



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/7/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 11:30 AM

CCLC-47180

Creative Image Learning Center

3718 Covington Hwy. Decatur, GA 30032 DeKalb County
 (404) 289-2065 creativeimageadm@gmail.com

Regional Consultant

Verlyn Gant

Phone: (404) 591-6059
 Fax: (404) 591-6060
 verlyn.gant@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|----------------------------------|---------------|--|
| 12/07/2021 | Monitoring Visit | Good Standing | |
| 08/30/2021 | Complaint Investigation by Phone | Good Standing | |
| 06/21/2021 | Complaint Investigation by Phone | Good Standing | |

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes | |
|---------------------------------|---------------|------------------------|---------------------------------|----------|-------------------------------|-------------------------------|--------------|--|--------------|----------------------------------|--|
| Main | A-1st right | Infants | 1 | 4 | C | 18 | C | NA | NA | Lunch | |
| Main | B-2nd right | PreK | 2 | 18 | C | 26 | C | NA | NA | Outside | |
| Main | C-3 rd right | | 0 | 0 | C | 22 | C | NA | NA | | |
| Main | D-4th right | | 0 | 0 | C | 24 | C | NA | NA | | |
| Main | E-5th right | Four Year Olds | 1 | 10 | C | 20 | C | NA | NA | Music | |
| Main | F 1st left | | 0 | 0 | C | 17 | C | NA | NA | | |
| Main | G-2nd left | One Year Olds | 1 | 4 | C | 18 | C | NA | NA | Diapering, Free Play, Floor Play | |
| Main | H-3 left | Two Year Olds | 1 | 7 | C | 18 | C | NA | NA | Centers | |
| Main | I-4th left | | 0 | 0 | C | 18 | C | NA | NA | | |
| Main | J-5th left | Six Year Olds and Over | 1 | 4 | C | 18 | C | NA | NA | Centers | |
| Main | K-Downstairs | | 0 | 0 | C | 25 | C | NA | NA | | |
| Main | L-DS | | 0 | 0 | C | 35 | C | NA | NA | | |
| Main | M - Down Back | | 0 | 0 | C | 66 | C | NA | NA | | |
| Total Capacity @35 sq. ft.: 250 | | | | | Total Capacity @25 sq. ft.: 0 | | | Building @35 capacity limited by Building Department | | | |
| Total # Children this Date: 47 | | | Total Capacity @35 sq. ft.: 250 | | | Total Capacity @25 sq. ft.: 0 | | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | Playground | 187 | C |

Comments

Background checks were all reviewed on December 07, 2021. A virtual inspection was conducted on December 07, 2021 with the Director.

An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Vedratna Suyal, Program Official

Date

Verlyn Gant, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/7/2021 **VisitType:** Monitoring Visit

Arrival: 10:00 AM

Departure: 11:30 AM

CCLC-47180

Creative Image Learning Center

3718 Covington Hwy. Decatur, GA 30032 DeKalb County
(404) 289-2065 creativeimageadm@gmail.com

Regional Consultant

Verlyn Gant

Phone: (404) 591-6059

Fax: (404) 591-6060

verlyn.gant@decal.ga.gov

Mailing Address

Same

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

591-1-1-.12(4) - Please ensure that chairs are not stacked while children are active and awake.

Correction Deadline: 12/7/2021

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 4 Not Met
"Missing/Incomplete Components"
.08(1)(a)-Work Address Missing,.08(1)-Doctor, Clinic, Phone Numbers

Child # 5 Not Met
"Missing/Incomplete Components"
.08(1)-Doctor, Clinic, Phone Numbers

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program.

It was determined based on a review of records that the following was missing from the children's enrollment records: one of five children's files was missing the parent's work address, two of five children's files were missing the telephone number of the child's primary source of health care, and two of five children's files were missing the telephone number of person to contact in emergencies when the Parent cannot be reached.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 12/7/2021

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 6/21/2021

Corrected on 12/7/2021

.26(9) - Previous citation was observed to be corrected during this visit, in that the playground was free from litter and free of hazards.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

Ensure staff and children's hands are washed after toileting and diapering.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of documentation that the emergency medical information record for each child did not contain the name and telephone number of the child's doctor for four of five children's files.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 12/8/2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 10****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 01/09/2019

Staff # 2

Met

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Date of Hire: 09/03/2021

Staff # 3 Met

Date of Hire: 11/03/2021

Staff # 4 Met

Date of Hire: 07/29/2019

Staff # 5 Met

Date of Hire: 07/26/2021

Staff # 6 Met

Date of Hire: 04/06/2017

Staff # 7 Met

Date of Hire: 04/17/2017

Staff # 8 Met

Date of Hire: 10/25/2021

Staff # 9 Met

Date of Hire: 08/22/2016

Staff # 10 Met

Date of Hire: 11/30/2021

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.33 Staff Training Defer

Defer

591-1-1-.33(5) - Annual training will be reviewed at the next licensing study visit conducted in 2022.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 4/9/2021

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.