



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 1/10/2023

VisitType: EX-Monitoring

Arrival: 2:40PM

Departure: 4:15PM

EX-52289 EXMT-17076 EX-1 - Government
Gwinnett County Board of Commissioners-Taylor
Elementary Afterschool Program

600 Taylor School Drive, Lawrenceville GA 30043
Gwinnett County
(678) 277-0927 tania.ballou@gwinnettcountry.com

Mailing Address

75 Langley Drive, GA 30046

Regional Consultant

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@dec.al.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include Prevention Level 1 (P1), Prevention Level 2 (P2), and Prevention Level 3 (P3) with corresponding actions like Technical Assistance, Citation, and Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows show room 1 with 2 staff and 10 children, and room 2 with 1 staff and 11 children.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 21

Comments:

A CAPS monitoring visit was conducted on January 10, 2023. The program was found to be in compliance with their designated exemption category.

Corrective Action Plan: Developed This Date

Box containing a fingerprint icon and text: Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. Includes a bulleted list of requirements for staff clearance.

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Summary Report)

Date: 1/10/2023

VisitType: EX-Monitoring

Arrival: 2:40PM

Departure: 4:15PM

**EX-52289 EXMT-17076 EX-1 - Government
Gwinnett County Board of Commissioners-Taylor
Elementary Afterschool Program**

600 Taylor School Drive, Lawrenceville GA 30043
Gwinnett County
(678) 277-0927 tania.ballou@gwinnettcountry.com

Mailing Address

75 Langley Drive, GA 30046

Regional Consultant

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@dec.state.ga.gov

Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.A Activities

Met

Comment

EX-HS-.A(2)(a)-(c) - Individual attention was observed.

EX-HS-.F Equipment & Toys(CS)

Met

Comment

A variety of equipment and toys were observed throughout the Program.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)

N/A

Comment

Program does not provide swimming activities.

Children's Records

EX-HS-.C Children's Records

Met

Comment

EX-HS-.C(4) - Arrival and departure records observed to be complete.

Exemptions

EX-HS-.X Exemption Requirements

Technical Assistance

Technical Assistance

A current fire inspection report must be maintained at the program.

Facility

EX-HS-.B Bathrooms

Met

Comment

EX-HS-.B(5) - Bathrooms observed to be clean and operable.

EX-HS-.L Physical Plant(CS)

Met

Comment

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds(CS)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices(CS)****N/A****Comment**

There were no children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

EX-HS-.H Hygiene**Met****Comment**

Staff were observed to remind children to wash hands.

EX-HS-.I Medications(CS)**Met****Comment**

Medication is not dispensed. No medications present during the day of the visit.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures****Met****Comment**

Observed evidence of written policies and procedures that describe the Program's operations on this date.

EX-HS-.T Required Reporting**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.E Discipline(CS)****Met****Comment**

Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.S Field Trips**N/A****Comment**

No field trips are offered

EX-HS-.R Transportation(CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)****N/A****Comment**

No infants are enrolled.

Staff Records

Staff's Name [# 1]: Ballou, Tania	Met
Staff's Name [# 2]: Brown, Aspen	Met
Staff's Name [# 3]: campbell, daisha Date of Hire: 08/31/2022	Met
Staff's Name [# 4]: Chaudhari, Pratik	Met
Staff's Name [# 5]: Clark, Tiffany Date of Hire: 01/05/2023	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff's Name [# 6]: Johnson, Julian Date of Hire: 07/26/2021	Met
Staff's Name [# 7]: Leon, Jonathan	Met
Staff's Name [# 8]: Partridge, Yolanda Date of Hire: 03/02/2021	Met
Staff's Name [# 9]: Rogers, Tammy	Met
Staff's Name [# 10]: Telban, Emina Date of Hire: 04/11/2022	Met
Staff's Name [# 11]: Whelchel, Antionette	Met

EX-HS-D Criminal Records and Comprehensive Background Checks(CS) Met
Comment

Criminal record checks were observed to be complete.

EX-HS-W First Aid & CPR Not Met
Finding

EX-HS-W(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on the specialist's review of staff records that one of three staff member has not completed CPR and first aid training within 90 days of employment. The staff member's date of hire was 8/31/2022.

POI (Plan of Improvement)

The Program has the staff member scheduled for CPR/First Aid training later this month.

Correction Deadline: 2/9/2023

EX-HS-K Personnel Records Met
Comment

EX-HS-K(1) - Staff records were observed to maintained at the program.

EX-HS-N Staff Requirements Met
Comment

EX-HS-N(1) - Person responsible for the program was present during the day of the visit.

Comment

Observed training for all staff members on this date.

Staffing and Supervision

Comment

Program observed to maintain appropriate staff: child ratios.