



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/29/2021 **VisitType:** Licensing Study

Arrival: 1:00 PM

Departure: 3:00 PM

CCLC-35357

Foundation Academy @ Sandy Run

85 Sandy Run Road Bonaire, GA 31005 Houston County
(478) 225-2085 foundationacademy2@yahoo.com

Regional Consultant

Charlene Story

Phone: (770) 405-7942

Fax: (770) 408-0759

charlene.story@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/29/2021	Licensing Study	Good Standing	
03/09/2021	Monitoring Visit	Good Standing	
11/17/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-105	Infants	2	8	C	12	C	NA	NA	Feeding, Floor Play
Main	B-106	Infants	2	8	C	12	C	NA	NA	Nap
Main	C-107	One Year Olds	2	9	C	16	C	NA	NA	Lunch
Main	D-108		0	0	C	16	C	NA	NA	Not In Use
Main	E-109	Two Year Olds	2	9	C	25	C	35	C	Nap
Main	F-110		0	0	C	26	C	36	C	Not In Use
Main	G-112	Two Year Olds	1	6	C	10	C	NA	NA	Nap
Main	H-113		0	0	C	10	C	NA	NA	Not In Use
Main	I-115	One Year Olds and Two Year Olds	1	6	C	10	C	NA	NA	Nap
Main	J-114		0	0	C	10	C	NA	NA	Not In Use
Main	K-116	Three Year Olds	1	12	C	24	C	34	C	Nap
Main	L-117	Three Year Olds and Four Year Olds	1	14	C	25	C	NA	NA	Nap
Main	M-111	Four Year Olds	1	7	C	28	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 222						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Centers Request		
Total # Children this Date: 79			Total Capacity @35 sq. ft.: 222			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	25	C
Main	Older Two Year Old	28	C

Main	One Year Old	40	C
Main	School Age	75	C
Main	Three and Four	126	C
Main	Water Splash Area	20	C
Main	Young Two Year Olds	30	C


Comments

The purpose of the visit was to conduct a Licensing Study. The visit was conducted virtually with the Director and the Consultant on this date.

An Administrative Review was completed on October 29, 2021.



Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Christie Harsson, Program Official

Date

Charlene Story, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Ensure all areas are completed by the parent when enrolling a child.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

A virtual walk through was conducted during rest time. Hand washing was not observed. Consultant discussed proper hand washing with staff.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Consultant observed complete emergency drills. Director will work on evacuation time being two minutes or less.

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required for the annual inspection.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

A virtual walk through was conducted during rest time. Discipline was not observed during the virtual visit. The Consultant discussed age appropriate discipline with staff.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of transportation records, that during the entire week of October 18 through October 22, three out of four children transported on Van 2 during the afternoon route were missing a mark showing loading at the school and a mark for unloading at the facility.

POI (Plan of Improvement)

The driver or other designated person will immediately document in writing with a check, mark or symbol each time a child gets on and off the vehicle.

Correction Deadline: 10/30/2021

Correction Deadline: 3/10/2021

Corrected on 10/29/2021

.36(7)(d)1. - The citation was observed to be corrected on this date. Transportation records were observed to have a first and second check completed on van one, two and three.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Technical Assistance

591-1-1-.30(4) - Consultant discussed with the Director that cots that are stored in the classroom should be covered with a sheet or blanket, preventing the children from having access to the cots.

Correction Deadline: 10/29/2021

Staff Records

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 03/11/2014	Met
Staff # 2 Date of Hire: 06/25/2020	Met
Staff # 3 Date of Hire: 06/14/2021	Met
Staff # 4 Date of Hire: 08/24/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5 Date of Hire: 07/21/2021	Met
Staff # 6 Date of Hire: 07/12/2021	Met
Staff # 7 Date of Hire: 08/30/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8 Date of Hire: 10/17/2017	Met
Staff # 9 Date of Hire: 08/19/2013	Met
Staff # 10 Date of Hire: 11/01/2011	Met
Staff # 11 Date of Hire: 10/27/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12 Date of Hire: 08/28/2011	Met
Staff # 13 Date of Hire: 10/04/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14 Date of Hire: 02/08/2011	Met

Staff # 15	Met
Date of Hire: 08/12/2020	
Staff # 16	Met
Date of Hire: 10/18/2026	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17	Met
Date of Hire: 08/16/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 18	Met
Date of Hire: 08/10/2010	
Staff # 19	Met
Date of Hire: 02/08/2019	
Staff # 20	Met
Date of Hire: 09/20/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 21	Met
Date of Hire: 10/07/2020	
Staff # 22	Met
Date of Hire: 02/29/2016	
Staff # 23	Met
Date of Hire: 10/08/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 24	Met
Date of Hire: 10/19/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 25	Met
Date of Hire: 06/14/2021	
Staff # 26	Met
Date of Hire: 06/28/2012	
Staff # 27	Met
Date of Hire: 07/20/2021	
Staff # 28	Met
Date of Hire: 08/02/2021	

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff # 29 Met
Date of Hire: 04/10/2015

Staff # 30 Met
Date of Hire: 05/31/2018

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR) Met

Comment
Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment
Evidence observed of 100% of center staff certified in First Aid and CPR.

Comment
Please replace or add missing or expired items in first aid kits.

591-1-1-.33 Staff Training Met

Comment
Consultant observed the required annual training for the year 2020

591-1-1-.31 Staff(CR) Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment
Adequate supervision observed on this date.