





Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Cynthai Guerrier, Program Official

Date

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Twylah Tyner, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 12/3/2021 **VisitType:** Initial Licensing Study **Arrival:** 1:00 PM **Departure:** 2:00 PM

**FR-55180**

**Guerrier, Cynthai L**

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**Mailing Address**  
Same

**Regional Consultant**

Twylah Tyner

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twylah.tyner@dec.al.ga.gov

The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable, during the virtual visit on this date.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Care is not provided for any infant required to be in a crib at this time. Consultant discussed safe sleep requirements and crib requirements with Provider on this date. No cribs evaluated on this date. Correct number of cots/mats observed during the virtual visit on this date.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide any type of swimming activity. No pool observed on site during the virtual visit on this date.

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children during the virtual visit on this date.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

The Home appears clean and free from hazards during the virtual visit on this date.

**290-2-3-.13 Playgrounds(CR)**

**Met**

**Comment**

The outside area appears clean and well maintained during the virtual visit on this date.

## Health and Hygiene

### 290-2-3-.11 Children's Health and Hygiene(CR)

Met

#### Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the Provider during the virtual visit on this date.

### 290-2-3-.11 Diapering Areas & Practices(CR)

Met

#### Comment

Currently there are no children enrolled in the program. Provider stated proper knowledge during virtual visit on this date. Provider stated that handwashing sink had heated, running water.

### 290-2-3-.11 Medications(CR)

Met

#### Comment

Discussed medication documentation, administration, and storage.

## Licensure

### 290-2-3-.04 Application Requirements(CR)

Met

#### Comment

The overall licensed capacity is six (6) children at any given time. Permission to Operate issued December 6, 2021.

## Safety and Discipline

### 290-2-3-.11 Discipline(CR)

Met

#### Comment

Consultant discussed appropriate discipline and guidance techniques with the Provider during the virtual visit on this date.

### 290-2-3-.11 Transportation(CR)

Met

#### Comment

The provider does not provide routine transportation at this time. Consultant discussed transportation requirements if/when the Provider decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

## Staff Records

### 290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

#### Comment

Two (2) of two (2) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

### 290-2-3-.07 Staff Qualifications(CR)

Met

#### Comment

Discussed staff qualifications and compliance with applicable laws and regulations.

## Staff:Child Ratios and Supervision

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**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated during the virtual visit on this date)

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**290-2-3-.07 Supervision(CR)****Met****Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated during the virtual visit on this date).