



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/14/2022 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 1:20 PM

CCLC-52943

West Haven Preschool

421 Westhaven Court Grovetown, GA 30813 Columbia County
 (762) 218-3448 westhavenpreschool@gmail.com

Regional Consultant

Melyn Smith

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 melyn.smith@dec.al.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/14/2022	Monitoring Visit	Good Standing	
05/03/2022	Licensing Study	Good Standing	
11/03/2021	Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	4	11	C	20	C	NA	NA	Floor Play,Nap
Main	B		0	0	C	18	C	NA	NA	
Main	C	One Year Olds	2	11	C	19	C	NA	NA	Art
Main	D	Two Year Olds	2	8	C	21	C	NA	NA	Circle Time,Diapering
Main	E	Two Year Olds and Three Year Olds	2	9	C	21	C	NA	NA	Outside
Main	F	Three Year Olds	2	11	C	20	C	NA	NA	Centers
Main	G	Three Year Olds	2	8	C	23	C	NA	NA	Centers
Main	H	PreK	2	21	C	23	C	NA	NA	Centers
Main	I	Four Year Olds	1	10	C	23	C	NA	NA	Art
					Total Capacity @35 sq. ft.: 188	Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 89			Total Capacity @35 sq. ft.: 188			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	53	C
Main	B	28	C
Main	C	42	C
Main	D	36	C

Comments

The purpose of this visit was to conduct a Monitoring Visit and follow up on the previous visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Heather Huggins, Program Official

Date

Melyn Smith, Consultant

Date



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Findings Report

Date: 9/14/2022 **VisitType:** Monitoring Visit

Arrival: 10:30 AM

Departure: 1:20 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

No hazards observed accessible to children on this date.

Technical Assistance

591-1-1-.25(3) - The Consultant discussed with the Director to please ensure the ventilation fans in the bathrooms were dusted on a regular basis, as some were observed to have a small layer of dust on this date.

Correction Deadline: 9/14/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26(8) - The Consultant discussed with the Director to please ensure that the small patches of grass were removed from the resilient surface around the playground equipment on Playgrounds A and C to maintain resiliency.

Correction Deadline: 9/24/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on observation, that the concrete at the bottom of the green and blue ball drop equipment on Playground A was observed to be jagged with sharp edges on this date.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/30/2022

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Correction Deadline: 5/6/2022

Corrected on 9/14/2022

.15(2) - Previous citation corrected, based on review of records, that the infant feeding plans used on this date were the updated infant feeding plan form and contained all required information. The Consultant discussed the forms with the Director on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 6/30/2022

Corrected on 9/14/2022

.21(3) - Previous citation corrected, based on review of records, in that the Center had complete documentation for conducting fire drills monthly and tornado and lockdown drills every six months, as required.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete for the field trip taken on April 20, 2022, to Baker Place Elementary.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined, based on observation, that mats were observed to have small tears throughout the center which prevented the mats from being thoroughly washable and sanitized on this date.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Correction Deadline: 9/30/2022

Staff Records

Records Reviewed: 27**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/25/2020	
Staff # 2	Met
Date of Hire: 08/25/2020	
Staff # 3	Met
Date of Hire: 04/11/2022	
Staff # 4	Met
Date of Hire: 08/11/2021	
Staff # 5	Met
Date of Hire: 07/29/2021	
Staff # 6	Met
Date of Hire: 05/09/2022	

Staff # 7	Met
Date of Hire: 08/08/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 08/29/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Date of Hire: 04/25/2022	
Staff # 10	Met
Date of Hire: 09/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Date of Hire: 01/18/2022	
Staff # 12	Met
Date of Hire: 08/09/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met
Date of Hire: 06/28/2021	
Staff # 14	Met
Date of Hire: 01/25/2022	
Staff # 15	Met
Date of Hire: 08/08/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16	Met
Date of Hire: 01/06/2022	
Staff # 17	Met
Date of Hire: 08/25/2020	
Staff # 18	Met
Date of Hire: 10/26/2020	
Staff # 19	Met
Date of Hire: 09/07/2021	
Staff # 20	Met
Date of Hire: 09/20/2021	

Records Reviewed: 27

Records with Missing/Incomplete Components: 0

Staff # 21 Date of Hire: 08/10/2021	Met
Staff # 22 Date of Hire: 09/12/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 23 Date of Hire: 11/23/2020	Met
Staff # 24 Date of Hire: 02/01/2022	Met
Staff # 25 Date of Hire: 08/12/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 26 Date of Hire: 09/20/2021	Met
Staff # 27 Date of Hire: 08/22/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.