





Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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April Cipriano, Program Official

Date

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Twylah Tyner, Consultant

Date

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Kedirile Magakgala, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 12/2/2021 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 10:00 AM

**FR-55293**

**Cipriano, April S**

8 Viburnam Court Sharpsburg, GA 30277 Coweta County  
(678) 472-7935 aprilcip23@gmail.com

**Mailing Address**  
8 Viburnam Court  
Sharpsburg, GA

**Regional Consultant**

Twylah Tyner

Phone: (478) 599-9822

Fax: (478) 314-5868

twylah.tyner@decal.ga.gov

Joint with: Kedirile Magakgala

The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

During the virtual visit on this date, equipment and furniture observed to be properly secured, as applicable.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Center does not plan to serve infants and no cribs were evaluated on this date. The correct number of cots/mats, sheets, and cover were observed during the virtual visit on this date.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities. No pool observed on site during the virtual visit on this date.

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date during the virtual visit.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

The Home appears clean and free from hazards during the virtual visit on this date.

**290-2-3-.13 Playgrounds(CR)**

**Met**

**Comment**

The outside area appears clean and well maintained during the virtual visit on this date.

### Health and Hygiene

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**290-2-3-.11 Children's Health and Hygiene(CR)** **Met**

**Comment**

Proper handwashing of children and staff was discussed with the Provider during the virtual visit on this date.

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**290-2-3-.11 Diapering Areas & Practices(CR)** **Met**

**Comment**

There are no diapered children currently enrolled in the program.

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**290-2-3-.11 Medications(CR)** **Met**

**Comment**

Discussed medication documentation, administration, and storage prior to the visit.

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**Licensure**

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**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**

The overall licensed capacity is six (6) children at any given time.

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**Safety and Discipline**

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**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Consultant discussed appropriate discipline and guidance techniques with the Provider during the virtual visit on this date.

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**290-2-3-.11 Transportation(CR)** **Met**

**Comment**

The provider does not provide routine transportation.

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**Staff Records**

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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

One (1) of one (1) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

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**290-2-3-.07 Staff Qualifications(CR)** **Met**

**Comment**

Provider observed to be compliant with applicable laws and regulations during the virtual visit on this date.

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**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Staff:Child Ratios(CR)** **Met**

**Comment**

Appropriate Staff:Child ratios discussed with provider during virtual visit on this date.

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**290-2-3-.07 Supervision(CR)** **Met**

**Comment**

Adequate supervision discussed with provider during the virtual visit on this date.

