Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 4/6/2022 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 12:05 PM

CCLC-50463

Lead Preparatory

2321 Bouldercrest Road Atlanta, GA 30316 DeKalb County
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Quality Rated: ★ ★

Regional Consultant

Kesha McNeal

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Joint with: Ashley Cunningham

Compliance Zone Designation		
04/06/2022	Licensing Study	Support
03/08/2022	Complaint Closure	Good Standing
02/22/2022	Complaint Investigation Follow Up	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L	Infants and One Year Olds	2	8	C	29	C	NA	NA	Nap,Diapering,Free Play
Main	B-2L-1's	One Year Olds and Two Year Olds	1	8	C	24	C	NA	NA	Diapering,Free Play
Main	C-Front-4's, 5's&up	Five Year Olds and Six Year Olds and Over	1	20	C	33	C	46	C	Circle Time
Main	D-3L-4's	Four Year Olds and Five Year Olds	1	15	C	25	C	35	C	Centers,Art
Main	E-4R-3's	Three Year Olds	1	15	C	25	C	35	C	Circle Time,Centers
Main	F-3R-3's	Three Year Olds	1	15	C	23	C	33	C	Centers
Main	G-2R-3's	Two Year Olds and Three Year Olds	2	18	C	23	C	32	C	Floor Play
Main	H-1R-1's&2's		0	0	C	24	C	NA	NA	
		Total Capacity @35 sq. ft.: 206			Total Capacity @25 sq. ft.: 258					
Total # Children this Date: 99		Total Capacity @35 sq. ft.: 206			Total Capacity @25 sq. ft.: 258					

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG/A/Small	17	C
Main	PG/B/Large	116	C

Comments
Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit.

Plan of Improvement: To Be Submitted 05/05/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

QUALITY RATED CHILD CARE

CAPS CHILDCARE AND PARENT SERVICES

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk a1 855-800-7747 or qualityrated@decal.ga.gov **for more information. Free techincal assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Samantha McPherson, Program Official Date

Kesha McNeal, Consultant Date

Ashley Cunningham, Consultant Date

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Findings Report

Date: 4/6/2022 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 12:05 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities **Not Met**

Finding
591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on the consultant's observation that the following classrooms did not have current lesson plans accessible: 2R,/G 3R/F, 3L/D,2L/B, and 1L/A.

Correction Deadline: 4/6/2022

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment
A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment
Center does not provide swimming activities.

Children's Records

Records Reviewed: 5	Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Not Met
"Missing/Incomplete Components"	
.08(1)(a)-Work Address Missing	
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records **Technical Assistance**

Comment
Parent agreements observed obtained/completed.

Comment
Parent authorizations obtained/completed.

Technical Assistance
591-1-1-.08(1) - Please ensure that Center Staff maintains a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: Parent's home and work addresses.

Correction Deadline: 4/6/2022

Facility

591-1-1-.06 Bathrooms **Met**

Comment
Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Finding
591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on the consultant's observation that the flooring in the following classrooms was not kept clean: 2R/G,3R/F, and 3L/D.

Correction Deadline: 5/6/2022

Finding
591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on the consultant's observation that the following potential hazards existed in that:

*B/2L
- There was a drawer with a broken safety latch that contained Destin baby rash cream and spray hand sanitizer accessible to children.

*G/2R
- There was a broom and dust pan located by the classroom door accessible to children.

*F/3R
-There was a cabinet located under the sink that had a broken safety latch that contained Purell disinfectant accessible to children.

*E/4R
- There was a cabinet under the sink that had a broken safety latch that contained zip lock bags, gloves, and pet odor eliminator accessible to children.
- There was a broom located by the classroom door accessible to children.

Correction Deadline: 4/6/2022

Finding
591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on the consultant's observation that there was blue peeling paint on the changing table in classroom B/2L. It was further determined that the light switch cover in classroom C/ Front was missing in the girls' bathroom causing electrical wires to be exposed. It was further determined that the bathroom door handle in the boys' bathroom in classroom C/ Front was broken.

Correction Deadline: 5/6/2022

Technical Assistance
591-1-1-.25(7) - Please ensure that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas.

Correction Deadline: 4/6/2022

Finding
591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on the consultant's observation that there was uncovered electrical outlet located in classroom A/1L accessible to the child that was placed in the crib.

Correction Deadline: 4/6/2022

591-1-1-.25 Physical Plant-Structural/Mechanical **Not Met**

Finding
591-1-1-.25(14) requires the Center to be lighted with a minimum of twenty-five foot candles of illumination except during rest periods. Areas used for napping shall be lit dimly. It was determined based on the consultant's observation that not all rooms were appropriately illuminated when the light was not working in the boys bathroom of classroom C/ Front.

Correction Deadline: 5/6/2022

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding
591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on the consultant's observation that there was a pink Radio Flyer tricycle located on the small playground that had sharp edge located on the middle section causing a potential pinching hazard. It was further determined that there was a blue car on the small playground that had exposed screw located on the back right section of the car accessible to children.

Correction Deadline: 4/16/2022

Finding
591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on the consultant's observation that on the large playground there was exposed tree roots located behind the green/blue play structure causing a potential tripping hazard.

Correction Deadline: 4/6/2022

Food Service

591-1-1-.15 Food Service & Nutrition **Not Met**

Comment
Center menu meets USDA guidelines.

Finding
591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on the consultant's observation that there was not a thermometer located in the refrigerators of classrooms 1L/A, and 2L/B to determine if the milk was stored at 40 degrees fahrenheit as required.

Correction Deadline: 4/6/2022

591-1-1-.18 Kitchen Operations **Met**

Comment
Kitchen appears clean and well organized.

591-1-1-.07 Children's Health **Not Met**

Finding
591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on the consultant' s observation that two infants in classroom A/1L had pacifiers attached to their clothing.

Correction Deadline: 4/6/2022

591-1-1-.10 Diapering Areas & Practices(CR) **Not Met**

Comment
Hand washing requirements for diapering were discussed with the director on this date.

Finding
591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on the consultant's observation that a quilted diaper changing pad was used for diapering in classroom A/1L. It was further determined that a quilted diaper changing pad with exposed foam was used for diapering in classroom B/2L.

Correction Deadline: 4/6/2022

591-1-1-.17 Hygiene(CR) **Not Met**

Finding
591-1-1-.17(2) requires that Personnel, to the extent possible, keep children clean, dry and comfortable. It was determined based on the consultant's observation that there was eight children in classroom B/2L that were not kept clean in that the children had runny noses and dried up muscus on their faces.

Correction Deadline: 4/6/2022

Finding
591-1-1-.17(6) requires garbage and organic waste to be stored in containers that are lined with plastic liners and have tight-fitting covers. Trash and garbage shall be removed from the building daily or as often as necessary to maintain the premises in a clean condition. It was determined based on the consultant's observation that in classroom 4R/E, and 3L/D, the trash cans did not have tight-fitting covers or lids as required.

Correction Deadline: 4/6/2022

Technical Assistance
591-1-1-.17(7) - Please ensure that children wash their hands with liquid soap and warm running water after diapering in classroom A/1L.

Correction Deadline: 4/6/2022

591-1-1-.20 Medications(CR) **N/A**

Comment
The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment
Program observed complete emergency drills

Safety

591-1-1-.05 Animals **Met**

Comment
Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Not Met**

Comment
Please be mindful of voice tone in redirecting children.

Finding
591-1-1-.11(1) requires that disciplinary actions used to correct a child's behavior, guidance techniques and any activities in which the children participate or observe at the Center shall not be detrimental to the physical or mental health of any child. It was determined based on an informal interview that center staff in classroom B/2L stated that the method of discipline used is the ten minute timeout method.

Correction Deadline: 4/6/2022

591-1-1-.13 Field Trips(CR) **N/A**

Comment
Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Comment
A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment
Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment
The vehicles had an approved fire extinguishers.

Technical Assistance
591-1-1-.36(7)(b) - Please ensure that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached.

Correction Deadline: 4/7/2022

Finding
591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on the consultant's review of records that on Tuesday, Match 29, 2022 through Friday, April 1, 2022, the center did not document a second check of the vehicle for pm routes from Barack Obama Elementary, Flat Shoals Elementary, and Genesis Elementary School as required.

Correction Deadline: 4/6/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding
591-1-1-.30(1)(a)1. requires that cribs be in good repair and free of hazards. Stack cribs and cribs with drop sides shall not be used. It was determined based on the consultant's observation that there was one crib in classroom 1L/A that had the front slat of the crib was missing a screw causing the crib to not be in good repair as required.

Correction Deadline: 4/6/2022

Finding
591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on the consultant's observation that there was three crib sheets in classroom 1L/A that were not tight-fitting as required, two of the three cribs were in use on this date.

Correction Deadline: 4/6/2022

Staff Records

Records Reviewed: 15 **Records with Missing/Incomplete Components: 8**

Staff # 1 Met

Date of Hire: 03/01/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2 Not Met

Date of Hire: 10/26/2021

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 3 Not Met

Date of Hire: 07/26/2021

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 4 Not Met

Date of Hire: 03/12/2018

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 5 Met
Date of Hire: 07/20/2021

Staff # 6 Not Met
Date of Hire: 03/12/2018

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training

Staff # 7 Not Met
Date of Hire: 07/29/2019

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 8 Not Met
Date of Hire: 09/24/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 9 Not Met
Date of Hire: 01/19/2021

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 10 Met
Date of Hire: 02/10/2021

Staff # 11 Met
Date of Hire: 02/10/2021

Staff # 12 Met
Date of Hire: 03/02/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13 Met
Date of Hire: 10/28/2021

Staff # 14 Met
Date of Hire: 11/08/2021

Staff # 15 Not Met
Date of Hire: 05/13/2021

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment
Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Not Met**

Comment
Complete first aid kits observed in center.

Comment
Evidence observed of 100% of center staff certified in First Aid and CPR.

Finding
591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on the consultant's observation that the vehicles used for transportation did not have first aid kits available for use as required.

Correction Deadline: 4/16/2022

591-1-1-.33 Staff Training **Not Met**

Finding
591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that following staff members did not have evidence of completed health and safety orientation training: staff member #2, staff member #3, staff member #4, and staff member #15.

Correction Deadline: 5/6/2022

Technical Assistance
591-1-1-.33(4) - Please ensure that within the first year of employment, any person with primary responsibility for food preparation shall obtain four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

Correction Deadline: 5/6/2022

Finding
91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of records that staff member #4, staff member #7,and staff member #8 did not have the annual ten (10) clock hours of training for physical year 2021 as required.

Correction Deadline: 5/6/2022

591-1-1-.31 Staff(CR) **Not Met**

Comment
Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment
Staff observed to be compliant with applicable laws and regulations.

Finding
591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on a review of records that the center director does not meet the minimum education requirements to be a center director as required.

Correction Deadline: 5/6/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment
Center observed to maintain appropriate staff:child ratios.

Correction Deadline: 2/22/2022

Corrected on 4/6/2022
.32(5) - Previous citation observed corrected on this date. Center staff had the appropriate amount of staff available in each room.

591-1-1-.32 Supervision(CR) **Not Met**

Finding
591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm’s length away from children thirty-six (36) months of age and younger. It was determined based on the consultant's observation that there was a break in watchful oversight when two staff members from the 3/FR classroom and 4R/E classroom were observed briefly stepping over the threshold of their classrooms to hold a conversation.

Correction Deadline: 4/6/2022