



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 1/11/2022 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 9:40 AM

CCLC-50904

Castial Academy LLC

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Mailing Address
Same

Regional Consultant

Lynn Schnitzer

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Joint with: Margarita Collier

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/11/2022	Licensing Study	Good Standing	
07/27/2021	Monitoring Visit	Good Standing	
02/19/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Left/ GA pre-K		0	0	C	27	C	38	C	
Main	B Right/ 6wks - 2 years	Infants and One Year Olds	5	13	C	16	C	NA	NA	Floor Play
Main	C Back/ 3's and 4's		0	0	C	9	C	13	C	
Total Capacity @35 sq. ft.: 52						Total Capacity @25 sq. ft.: 67				
Total # Children this Date: 13			Total Capacity @35 sq. ft.: 52			Total Capacity @25 sq. ft.: 67				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/Right - All Ages	69	C

Comments

An Administrative Review was conducted on January 7, 2022. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on January 11, 2022 with the Director, Diego Castiblanco. An in-person visit was not conducted due to the COVID-19 pandemic.

Consultant provided Training FAQ, updated COVID19 Guidance, and First Aid checklist.

Plan of Improvement: Developed This Date 01/11/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Diego Castiblanco, Program Official

Date

Lynn Schnitzer, Consultant

Date

Margarita Collier, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through consultant observed a variety of equipment and toys throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(1) - Consultant discussed with the director to ensure children's enrollment forms include parent work phone numbers and complete addresses for release persons on this date.

Correction Deadline: 1/11/2022**Technical Assistance**

591-1-1-.08(6) - The consultant discussed with the director that attendance documentation shall include the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure.

Correction Deadline: 1/11/2022

Facility

591-1-1-.06 Bathrooms**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through bathrooms appeared to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, consultant observed licensed capacity to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, no hazards appeared to be accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, playground appeared to be well maintained. Director stated plan for maintenance of resilient surface.

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15(1) - CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Consultant provided updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers and discussed with the director to ensure meals contain all required components.

591-1-1-.18 Kitchen Operations**Met****Comment**

During the virtual walk through, kitchen appeared clean and well organized. Consultant observed refrigerator and freezer at the appropriate temperatures on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff stated knowledge of proper hand washing procedures. Liquid soap and paper towels were observed accessible in the restroom area.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Consultant observed all required posted notices on this date.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Staff stated knowledge of proper infant sleeping position on this date.

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 03/18/2019

Staff # 2 Met

Date of Hire: 08/07/2019

Staff # 3 Met

Date of Hire: 12/27/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4 Met

Date of Hire: 03/08/2019

Staff # 5 Met

Date of Hire: 06/11/2020

Staff # 6 Met

Date of Hire: 03/08/2019

Staff # 7 Met

Date of Hire: 05/10/2019

Staff # 8 Met

Date of Hire: 08/15/2020

Staff # 9 Met

Date of Hire: 08/17/2020

Staff # 10 Met

Date of Hire: 10/27/2021

Staff # 11 Met

Date of Hire: 08/19/2021

Staff # 12 Met

Date of Hire: 03/08/2019

Staff # 13 Met

Date of Hire: 08/04/2021

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

The consultant observed four of four newly hired staff members to have evidence of a comprehensive determination letter on file.

591-1-1-.14 First Aid & CPR**Technical Assistance****Comment**

Consultant observed complete first aid kit in center on this date.

Technical Assistance

591-1-1-.14(1) - Consultant discussed with provider that newly hired staff are required to take first aid training the CPR skills test within 90 days of hire.

Correction Deadline: 2/10/2022

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff member #11, hire date August 19, 2021 and staff member #13, hire date August 4, 2021 did not complete Health and Safety Orientation training within the first 90 days from their date of hire.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 2/10/2022

591-1-1-.31 Staff(CR)**Met****Comment**

Director provided documentation that all lead staff without a current credential are enrolled in programs to complete a degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Consultant observed staff to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.