



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/25/2023 **VisitType:** LS POI Follow Up **Arrival:** 11:25 AM **Departure:** 6:05 PM

CCLC-46646

Primrose School of Braselton

2711 Old Winder Highway Braselton, GA 30517 Gwinnett County
(770) 904-9860 office@primrosebraselton.com

Regional Consultant

Lynn Schnitzer

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lynn.schnitzer@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/25/2023	LS POI Follow Up	Good Standing	
09/20/2022	Incident Investigation Closure	Good Standing	
08/05/2022	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - R Hall 1R	Infants	2	7	C	13	C	NA	NA	Nap,Feeding
Main	B - R Hall 2R	Infants	2	6	C	13	C	NA	NA	Floor Play
Main	B-Infant		0	0	C	13	C	NA	NA	Not In Use
Main	C - R Hall 3R	One Year Olds and Two Year Olds	2	15	C	16	C	NA	NA	Transitioning,Diapering
Main	D - R Hall 2L	One Year Olds	3	8	C	17	C	NA	NA	Transitioning,Diapering,Nap
Main	E - R Hall 1L	One Year Olds	2	8	C	14	C	NA	NA	Transitioning,Nap,Diapering
Main	F - Back R	Four Year Olds and Five Year Olds	1	20	C	27	C	NA	NA	Nap
Main	G - Back L	Three Year Olds and Four Year Olds	3	17	C	27	C	NA	NA	Nap
Main	H - L Hall School Age	Four Year Olds and Five Year Olds	1	10	C	34	C	NA	NA	Nap
Main	I - L Hall 2R	Three Year Olds and Four Year Olds	1	15	C	27	C	NA	NA	Nap
Main	J - L Hall 2L	Two Year Olds and Three Year Olds	1	10	C	26	C	NA	NA	Nap
Main	K - L Hall 1L	Two Year Olds	2	13	C	20	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 247

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Garden - Right	10	C
Main	B - Infant	18	C
Main	C	47	C
Main	D	25	C
Main	E	37	C

Comments

The purpose of today's visit was to conduct a licensing study and to follow up from the previous visit conducted on August 5, 2022.

Plan of Improvement: Developed This Date 01/25/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Heather Couch, Program Official

Date

Lynn Schnitzer, Consultant

Date



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(Findings Report)

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The following information is associated with a LS POI Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 9/20/2022

Corrected on 1/25/2023

.03(9) - The previous citation was observed to be corrected. Consultant observed staff and students engaged in appropriate activities.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Technical Assistance****Technical Assistance**

591-1-1-.06(4) - Consultant discussed with director to ensure that vents in the bathrooms are operational.

Correction Deadline: 2/24/2023

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children, such as, but not limited to:

- adult office supplies, such as white out, scissors, permanent markers
- cleaning tools, such as mops, brooms, plungers
- hygiene supplies, such as wipes, hand sanitizer
- tripping or entanglement hazards such as loose cords

Finding

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that the temporary floor covering was not cleanable or washable in classrooms E-R Hall 1L, F-Back R, G-Back L, and H-L Hall School Age.

POI (Plan of Improvement)

Center is in the process of ordering new flooring.

Correction Deadline: 2/24/2023

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

Comment

Consultant observed bottles were covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health**Met****Correction Deadline: 9/20/2022****Corrected on 1/25/2023****.07(2) - The previous citation was observed to be corrected. Director stated that all staff has been trained in requirements for parental notification**

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Correction Deadline: 9/20/2022

Corrected on 1/25/2023

.29(3) - The previous citation was observed to be corrected. Director stated that staff has been trained in reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on review of records that six of eleven records did not have information regarding special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, and three of eleven records did not have the telephone number of the child's doctor.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 1/26/2023

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

Infant staff stated proper knowledge of infant safe sleep practices.

Comment

Pleasant naptime environment observed.

Technical Assistance

591-1-1-.30(1)(d) - Consultant discussed with director to ensure that sleeping and resting equipment is arranged so that there is a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment, a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment and that children are placed on cots and mats so that one child's head is toward another child's feet in the same row.

Correction Deadline: 1/25/2023

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided six files for employees hired since last visit August 5, 2022

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on review of records that staff #20, date of hire September 26, 2022, staff #28, date of hire September 12, 2022, did not evidence of certification in first aid and CPR on file. Staff #29, date of hire February 21, 2022, had certification in first aid and CPR that expired on January 13, 2022.

POI (Plan of Improvement)

The Center has first aid and CPR training scheduled on January 31, 2023.

Correction Deadline: 2/24/2023

Finding

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation that the first aid kit on vehicle tag #RMX4413 was missing a thermometer, tweezers, gauze pads, antibacterial ointment, a cold pack, protective eyewear, and face masks, and the first aid kit on vehicle tag #RJD8695 was missing a thermometer, tweezers, antibacterial ointment, a cold pack, protective eyewear, insect-sting preparation, antiseptic, and face masks.

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 1/27/2023

Recited on 1/25/2023

591-1-1-.33 Staff Training **Met**

Correction Deadline: 8/5/2022

Corrected on 1/25/2023

.33(3) - The previous citation was observed to be corrected. Consultant observed all staff hired more than 90 days to have completed health and safety orientation training.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Correction Deadline: 9/20/2022

Corrected on 1/25/2023

.32(4) - The previous citation was observed to be corrected. Consultant observed children under three years old to be housed separately from older children.

591-1-1-.32 Supervision(CR) **Met**

Correction Deadline: 9/20/2022

Corrected on 1/25/2023

.32(7) - The previous citation was observed to be corrected. Consultant observed adequate supervision throughout the center.