



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 2/15/2022 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 11:30 AM

CCLC-55111

Primrose School of Alpharetta East

5425 McGinnis Village Place Alpharetta, GA 30005 Forsyth County
(678) 339-0107 ljones@primrosealpharettaeast.com

Regional Consultant

Twylah Tyner

Phone: (478) 599-9822

Fax: (478) 314-5868

twylah.tyner@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
02/15/2022	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1st Right	Infants and One Year Olds	4	14	C	19	C	NA	NA	Floor Play, Nap
Main	B1 - 1st Left	One Year Olds	2	8	C	12	C	NA	NA	Free Play
Main	B2 - 2nd Left	One Year Olds and Two Year Olds	2	11	C	18	C	NA	NA	Free Play
Main	C1 - 3rd Left	Two Year Olds	3	14	C	22	C	NA	NA	Free Play
Main	C2 - Behind C1	Three Year Olds and Four Year Olds	2	12	C	22	C	NA	NA	Transitioning
Main	D1 - 3rd Right	Three Year Olds and Four Year Olds	3	18	C	22	C	NA	NA	Transitioning
Main	D2 - Behind D1	Three Year Olds and Four Year Olds	3	18	C	22	C	NA	NA	Free Play
Main	E1 - R Wing Left	Four Year Olds and Five Year Olds	1	10	C	21	C	NA	NA	Transitioning
Main	E2 - R Wing Right	Four Year Olds and Five Year Olds	1	10	C	20	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 178						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 115						Total Capacity @35 sq. ft.: 178				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Infants Front Left	12	C
Main	B - Toddlers Back Left	27	C
Main	D - ASP Right Side	78	C
Main	Older Age Back Left	51	C

Comments

An Administrative Review was conducted February 14, 2022. Staff files, children's files, training and background checks were all reviewed. A virtual Initial Licensing Study was conducted February 15, 2022. Temporary License will be issued upon completion of the Exit Conference and signature pages are returned to the consultant. Facility does carry Liability Insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lauren Jones, Program Official

Date

Twylah Tyner, Consultant

Date



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable, during the virtual visit on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool observed on site during virtual visit on this date.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center. The overall licensed capacity of the center is 178. Zoning verification, Building Certificate of Occupancy and fire inspection needed to issue Final Renewable License.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children during the virtual visit on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface during the virtual visit on this date. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures. Sinks with running water observed adjacent to proper diaper changing surfaces in all classroom approved for diapering during the virtual visit on this date. Director stated all sinks had heated, running water.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center during the virtual visit on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed medication documentation, administration and storage with the Director during the virtual visit on this date.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Appropriate discipline was observed during the virtual visit on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Transportation files for 12 of 12 children being transported were reviewed.

Comment

Vehicle inspection, first aid kit and fire extinguisher were observed during virtual visit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Seventeen (17) of seventeen (17) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2011, 2012 and 2017.

Consultant discussed safe sleeping requirements with the Director during the virtual visit on this date.

Staff Records

Records Reviewed: 37**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met

Staff # 8	Met
Staff # 9	Met
Date of Hire: 07/01/2021	
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met
Staff # 31	Met
Staff # 32	Met

Records Reviewed: 37

Records with Missing/Incomplete Components: 0

Staff # 33	Met
Staff # 34	Met
Staff # 35	Met
Staff # 36	Met
Staff # 37	Met

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Thirty-seven (37) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file. One (1) staff was observed to have a National Satisfactory letter on file. Consultant discussed requirements of staff with a National Satisfactory Criminal Background Check being supervised at all times and deadlines for submitting out of state forms and to mail out of state forms to outofstate@dec.al.ga.gov with Director prior to the visit.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios during the virtual visit on this date.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed during the virtual visit on this date.