



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/30/2021 **VisitType:** Monitoring Visit

Arrival: 10:00 AM

Departure: 11:45 AM

CCLC-46646

Primrose School of Braselton

2711 Old Winder Highway Braselton, GA 30517 Gwinnett County
(770) 904-9860 jmckga@bellsouth.net

Regional Consultant

Mandi Sloan

Phone: (770) 357-5097

Fax: (770) 357-5098

mandi.sloan@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
12/30/2021	Monitoring Visit	Good Standing
06/08/2021	Licensing Study	Good Standing
11/19/2020	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - R Hall 1R		0	0	C	13	C	NA	NA	
Main	B - R Hall 2R	One Year Olds and Two Year Olds	3	16	C	13	NC	NA	NA	Floor Play
Main	B-Infant	Infants and One Year Olds	2	10	C	13	C	NA	NA	Feeding, Floor Play
Main	C - R Hall 3R	Two Year Olds	1	9	C	16	C	NA	NA	Centers
Main	D - R Hall 2L		0	0	C	17	C	NA	NA	Not In Use
Main	E - R Hall 1L		0	0	C	14	C	NA	NA	Not In Use
Main	F - Back R	Three Year Olds	2	17	C	27	C	NA	NA	Centers
Main	G - Back L		0	0	C	27	C	NA	NA	Not In Use
Main	H - L Hall School Age	Five Year Olds	2	20	C	34	C	NA	NA	Centers
Main	I - L Hall 2R	Three Year Olds	1	8	C	27	C	NA	NA	Circle Time
Main	J - L Hall 2L		0	0	C	26	C	NA	NA	Not In Use
Main	K - L Hall 1L		0	0	C	20	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 247

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 80

Total Capacity @35 sq. ft.: 247

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Garden - Right	10	C
Main	B - Infant	18	C
Main	C	47	C
Main	D	25	C

Comments

The purpose of today's visit was to conduct a virtual monitoring visit.

Plan of Improvement: Developed This Date 12/30/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Heather Couch, Program Official

Date

Mandi Sloan, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) Met

Correction Deadline: 6/8/2021

Corrected on 12/30/2021

.36(7)(d)2. - The previous citation was corrected on this date as school transportation records were observed to be complete.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 32

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Date of Hire: 09/08/2021

Staff # 2 Met

Date of Hire: 10/02/2018

Staff # 3 Met

Date of Hire: 11/29/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4 Met

Date of Hire: 07/29/2019

Staff # 5 Met

Date of Hire: 11/02/2020

Staff # 6 Met

Date of Hire: 11/12/2020

Staff # 7 Met

Date of Hire: 08/20/2019

Staff # 8 Not Met

Date of Hire: 10/06/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.09-Criminal Records Check Dissatisfied

Staff # 9 Met

Date of Hire: 10/09/2017

Staff # 10 Met

Date of Hire: 10/11/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Date of Hire: 11/29/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 Met

Date of Hire: 09/06/2021

Staff # 13 Met

Date of Hire: 03/22/2021

Staff # 14 Met

Staff # 15 Met

Staff # 16 Met

Staff # 17 Met

Date of Hire: 06/07/2021

Staff # 18 Met

Date of Hire: 08/12/2019

Staff # 19 Met

Date of Hire: 05/07/2018

Staff # 20 Met

Date of Hire: 04/30/2018

Staff # 21 Met

Date of Hire: 06/29/2020

Staff # 22 Met

Records Reviewed: 32**Records with Missing/Incomplete Components: 1**

Date of Hire: 03/15/2021

Staff # 23

Met

Date of Hire: 09/30/2021

Staff # 24

Met

Date of Hire: 04/08/2019

Staff # 25

Met

Date of Hire: 06/01/2021

Staff # 26

Met

Date of Hire: 06/02/2018

Staff # 27

Met

Date of Hire: 09/27/2021

Staff # 28

Met

Date of Hire: 08/22/2017

Staff # 29

Met

Date of Hire: 10/13/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 30

Met

Date of Hire: 11/27/2017

Staff # 31

Met

Date of Hire: 04/14/2021

Staff # 32

Met

Date of Hire: 03/04/2019

Staff Credentials Reviewed: 7**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Comment**

Director provided nine file(s) for employees hired since the last visit conducted on June 8, 2021.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that staff person #8 with a documented date of hire of October 6, 2021 had not been electronically ported to the center. This employee was observed to have a satisfactory comprehensive determination that was obtained on October 4, 2021 with a portability deadline of October 5, 2022. The consultant assisted the program in successfully electronically porting this individual.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 12/30/2021

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.