 Met

Staff # 16 Met

Date of Hire: 08/07/2014

Staff # 17 Met

Staff # 18 Met

Staff # 19 Met

Staff # 20 Met

Staff # 21 Met

Staff # 22 Met

Records Reviewed: 31

Records with Missing/Incomplete Components: 0

Date of Hire: 05/03/1999

Staff # 23 Met

Staff # 24 Met

Staff # 25 Met

Date of Hire: 02/24/2016

Staff # 26 Met

Date of Hire: 01/15/2019

Staff # 27 Met

Staff # 28 Met

Date of Hire: 10/22/2020

Staff # 29 Met

Date of Hire: 06/03/2011

Staff # 30 Met

Date of Hire: 11/11/2019

Staff # 31 Met

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Technical Assistance

Technical Assistance

591-1-1-.32(2) - Please ensure that children are not mixed with other children.

Correction Deadline: 11/8/2022

591-1-1-.32 Supervision(CR) Technical Assistance

Technical Assistance

591-1-1-.32(7) - Please ensure that children are supervised at all times.

Correction Deadline: 11/8/2022