



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 8/1/2022    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 2:00 PM

**CCLC-35357**

**Foundation Academy @ Sandy Run**

85 Sandy Run Road Bonaire, GA 31005 Houston County  
 (478) 225-2085 foundationacademy2@yahoo.com

**Regional Consultant**

Charlene Story

Phone: (770) 405-7942  
 Fax: (770) 408-0759  
 charlene.story@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/01/2022	Complaint Investigation & Licensing Study	Good Standing	
06/14/2022	Complaint Closure	Good Standing	
06/14/2022	Complaint Investigation Follow Up	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-105	Infants	2	9	C	12	C	NA	NA	Floor Play, Diapering, Nap
Main	B-106	Infants	1	4	C	12	C	NA	NA	Feeding, Floor Play
Main	C-107	One Year Olds	2	9	C	16	C	NA	NA	Free Play
Main	D-108	One Year Olds	2	5	C	16	C	NA	NA	Free Play, Diapering
Main	E-109	Two Year Olds	2	12	C	25	C	35	C	Story
Main	F-110		0	0	C	26	C	36	C	
Main	G-112	Two Year Olds	1	6	C	10	C	NA	NA	Centers
Main	H-113	Two Year Olds	1	6	C	10	C	NA	NA	Centers
Main	I-115	One Year Olds	1	5	C	10	C	NA	NA	Centers
Main	J-114		0	0	C	10	C	NA	NA	Not In Use
Main	K-116	Three Year Olds	1	10	C	24	C	34	C	Centers
Main	L-117	Three Year Olds	1	7	C	25	C	NA	NA	Centers
Main	M-111	Four Year Olds	2	12	C	28	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 222					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Centers Request			
Total # Children this Date: 85			Total Capacity @35 sq. ft.: 222			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	25	C

Main	Older Two Year Old	28	C
Main	One Year Old	40	C
Main	School Age	75	C
Main	Three and Four	126	C
Main	Water Splash Area	20	C
Main	Young Two Year Olds	30	C

**Comments**

The purpose of this visit was to conduct a Complaint Investigation and a Licensing Study. This visit was conducted in person by the consultant on August 1, 2022.

Consultant requested annual training for 2021 but never received the training. Annual training was cited during this visit.

An Administrative Review was completed on August 8, 2022 by the consultant.

An Exit conference discussing the Licensing study report was conducted with the director on August 10, 2022. Consultant emailed the report to the director requesting signature and to be emailed back to the consultant within two business days.

Plan of Improvement: Developed This Date 08/01/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Christie Harsson, Program Official

Date

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Charlene Story, Consultant

Date



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**Findings Report**

**Date:** 8/1/2022 **VisitType:** Licensing Study

**Arrival:** 10:00 AM

**Departure:** 2:00 PM

**CCLC-35357**

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Same

The following information is associated with a Licensing Study Visit:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Not Met**

**Finding**

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on Consultant observation, there was not an updated lesson plan in none of the classroom for the week of August 1, 2022.

**POI (Plan of Improvement)**

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 8/1/2022**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be met by center on this date.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant review in Classrooms 109, 113, 111, 117, the toilet brush was being stored in the bathroom within children's reach. Also in Classroom 111, the teacher's purse was stored on a shelf accessible to the children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 8/1/2022**

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**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Food Service**

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**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations**

**Met**

**Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to wash child's hands after diapering in Classroom A-105 and Classroom C-107. Consultant discussed proper hand washing with staff on this date.

**591-1-1-.20 Medications(CR)**

**N/A**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures**

**Technical Assistance**

**Technical Assistance**

591-1-1-.21(3) - Emergency Drills observed. Please work on evacuation time to two (2) minutes or less.

**591-1-1-.27 Posted Notices**

**Met**

**Comment**

Observed all required posted notices.

**591-1-1-.29 Required Reporting**

**Met**

**Comment**

Thank you for reporting as required for your Annual Inspection.

**Safety**

**591-1-1-.05 Animals**

**Met**

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Age-appropriate discussion was observed in Classroom I-115. Consultant discussed age appropriate discipline with staff on this date.

**591-1-1-.13 Field Trips(CR)**

**Met**

**Comment**

Field trip documentation observed to be complete.

**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Finding**

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined that in Classroom 105, the seventh crib against the wall, had a crib mattress that measured one and a half inches thick.

**POI (Plan of Improvement)**

The center will ensure that a crib mattress is firm, tight-fitting without gaps, at least

**Correction Deadline: 8/1/2022**

**Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on Consultant observation that in Classroom 105 the crib sheet in the seventh crib against the wall was not tight fitting as required while a child was laying in the crib.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 8/1/2022**

**Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on Consultant observation, that cots that were being stored in Classrooms C-107, D-108, E-109, H-113, and I-115 were accessible to the children.

**POI (Plan of Improvement)**

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

**Correction Deadline: 8/1/2022**

**Staff Records**

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 02/11/2022

Staff # 2 Met

Date of Hire: 06/14/2021

Staff # 3 Met

Date of Hire: 08/24/2021

Staff # 4 Met

Date of Hire: 07/21/2021

Staff # 5 Met

Date of Hire: 08/30/2021

Staff # 6 Met

Date of Hire: 10/17/2017

Staff # 7 Met

Date of Hire: 06/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Date of Hire: 06/02/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9 Met

Date of Hire: 06/02/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10 Met

Date of Hire: 07/22/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Date of Hire: 10/27/2021

Staff # 12 Met

Date of Hire: 05/05/2022

Staff # 13 Met

Date of Hire: 07/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14 Met

Date of Hire: 08/28/2011

Staff # 15 Met

Date of Hire: 03/07/2022

Staff # 16 Met

Date of Hire: 02/08/2011

Staff # 17 Met

Date of Hire: 05/25/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 18 Met

Date of Hire: 08/12/2020

Staff # 19 Met

Date of Hire: 07/01/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 20 Met

Date of Hire: 01/20/2022

Staff # 21 Met

Date of Hire: 02/08/2019

Staff # 22 Met

Date of Hire: 08/01/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 23 Met

Date of Hire: 09/20/2021

Staff # 24 Met

Date of Hire: 10/07/2020

Staff # 25 Met

Date of Hire: 04/28/2022

Staff # 26 Met

Date of Hire: 10/19/2021

Staff # 27 Met

Date of Hire: 05/04/2022

Staff # 28 Met

Date of Hire: 11/02/2021

Staff # 29 Met

Date of Hire: 08/02/2021

Staff # 30 Met

Date of Hire: 05/31/2018

Staff # 31 Met

Date of Hire: 07/08/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 32 Met

Date of Hire: 06/14/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

**Staff Credentials Reviewed: 2**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.